

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING**  
**(For approval on 4-20-2020)**

MARCH 16, 2020

The Board met for a regular meeting at 5:30 p.m. on Monday, March 16, 2020, in the Board Room at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Tarah Devlin-Lawler, Joni Larsen, and Monte Schechinger present. Seth Piro joined via telephone.

Administrators Present: Lynn Johnson, Scott Frohlich, Bill Mueller, and Jeff Moser

Media: Bob Bjoin and Amy Barrett

**APPROVAL OF SECRETARY PRO-TEM:** Devlin-Lawler moved, seconded by Hazelton, to approve Mallory Meyer to serve as Secretary Pro-Tem in Board Secretary Klaassen's absence. Motion carried 6-0.

Piro joined the meeting via phone at 5:31 p.m.

**APPROVAL OF AGENDA:** Larsen moved, seconded by Schechinger, to approve the agenda. Motion carried 7-0.

**DISCUSSION ITEMS:** The board discussed COVID-19, reviewed a draft budget, reviewed the superintendent evaluation instrument, and Superintendent Johnson gave an updated on teacher negotiations, food service administrative review, and staff updates.

**ACTION ITEMS:**

**RESIGNATION OF PERSONNEL:** Anderson moved, seconded by Larsen to approve the resignation of Mallory Meyer as Superintendent Office Manager, Payroll Administrator, and Assistant School Business Manager; Rebecca Mahoney as HS Guidance Associate and State Reporting; and Richard Finken as HS Custodian. Motion carried 7-0.

**EMPLOYMENT OF PERSONNEL:** Hazelton moved, seconded by Schechinger to approve the employment of Thomas Kurtz as MS Boys Assistant Track Coach and Mindy Shaffer and Landon Stalzer as Co-MS Show Choir Sponsors. Motion carried 7-0.

**SHARED SWIMMING AGREEMENTS FOR 2020-2021:** Devlin-Lawler moved, seconded by Larsen to approve the shared swimming agreements for both boys and girls with Abraham Lincoln School District for 2020-21. Motion carried 7-0.

**OPEN ENROLLMENT REQUEST:** Anderson moved, seconded by Schechinger to deny the open enrollment request due to insufficient classroom space. Motion carried 7-0.

**APPROVAL OF CONSENT AGENDA:** Devlin-Lawler moved, seconded by Hazelton to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for February and March, March General Fund (Operating Warrants), Trust Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants, and Financial Reports. The approved warrants are as follows:

**OPERATING FUND**

AHLERS & COONEY, P.C.	LEGAL SERVICES	1,300.50
BAUGHMAN, ELAINE	HOMEBOUND MILEAGE	131.04
BAXTER LUMBER AND HARDWARE	SUPPLIES	6.97
BOMGAARS	SUPPLIES	57.74
CAMBIUM ASSESSMENT, INC.	TEST MATERIALS	567.00
CAPITAL SANITARY SUPPLY	SUPPLIES	4,990.90
CARQUEST	PARTS	732.53
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	200.00
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	796.80
CINTAS	LAUNDRY	130.95
COLLEGE ENTRANCE EXAM BOARD	TEST MATERIALS	20.00
CORVUS INDUSTRIES DBA BR BLEACHERS	INSPECTION	225.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	5,657.44
DELTA DENTAL	EMPLOYEE INSURANCE	10,176.03
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	160.00
DEPARTMENT OF EDUCATION	BUS INSPECTIONS	1,080.00
DMACC	ONLINE LEARNING FEES	400.00
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	344.00
EXPRESS LUBE AND TIRE, LLC	TIRES AND TUBES	14.02
FARM SERVICE COOP	FUEL	5,644.55
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,816.86
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
HARLAN MUNICIPAL UTILITIES	UTILITIES	35,244.16
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	300.58
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	16,147.58
HOME PRO VACUUM CENTERS	EQUIPMENT	1,287.46
IOWA CHORAL DIRECTORS ASSOCIATION	ENTRY FEES	50.00
IOWA EMPLOYMENT CONFERENCE	REGISTRATION	335.00
IOWA PRISON INDUSTRIES	SUPPLIES	228.55
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	REGISTRATION/BACKGROUND CHECKS	409.00
J.W. PEPPER & SON, INC.	MATERIALS	73.44
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,280.00
LIFESCAPE - CHILDREN'S CARE	SPED BILLING	10,571.50
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,911.75
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	1,342.09
MID AMERICAN ENERGY	UTILITIES	18.06
MID AMERICAN RESEARCH CHEMICAL	SUPPLIES	146.18

NAPA	SUPPLIES	36.44
NETA	REGISTRATION	169.00
NORTHWEST AEA	SUPPLIES	154.94
O'KEEFE ELEVATOR COMPANY, INC	ELEVATOR INSPECTION	233.44
OMAHA TRUCK CENTER, INC.	PARTS	99.76
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	302.40
PETERSEN MOTORS LLC	REPAIRS	667.26
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	190.00
PIZZA RANCH	SUPPLIES	123.00
POMP'S TIRE SERVICE, INC.	TIRES AND TUBES	731.08
ROGERS PEST CONTROL LLC	PEST CONTROL	196.00
SCHMITT MUSIC CENTERS	MATERIALS/EQUIPMENT	881.38
SCHOOL BUS SALES	PARTS	40.56
SCHOOL SPECIALTY, INC.	SUPPLIES	158.32
SIOUX CITY COMMUNITY SCHOOL DISTRICT	TUITION	1,719.90
SIOUX CITY FOUNDRY CO.	SUPPLIES	590.40
SONDERMAN CLEANING SERVICE	PURCHASED SERVICES	85.00
STORM LAKE COMMUNITY SCHOOL DISTRICT	SPED BILLING	19,098.30
STUDER HARLAN DO IT BEST HARDWARE	SUPPLIES	301.43
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	203.16
US PLASTIC CORP.	SUPPLIES	426.76
VERIZON WIRELESS	TELEPHONE SERVICE	633.55
VETTER EQUIPMENT CO.	REPAIRS	1,574.89
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	1,842.47
W.W. GRAINGER, INC.	SUPPLIES	4,076.07
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	124,173.92

**STUDENT ACTIVITY FUND**

4 SEASONS FUND RAISING	FUNDRAISING SUPPLIES	49.95
ANDERSEN, JAMI	TRAVEL	35.00
ATLANTIC BOTTLING CO.	SUPPLIES	1,339.95
BSN SPORTS	SUPPLIES	1,860.00
CLAYTON, DAN	OFFICIATING	125.00
COLLEGE ENTRANCE EXAM BOARD	TEST MATERIALS	425.00
CORE-MARK MIDCONTINENT, INC.	SUPPLIES	920.24
CYCLONE LANES	PURCHASED SERVICES	254.50
FAIR-PLAY	SUPPLIES	810.00
FAIRFIELD INN AND SUITES	TRAVEL	2,661.12
GRAPHIC EDGE	SUPPLIES	156.51
HARLAN THEATRE	ENTRY FEES	153.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	3,747.72
HOSA - FUTURE HEALTH PROFESSIONALS	REGISTRATION	168.00
IOWA GIRLS HIGH SCHOOL ATHLETIC ASSN.	TICKET SALES	11,928.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	TICKET SALES	2,400.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	780.00
IOWA HIGH SCHOOL SOCCER COACHES ASSN.	REGISTRATION	100.00
IOWA HOSA	REGISTRATION	1,870.00
LANGUAGE TESTING INTERNATIONAL	TEST MATERIALS	10.00
LEFEBER, STEPHEN	OFFICIATING	100.00
MAIN STREET MARKET	SUPPLIES	600.00

MALMBERG, DAVID	PURCHASED SERVICES	1,800.00
MARTINEZ, PAUL A.	OFFICIATING	75.00
MIDSTATES BANK	TRAVEL	1,360.00
PELZER, CASEY	OFFICIATING	125.00
PETERSEN FAMILY WELLNESS CENTER	ENTRY FEES	330.00
PIZZA RANCH	SUPPLIES	403.99
RAY'S MID-BELL MUSIC	SUPPLIES	37.98
ROSMANN FAMILY FARMS	SUPPLIES	172.36
SCHABEN, BRYCE	OFFICIATING	175.00
SCHIEFFER, HARLEY	OFFICIATING	450.00
SCHOLASTIC BOOK FAIR-08	BOOK FAIR	1,780.12
STUDER HARLAN DO IT BEST HARDWARE	SUPPLIES	81.98
SWEENEY, BOB	OFFICIATING	125.00
VANDE BERG, MARK	OFFICIATING	150.00
WILSON MIDDLE SCHOOL	ENTRY FEES	90.00
ZANDER INK	SUPPLIES	5,587.00
<b>PHYSICAL PLANT &amp; EQUIPMENT</b>		
COMBUSTION CONTROL CO.	PURCHASED SERVICES	1,160.30
ELEVATE ROOFING	PURCHASED SERVICES	838.39
GETZSCHMAN HEATING, LLC	PURCHASED SERVICES	4,620.00
RIEMANN MUSIC, INC.	REPAIRS	125.55
SCHMITT MUSIC CENTERS	REPAIRS	150.00
<b>SCHOOL NUTRITION FUND</b>		
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.15
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	614.65
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	518.10
HILAND DAIRY	SUPPLIES	4,645.16
HOBART	SUPPLIES	812.48
KRUSE REFRIGERATION & ELECTRIC	PURCHASED SERVICES	245.50
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	17,071.18
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	364.42

**POLICY REVIEW/APPROVAL – SECOND/FINAL READING:** Anderson moved, seconded by Piro to approve the second and final reading of policies as presented. Policy 407.1 – Licensed Employee Resignation; Policy 407.5 – Licensed Employee Reduction in Force; Policy 408.2 – Licensed Employee Publication or Creation of Materials; Policy 409.1 – Licensed Employee Vacation – Holidays – Personal Leave; Policy 409.2 – Licensed Employee Personal Illness Leave; Policy 409.4 – Licensed Employee Bereavement Leave; Policy 409.5 – Licensed Employee Political Leave; Policy 409.6 – Licensed Employee Jury Duty Leave; Policy 409.7 – Licensed Employee Military Service Leave; Policy 409.8 – Licensed Employee Unpaid Leave; Policy 410.2 – Summer School Licensed Employees; Policy 411.1 – Classified Employee Defined; Policy 411.4 – Classified Employee Licensing/Certification; Policy 411.5 – Classified Employee Assignment; Policy 411.6 – Classified Employee Transfers; Policy 412.1 – Classified Employee Compensation; Policy 412.2 – Classified Employee Wage and Overtime Compensation; Policy 413.1 – Classified Employee Resignation;

Policy 413.3 – Classified Employee Suspension; Policy 413.4 – Classified Employee Dismissal; Policy 413.5 – Classified Employee Reduction in Force; Policy 414.4 – Classified Employee Bereavement Leave; Policy 414.5 – Classified Employee Political Leave; Policy 414.6 – Classified Employee Jury Duty Leave; Policy 414.7 – Classified Employee Military Service Leave; Policy 414.8 – Classified Employee Unpaid Leave; and Policy 414.9 – Classified Employee Professional Purposes Leave are new policies and are officially adopted. Policy 407.4 – Licensed Employee Suspension; Policy 408.1 – Licensed Employee Professional Development; Policy 409.3 – Licensed Employee Family and Medical Leave; Policy 409.3E1 – Licensed Employee Family and Medical Leave Notice to Employees; Policy 409.3E2 – Licensed Employee Family and Medical Leave Request Form; Policy 409.3R1 – Licensed Employee Family and Medical Leave Regulation; Policy 409.3R2 – Licensed Employee Family and Medical Leave Definitions; Policy 410.1 – Substitute Teachers; Policy 411.2 – Classified Employee Qualifications, Recruitment, Selection; Policy 411.7 – Classified Employee Evaluation; Policy 414.1 – Classified Employee Vacations – Holidays – Personal Leave; Policy 414.2 – Classified Employee Personal Illness Leave; Policy 414.3 – Classified Employee Family and Medical Leave; Policy 414.3E1 – Classified Employee Family and Medical Leave Notice to Employees; Policy 414.3E2 – Classified Employee Family and Medical Leave; Policy 414.3R1 – Classified Employee Family and Medical Leave Regulation; and Policy 414.3R2 – Classified Employee Family and Medical Leave Definitions are current policies that the board reviewed and finalized revisions. Policy 407.6 – Licensed Employee Early Retirement is a current policy that will be deleted. Motion carried 7-0.

**UPCOMING EVENTS AND COMMUNITY UPDATES:** The board discussed holding a budget hearing and special meeting on March 30, 2020 and shared an update on the community engagement event held on Monday, March 9, 2020.

**ADJOURNMENT:** Anderson moved, seconded by Hazelton to adjourn. Motion carried 7-0 and the meeting was adjourned at 7:12 p.m.

Next Meeting: – April 6, 2020, 5:30 p.m. – Board Room

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Board President

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Board Secretary

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING**  
**(For approval on 4-20-2020)**

MARCH 30, 2020

The Board met for a special meeting at 5:30 p.m. on Monday, March 30, 2020, for an electronic Zoom meeting that was hosted in the Board Room at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Tarah Devlin-Lawler, Seth Piro, and Joni Larsen. Monte Schechinger was absent.

Administrators Present: Lynn Johnson, Scott Frohlich, Bill Mueller, and Jeff Moser

Media: Bob Bjoin

**APPROVAL OF AGENDA:** Anderson moved, seconded by Larsen, to approve the agenda. Motion carried 6-0.

**DISCUSSION ITEMS:** The board discussed providing equitable learning opportunities and providing essential services during closures.

**ACTION ITEMS:**

**RESOLUTION FOR PANDEMIC RESPONSE AND EMERGENCY SUSPENSION OF POLICY:** Anderson moved, seconded by Piro to approve the resolution for pandemic response and emergency suspension of policy. Motion carried 6-0.

**ADJOURNMENT:** Piro moved, seconded by Devlin-Lawler to adjourn. Motion carried 6-0 and the meeting was adjourned at 5:43 p.m.

Next Meeting: – April 6, 2020, 5:30 p.m. – Electronic Meeting hosted in the Board Room

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Board President

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Board Secretary

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING  
(For approval on 4-20-2020)**

APRIL 6, 2020

The Board met for a budget hearing at 5:30 p.m. on Monday, April 6, 2020, for an electronic Zoom meeting that was hosted in the Board Room at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Joni Larsen, Seth Piro, and Monte Schechinger. Tarah Devlin-Lawler was absent.

Administrators Present: Lynn Johnson, Scott Frohlich, Bill Mueller, and Jeff Moser

Media: Bob Bjoin and HMU

**APPROVAL OF AGENDA:** Larsen moved, seconded by Hazelton, to approve the agenda. Motion carried 6-0.

**PRESENTATION OF THE 2020 – 2021 BUDGET:** No oral or written comments were received from the public.

**ADJOURNMENT:** Anderson moved, seconded by Hazelton to adjourn. Motion carried 6-0 and the budget hearing was adjourned at 5:55 p.m.

**REGULAR MEETING**

The Board met for a regular meeting at 5:56 p.m. on Monday, April 6, 2020, for an electronic Zoom meeting that was hosted in the Board Room at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Joni Larsen, Seth Piro, and Monte Schechinger. Tarah Devlin-Lawler was absent.

Administrators Present: Lynn Johnson, Scott Frohlich, Bill Mueller, and Jeff Moser

Media: Bob Bjoin and HMU

**APPROVAL OF AGENDA:** Larsen moved, seconded by Schechinger, to approve the agenda. Motion carried 6-0.

**DISCUSSION ITEMS:** The board discussed a COVID-19 update, holding a special board meeting on Thursday, April 9 at 5:30 p.m., the quarterly review of annual board priorities, the superintendent self-evaluation and Mr. Mueller and Mr. Frohlich shared administrator reports.

**ACTION ITEMS:**

**RESIGNATION OF PERSONNEL:** Anderson moved, seconded by Larsen to approve the resignation of Heath Stein as MS/HS PE Teacher, MS Boys Basketball Coach, and MS Boys Football Coach. Motion carried 6-0.

**EMPLOYMENT OF PERSONNEL:** Schechinger moved, seconded by Hazelton to approve the employment of Elle Kloewer as 4<sup>th</sup> Grade Teacher and Tracy Petersen as HS Guidance and Data Associate. Motion carried 6-0.

**APPROVE THE 2020-2021 BUDGET:** Larsen moved, seconded by Anderson to approve the 2020-2021 budget as presented. Motion carried 6-0.

**APPROVAL OF BUDGET GUARANTEE RESOLUTION:** Hazelton moved, seconded by Piro to approve the resolution that the Board of Directors of Harlan Community School District, will levy property taxes for fiscal year 2020-2021 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion carried 6-0.

**APPROVAL OF DRIVERS EDUCATION CONTRACT WITH DRIVE SAFELY, LLC:** Anderson moved, seconded by Schechinger to approve the contract with Drive Safely, LLC. Motion carried 6-0.

**ADOPTION OF THE IOWA DEPARTMENT OF EDUCATION'S OPTION OF VOLUNTARY EDUCATIONAL ENRICHMENT OPPORTUNITIES TO INCLUDE CONTACT WITH DISTRICT TEACHERS AS PRACTICAL FOR THE DURATION IDENTIFIED IN THE GOVERNOR'S STATE OF PUBLIC HEALTH EMERGENCY DECLARATION:** Anderson moved, seconded by Piro to approve the adoption of the Iowa Department of Education's option of voluntary educational enrichment opportunities. Motion carried 6-0.

**APPROVAL OF ADDENDUM TO RESOLUTION FOR PANDEMIC RESPONSE AND EMERGENCY SUSPENSION OF POLICY:** Piro moved, seconded by Hazelton to approve the addendum as presented. Motion carried 6-0.

**POLICY REVIEW/APPROVAL – FIRST READING/FINAL REVIEW:** Anderson moved, seconded by Hazelton to approve the first reading and final review of policies as presented. Policy 501.1 – Resident Students; Policy 501.4 – Entrance – Admissions; Policy 501.6 – Student Transfers In; Policy 501.7 – Student Transfers Out or Withdrawals; Policy 501.11 – Student Release During School Hours; Policy 501.13 – Students of Legal Age; Policy 502.2 – Care of School Property/Vandalism; Policy 502.4 – Student Complaints and Grievances; Policy 502.8R1 – Search and Seizure Regulation; Policy 502.9 – Interviews of Students by Outside Agencies; and Policy 502.11 – Systems Monitoring are new policies and will be officially adopted at the second and final reading at the next meeting. Policy 501.2 – Nonresident Students; Policy 501.3 – Compulsory Attendance; Policy 501.9 – Student Absences – Excused; Policy 501.14 – Open Enrollment Transfers – Procedures as a Sending District; Policy



501.15 – Open Enrollment Transfers – Procedures as a Receiving District; Policy 501.16 – Homeless Children and Youth; Policy 502.8 – Search and Seizure; Policy 503.1 – Student Conduct; Policy 503.1R1 – Student Suspension; Policy 503.3E1 – Standard Fee Waiver Application; Policy 503.3R1 – Student Fee Waiver and Reduction Procedures; and Policy 503.4 – Good Conduct Rule are current policies that the board will be reviewing again to finalize revisions at the next meeting. Policy 500 – Objectives for Equal Educational Opportunities for Students; Policy 501.10 Truancy – Unexcused Absences; Policy 502.1 – Student Appearance; Policy 502.5 – Student Lockers; Policy 502.6 – Weapons; Policy 502.7 – Smoking – Drinking – Drugs; Policy 503.2 – Expulsion; Policy 503.3 – Fines – Fees – Charges; and Policy 503.5 – Corporal Punishment were reviewed by the board with no changes. Motion carried 6-0.

**ADJOURNMENT:** Anderson moved, seconded by Piro to adjourn. Motion carried 6-0 and the meeting was adjourned at 7:31 p.m.

Next Meeting: – April 9, 2020, 5:30 p.m. – Board Room (via Zoom)

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Board President

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Board Secretary

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING  
(For approval on 4-20-2020)**

APRIL 9, 2020

The Board met for a special meeting at 5:30 p.m. on Thursday, April 9, 2020, for an electronic Zoom meeting that was hosted in the Board Room at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Tarah Devlin-Lawler, and Seth Piro. Monte Schechinger and Joni Larsen were absent.

Administrators Present: Lynn Johnson

Media: Bob Bjoin and HMU

**APPROVAL OF AGENDA:** Piro moved, seconded by Hazelton, to approve the agenda. Motion carried 5-0.

**ACTION ITEMS:**

**APPROVE THE 2020 – 2021 AGREEMENT WITH THE HEA:** Anderson moved, seconded by Devlin-Lawler to approve the agreement with the HEA as presented which represents a 1.07% package increase. Motion carried 5-0.

**APPROVAL OF EMPLOYMENT:** Hazelton moved, seconded by Anderson to approve the employment of Ashley Darling as District Administrative Assistant. Motion carried 5-0.

**ADJOURNMENT:** Piro moved, seconded by Hazelton to adjourn. Motion carried 5-0 and the meeting was adjourned at 5:39 p.m.

Next Meeting: – April 20, 2020, 5:30 p.m. – Electronic Meeting hosted in the Board Room

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Board President

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Board Secretary

HARLAN COMMUNITY SCHOOL DISTRICT  
BILLS FOR BOARD APPROVAL  
APRIL 20, 2020

**OPERATING FUND**

AGRILAND FS INCORPORATED	SUPPLIES	45.86
AHLERS & COONEY, P.C.	LEGAL SERVICES	1,635.00
BAXTER LUMBER AND HARDWARE	SUPPLIES	484.36
BOYER VALLEY COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	560.42
BRUMMER, MICHELLE	COOPERATIVE TEACHING FEE	100.00
CAPITAL SANITARY SUPPLY	SUPPLIES	3,132.80
CARQUEST	PARTS	415.00
CINTAS	LAUNDRY	43.65
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	6,712.70
DELTA DENTAL	EMPLOYEE INSURANCE	10,176.03
DIAMOND VOGEL	SUPPLIES	1,171.48
DICKMAN, DANNY	BUS LICENSE	46.00
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	3,268.00
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	270.00
FARM SERVICE COOP	FUEL	1,110.62
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,789.87
FLINN SCIENTIFIC INC.	MATERIALS	461.85
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	TRAINING	225.00
HARLAN MUNICIPAL UTILITIES	UTILITIES	31,672.19
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	865.72
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	4,651.82
IOWA DEPARTMENT OF HUMAN SERVICES	MEDICAID STATE SHARE	14,214.45
IOWA DIVISION OF LABOR - ELEVATOR SAFETY	INSPECTION FEE	175.00
J.W. PEPPER & SON, INC.	MATERIALS	1,556.88
KEAST AUTO CENTER	REPAIRS	1,314.21
KENDALL/HUNT PUBLISHING COMPANY	ELEMENTARY MATH TRAINING/MATERIALS	12,837.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	1,240.00
LIFESCAPE - CHILDREN'S CARE	SPED BILLING	9,540.00
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,911.75
MATHESON TRI-GAS INC	MATERIALS	322.11
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	1,809.78
MID AMERICAN ENERGY	UTILITIES	13.84
NAPA	SUPPLIES	25.77
NORTHWEST AEA	SUPPLIES	134.49
OMAHA TRUCK CENTER, INC.	PARTS	101.52
PETSCHKE PLUMBING & HEATING INC	SUPPLIES/REPAIRS	1,142.91
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	475.00
RAYMOND PRODUCTS CO.	SUPPLIES	131.95
SCHOOL BUS SALES	PARTS	73.84
SHIFFLER EQUIPMENT SALES, INC	SUPPLIES	40.99
SONDERMAN CLEANING SERVICE	PURCHASED SERVICES	85.00
STUDER HARLAN DO IT BEST HARDWARE	SUPPLIES	1,004.30
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	658.13
TOTAL ADMINISTRATIVE SERVICES CORP.	FLEX DEDUCTION PAYMENT	47,681.74
VERIZON WIRELESS	TELEPHONE SERVICE	650.97
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	1,429.11
W.W. GRAINGER, INC.	SUPPLIES	2,504.66
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	126,021.14

**STUDENT ACTIVITY FUND**

AMERICAN CANCER SOCIETY	FUNDRAISING PAYMENT	9,235.86
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HARLAN COMMUNITY SCHOOL DISTRICT  
 BILLS FOR BOARD APPROVAL  
 APRIL 20, 2020

ANDERSON'S	SUPPLIES	1,021.89
BFG SUPPLY COMPANY	SUPPLIES	1,216.58
BORCHERS, BRYAN	OFFICIATING	125.00
BSN SPORTS	SUPPLIES	288.00
DECKER SPORTING GOODS	SUPPLIES	1,160.56
FEIRER, ALAN	SUPPLIES	400.00
FROHLICH, SCOTT	TRAVEL	10.00
GIRRES, CHRIS	OFFICIATING	350.00
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	70.30
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	6,023.26
HOSA - FUTURE HEALTH PROFESSIONALS	MEMBERSHIP	168.00
HY-VEE FOOD STORE	SUPPLIES	59.94
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	SUPPLIES	150.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	SUPPLIES	829.35
JOHNSTON, SEAN	OFFICIATING	125.00
K-MAC AWARDS	MATERIALS/SERVICES	43.89
KNOD	ADVERTISING	57.50
LEUKEMIA & LYMPHOMA SOCIETY	FUNDRAISING DONATION	40.03
NATIONAL ASSN. SECONDARY SCHOOL PRINCIPAL	MEMBERSHIP	480.00
NEFF COMPANY	SUPPLIES	545.70
PHIPPS, AUSTIN	PROM REFUND	65.00
PLOEGER, LANCE	OFFICIATING	125.00
REGAL ADVERTISING	SUPPLIES	96.99
ROSMANN FAMILY FARMS	SUPPLIES	29.19
SALVATION ARMY	FUNDRAISING DONATION	115.00
SANCHEZ, RENEE	FFA AND PROM REFUND	210.00
SHELBY COUNTY TRAP & SKEET LTD.	SUPPLIES	7,044.90
SOUTHWEST IOWA NAMI	FUNDRAISING DONATION	2,349.07
UPTOWN SPORTING GOODS	SUPPLIES	2,024.70
ZANDER INK	SUPPLIES	6,258.00
 <b>MANAGEMENT FUND</b>		
EMC INSURANCE CASUALTY COMPANY	INSURANCE DEDUCTIBLE	1,614.16
 <b>CAPITAL FUNDS PROJECT</b>		
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	16.04
 <b>PHYSICAL PLANT &amp; EQUIPMENT</b>		
CONTROL SERVICES INC.	PURCHASED SERVICES	8,037.86
ELEVATE ROOFING	PURCHASED SERVICES	292.79
GETZSCHMAN HEATING, LLC	PURCHASED SERVICES	2,518.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	575.05
RIEMANN MUSIC, INC.	REPAIRS	28.00
RSCHOOLTODAY	SOFTWARE	595.00
WALSH DOOR & HARDWARE	SECURITY EQUIPMENT	1,834.00
 <b>SCHOOL NUTRITION FUND</b>		
ATLANTIC BOTTLING CO.	SUPPLIES	47.41
EARTHGRAINS COMPANY	SUPPLIES	1,588.40
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	464.04
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	381.70
HILAND DAIRY	SUPPLIES	6,861.09

HARLAN COMMUNITY SCHOOL DISTRICT  
BILLS FOR BOARD APPROVAL  
APRIL 20, 2020

HOBART	REPAIRS	362.75
HULSEBUS, SUSAN	LUNCH REFUND	88.78
JORGENSEN, ETHAN	LUNCH REFUND	15.50
KECK FOODS	SUPPLIES	1,488.88
KRUSE REFRIGERATION & ELECTRIC	PURCHASED SERVICES	313.50
LARSEN SUPPLY COMPANY	SUPPLIES	81.78
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	25,915.29
MCCORD, BRITTANY	LUNCH REFUND	0.50
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	908.41
MUMM, CURT	LUNCH REFUND	576.83
RAPIDS	SUPPLIES	395.75
STILL, MELISSA	LUNCH REFUND	30.25
W.W. GRAINGER, INC.	SUPPLIES	242.97
<b>AGENCY FUND</b>		
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	30.00

Harlan Community School District  
 March 2020 Treasurer Report By Fund

	General Fund	Student Activity Fund	Management Levy Fund	SAVE Statewide Sales and Services Tax Fund	PP&L Fund	Debt Service Fund	Enterprise Funds	Trust Funds
Beginning Balance - March 1, 2020	\$ 2,957,195.52	\$ 283,210.55	\$ 438,925.64	\$ 1,555,692.17	\$ 480,354.13	\$ 9,821.85	\$ 162,104.96	\$ 148,942.59
Revenues and other Financing Sources	1,790,696.39	24,837.51	8,608.31	106,222.23	16,827.54	1.77	57,048.78	102.08
Total Sources Available	\$ 4,747,891.91	\$ 308,048.06	\$ 447,533.95	\$ 1,661,914.40	\$ 497,181.67	\$ 9,823.62	\$ 219,153.74	\$ 149,044.67
Expenditures and Other Financing Uses	1,979,515.89	55,753.14	2,730.62	16.04	7,469.29	0.00	76,429.72	0.00
Ending Balance - March 31, 2020	\$ 2,768,376.02	\$ 252,294.92	\$ 444,803.33	\$ 1,661,898.36	\$ 489,712.38	\$ 9,823.62	\$ 142,724.02	\$ 149,044.67
Comments	March is the month that we record our annual area education agency flowthrough which increases both revenues and expenses shown for the month.	Receipts down due to school closure but fundraising payments were finalized and ticket sales were remitted to state associations.	Property tax collections were slightly higher than monthly expenses.	Revenues are our monthly SAVE allocation and nominal expenses this month.	Property tax collections were slightly higher than monthly expenses.	Not a lot of change from prior month.	Revenues from the last half of this month will come from emergency food program and are not received until following month.	Very little activity this month.

Harlan Community School District  
 March 2020 Treasurer Report By Depository

	General Fund	Student Activity Fund	Management Levy Fund	SAVE Statewide Sales and Services Tax Fund	PP&E Fund	Debt Service Fund	Enterprise Funds	Trust Funds
Midstates Bank, N.A.	\$ 2,361,401.16	\$ 252,294.92	\$ 432,026.33	\$ 1,661,040.16	\$ 489,712.38	\$ 9,823.62	\$ 304,771.85	\$ 149,044.67
Iowa Schools Joint Investment Trust	\$ 103.79	\$ -	\$ -	\$ 858.20	\$ -	\$ -	\$ -	\$ -
Town and Country Credit Union	\$ 102.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 2,361,607.03</b>	<b>\$ 252,294.92</b>	<b>\$ 432,026.33</b>	<b>\$ 1,661,898.36</b>	<b>\$ 489,712.38</b>	<b>\$ 9,823.62</b>	<b>\$ 304,771.85</b>	<b>\$ 149,044.67</b>

Harlan Community School District  
Revenue Summary Report  
As of March 31, 2020

**OPERATING FUND**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	7,154,438.00	169,586.23	4,530,930.92	63.33%
REVENUE FROM STATE SOURCES	9,529,537.00	1,504,422.00	6,784,484.71	71.19%
REVENUE FROM FEDERAL SOURCES	360,105.00	116,688.16	210,724.36	58.52%
OTHER SOURCES	10,000.00	0.00	628.20	6.28%
Fund Total:	17,054,080.00	1,790,696.39	11,526,768.19	67.59%

**STUDENT ACTIVITY FUND**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	565,000.00	24,837.51	427,858.72	75.73%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	565,000.00	24,837.51	427,858.72	75.73%

**MANAGEMENT FUND**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	284,500.00	8,608.31	170,592.67	59.96%
REVENUE FROM STATE SOURCES	4,433.00	0.00	2,018.36	45.53%
Fund Total:	288,933.00	8,608.31	172,611.03	59.74%

**CAPITAL FUNDS PROJECT**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	12,000.00	715.57	7,910.60	65.92%
REVENUE FROM STATE SOURCES	1,504,128.00	105,506.66	994,356.68	66.11%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	1,516,128.00	106,222.23	1,002,267.28	66.11%

**PHYSICAL PLANT & EQUIPMENT**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	548,946.00	16,827.54	324,382.88	59.09%
REVENUE FROM STATE SOURCES	8,527.00	0.00	3,923.05	46.01%
REVENUE FROM FEDERAL SOURCES	0.00	0.00	0.00	0.00%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	557,473.00	16,827.54	328,305.93	58.89%

**DEBT SERVICE FUND**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	25.00	1.77	25.12	100.48%
REVENUE FROM STATE SOURCES	0.00	0.00	0.00	0.00%
OTHER SOURCES	1,088,719.00	0.00	384,865.00	35.35%
Fund Total:	1,088,744.00	1.77	384,890.12	35.35%

**SCHOOL NUTRITION FUND**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	373,400.00	22,070.25	284,586.06	76.21%
REVENUE FROM STATE SOURCES	5,500.00	991.27	3,835.48	69.74%
REVENUE FROM FEDERAL SOURCES	400,000.00	33,987.26	244,498.99	61.12%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	778,900.00	57,048.78	532,920.53	68.42%

**PRIVATE-PURPOSE TRUST FUNDS**

	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	0.00	102.08	8,196.83	0.00%
Fund Total:	0.00	102.08	8,196.83	0.00%



Harlan Community School District  
Expenditure Summary Report  
As of March 31, 2020

OPERATING FUND	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	11,660,921.58	939,466.91	6,556,205.79	56.22%
TOTAL SUPPORT SERVICES	5,149,805.69	400,686.98	3,401,578.23	66.05%
OTHER EXPENDITURES**	626,046.00	639,362.00	639,362.00	102.13%
Fund Total:	17,436,773.27	1,979,515.89	10,597,146.02	60.77%

STUDENT ACTIVITY FUND	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	565,000.00	55,753.14	366,344.85	64.84%
Fund Total:	565,000.00	55,753.14	366,344.85	64.84%

MANAGEMENT FUND	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	107,000.00	2,730.62	46,088.52	43.07%
TOTAL SUPPORT SERVICES	260,500.00	0.00	261,572.71	100.41%
Fund Total:	367,500.00	2,730.62	307,661.23	83.72%

CAPITAL FUNDS PROJECT	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	300,000.00	0.00	120,188.46	40.06%
TOTAL SUPPORT SERVICES	0.00	16.04	12,716.04	0.00%
OTHER EXPENDITURES	1,089,719.00	0.00	384,865.00	35.32%
Fund Total:	1,389,719.00	16.04	517,769.50	37.26%

PHYSICAL PLANT & EQUIPMENT	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	105,000.00	850.60	5,582.40	5.32%
TOTAL SUPPORT SERVICES	223,000.00	0.00	143,067.44	64.16%
OTHER EXPENDITURES	227,000.00	6,618.69	151,615.11	66.79%
Fund Total:	555,000.00	7,469.29	300,264.95	54.10%

DEBT SERVICE FUND	Budget	Current Month	Year To Date	% of Budget
TOTAL SUPPORT SERVICES	1,500.00	0.00	900.00	60.00%
OTHER EXPENDITURES	1,087,719.00	0.00	384,565.00	35.36%
Fund Total:	1,089,219.00	0.00	385,465.00	35.39%

SCHOOL NUTRITION FUND	Budget	Current Month	Year To Date	% of Budget
NON INSTRUCTIONAL PROGRAMS	768,611.97	76,429.72	473,732.21	61.63%
Fund Total:	768,611.97	76,429.72	473,732.21	61.63%

PRIVATE-PURPOSE TRUST FUNDS	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	9,750.00	0.00	9,422.35	96.64%
Fund Total:	9,750.00	0.00	9,422.35	96.64%

\*\*Area Education Agency flowthrough  
recorded in March 2020.