

TECHNOLOGY - APPROPRIATE USE

Because technology is a vital part of the school district curriculum, the Internet will be made available to employees and students. Appropriate and equitable use of the Internet will allow employees and students to access resources unavailable through traditional means.

Students will be able to access the Internet through their teachers **and through district provided technology devices**. Individual student accounts and electronic mail addresses **will may** be issued to students. If a student already has an electronic mail address, the student may, **with the permission of the supervising teacher with the permission of the technology department**, be permitted to use the address to send and receive mail at school.

The Internet can provide a vast collection of educational resources for students and employees. It is a global network which makes it impossible to control all available information. Because information appears, disappears and changes constantly, it is not possible to predict or control what students may locate. The school district makes no guarantees as to the accuracy of information received on the Internet. Although students will be under teacher supervision while on the network, it is not possible to constantly monitor individual students and what they are accessing on the network. Some students might encounter information which may not be of educational value. Student Internet records and access records are confidential records treated like other student records. Students' Internet activities will be monitored by the school district to ensure students are not accessing inappropriate sites that have visual depictions that include obscenity, child pornography or are harmful to minors. The school district will use technology protection measures to protect students from inappropriate access, including sites that include obscenity, child pornography or are harmful to minors.

The school district will monitor the online activities of students and will educate students about appropriate online behavior, including interacting on social networking sites and chat rooms. Students will also be educated on cyberbullying, including awareness and response. Employees will provide age appropriate training for students who use the Internet. The training provided will be designed to promote the school district's commitment to:

- • The standards and acceptable use of Internet services as set forth in the Internet Safety Policy;
- • Student safety with regard to:
 - o safety on the Internet;
 - o appropriate behavior while on online, on social networking Web sites, and
 - o in chat rooms; and
 - o cyberbullying awareness and response.
- • Compliance with the E-rate requirements of the Children's Internet Protection Act

Employees and students will be instructed on the appropriate use of the Internet. Parents will be required to sign a permission form to allow their students to access the Internet. Students will

sign a form acknowledging they have read and understand the Internet Appropriate Use policy and regulations, that they will comply with the policy and regulations, and that they understand the consequences for violation of the policy or regulations as **set forth in the student handbooks.**

In compliance with federal law, this policy will be maintained at least five years beyond the termination of funding under the Children's Internet Protection Act (CIPA) or E-rate.

605.6E1 Internet Access Permission Letter to Parents **Access Release and Authorization Form**

~~Harlan Community Schools~~

~~Internet Use and Regulations Letter to Parents~~

~~NOTE: ONLY if you are moving from one level to another (middle school to high school) or new to the school district, please complete and return the permission form, either granting or denying your son/daughter permission to access the Internet.~~

~~Dear Parent/Guardian:~~

~~The Harlan Community School District would like to offer your student access to the electronic means of communication known as the Internet. The Internet is a collection of interconnected computer networks. The vast domain of information contained within the Internet's libraries can provide unlimited research opportunities to students.~~

~~Students will be able to access the Internet through their individual accounts. Student electronic mail is provided primarily for school use. Personal use is allowed; however, failure to abide by school guidelines and inappropriate use of the internet will result in the **suspension and possible** cancellation of the student's account.~~

~~Student use of the Internet and district network resources may include the posting of student work or images to district publications including web sites.~~

~~Students will be expected to abide by the following network etiquette:~~

~~_____ The use of **the** network is a privilege and may be taken away for violation of school/classroom policy. As users of the Internet, students may be allowed access to other networks. Each network may have its own set of policies and procedures. Students must abide by the policies and procedures of these other networks.~~

~~_____ Students must respect all copyright and license agreements.~~

~~_____ Students must cite all quotes, references and sources.~~

~~_____ Student use of "chat rooms" is prohibited.~~

~~_____ Students must apply the same privacy, ethical, and educational considerations utilized in other forms of communications.~~

~~_____ Students who "steal" the passwords of others risk removal from the network.~~

~~_____ Students who share their passwords with others risk removal from the network.~~

~~_____ Internet and electronic mail will be monitored electronically.~~

~~_____ The Harlan Community School District will cooperate with any law enforcement agency investigating the inappropriate use of the Internet.~~

~~Remember that electronic mail is not private. Never send private or confidential material. Students must adhere to the following electronic mail guidelines:~~

~~a. Read and download or delete email on a regular basis.~~

~~b. Report offensive messages immediately to the classroom teacher.~~

~~c. Use of vulgar, abusive or threatening language is prohibited.~~

~~d. Email broadcasting can be used only with the permission of the classroom teacher.~~

~~We are enclosing a permission form. If you are moving from one level to another (middle school to high school) or new to the school district, please complete and return the permission form, either granting or denying your son/daughter permission to access the Internet.~~

~~A copy of the Internet Appropriate Use Violation Notice is also enclosed. Students who access and/or download inappropriate/objectionable items or send messages with vulgar/abusive/threatening language while on the Internet shall be subject to the consequences listed in the Notice.~~

~~If further information is desired, please feel free to contact your building level administration.~~

~~Sincerely,~~

COMPUTER/NETWORK/INTERNET USE REGULATION

~~I. Responsibility for computer/network/Internet Appropriate Use~~

- ~~1. The Board of Directors is legally responsible for all matters relating to the operation of the Harlan Community School District.~~
- ~~2. The authority for appropriate use of computer/network/Internet resources is delegated to the trained staff employed by the school district. For the purpose of this policy, Internet is defined as the following:~~

~~Internet is a collection of interconnected computer networks involving millions of computers and tens of millions of users around the world. It is a collaboration of private, public, educational, commercial, governmental and industrial sponsored networks whose operators cooperate to maintain the network infrastructure.~~

~~C. Training in the proper use of the computer/network/Internet system will be available to staff members who will then provide similar training to their students.~~

- ~~1. All users are expected to practice appropriate use of the computer/network/Internet system. Violations of appropriate use will result in disciplinary action. Illegal uses of district computer/network/Internet resources may also result in referral to law enforcement authorities.~~
- ~~2. The Harlan Community School District will at all times employ technology protection measures designed to protect students from inappropriate access including sites that include obscenity, child pornography or are harmful to minors.~~
- ~~3. Staff, students, and others should have no expectation of privacy when using district computer/network/Internet resources. The district retains control, custody and supervision of all computers, networks, and Internet services owned or leased by the school district. The district reserves the right to monitor all computer and Internet activity by employees, students and other system users. Employees have no expectation of privacy in their use of school computers, including e-mail messages and stored files.~~
- ~~4. Employees are expected to use appropriate judgment and caution in communications concerning students and staff to ensure that personally identifiable information remains confidential.~~
- ~~5. Staff and students shall be responsible for any losses, costs or damages incurred by the school district related to violations of this policy and/or these rules.~~

~~II. Internet Access~~

~~A. Access to the Internet should be made available to all staff and students as a source of information and a vehicle of communication.~~

~~B. Staff and students will be able to access the Internet through their teachers as well as through individual accounts, if approved by the building administrator. An Internet account will give access to the world wide web, ftp, Gopher, Telnet, Blogs, Newsgroups, etc.~~

- ~~1. Making Internet access available to students carries with it the potential that some students might encounter information that may not be appropriate for students. However on a global network, it is impossible to control all materials. Because information on the Internet appears, disappears, and changes, it is not possible to predict or control what students may locate.~~
- ~~2. It is a goal to allow teachers and students access to the rich opportunities on the Internet, while protecting the rights of students and parents who choose not to risk exposure to questionable material.~~

3. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines requiring efficient, ethical, and legal utilization of network resources.

4. In order to reduce unnecessary system traffic, users may use real-time conference features such as talk/chat/Internet relay chat only with the approval of the network administrator.

5. Transmission of material, information or software in violation of any district, local, state, or federal law is prohibited.

6. Correct citation of material obtained over the Internet is required.

7. Downloaded files must be checked for viruses in order to avoid spreading computer viruses in our local area networks (LANs).

8. The school district makes no guarantees regarding the accuracy of the information received on the Internet.

III. Permission to Use Internet

Annually, the parent/guardian shall grant or deny student permission to use the Internet resources on a building-by-building (Primary, Intermediate, Middle School, High School) basis. This will be done using the "Internet Access Permission Form for Students." Permission will remain in effect unless withdrawn by supervisory personnel under the terms of part V of this policy -- "*Student Violations; Consequences and Notification*," or by the parent/guardian at any time.

IV. Staff/Student Use of the Computer/network/Internet

A. Equal Opportunity

1. Computer/network/Internet shall be available to all staff/students who have received training on its appropriate use, within the District through their teachers as well as through group and individual accounts. The amount of time available to staff and students may be limited by the number of available CPU's and the demand for use.

2. The computer/network/Internet applications, which are available to individuals having a user account, are shared by everyone using that computer on the network. It is important that individuals follow the procedures given in the training in order to ensure the smooth operation of the network for everyone on it.

B. On-line/Network Etiquette

1. The use of the Internet is a privilege and may be revoked for violation of Board policy or regulations. As users of the Internet, staff and students are allowed access to other networks. Each network has its own set of policies and procedures. It is the user's responsibility to abide by the policies and procedures of these networks.

2. Staff/Students must adhere to on-line protocol:

- a. Respect all copyright and license agreements.
- b. Cite all quotes, references, and sources.
- c. Remain on the Internet long enough to get needed information, then exit the Internet.
- d. Apply the same privacy, ethical, and educational considerations utilized in other forms of communication.

3. Staff and student access for electronic mail will be through their teachers as well as through individual accounts, if approved by the building administrator. Remember that electronic mail is not private; never send private or confidential material. Staff/Students must adhere to the following electronic mail guidelines.

- a. Read and download or delete email on a regular basis.
- b. Delete unwanted messages immediately.
- c. Use of vulgar and/or abusive language is prohibited.
- d. Always sign your name to messages.
- e. Always acknowledge that you have received a document or file that someone has sent you.

_____ f. Mailing lists of any type may not be subscribed to unless _____ permission is received in advance from the system _____ administrator.

4. Staff and student access to social networking sites (newsgroups, blogs, etc.) will be through staff, group, or individual accounts, if approved by the building administrator.

_____ a. Use of vulgar and/or abusive language is prohibited.

_____ b. Use of such sites during school hours must be approved by _____ the supervising teacher and be for school-related purposes _____ only

1. Use of such sites outside of school hours using a school

District owned computing device is subject to the Internet/Network Appropriate Use Policy. Parents must notify the school district at the beginning of the school year if they do not want the school district to allow access to social networking sites outside of school hours.

~~— C. Restricted Material~~

~~— Staff/students shall not intentionally access or download any text file or picture or engage in any form of communication that includes material which is obscene, sexually explicit, sexually suggestive, libelous, indecent, vulgar, profane, or lewd; advertises any product or service not permitted to minors by law; constitutes insulting words, the very expression of which injures or harasses others; or presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, or will cause the commission of unlawful acts or the violation of lawful school regulations.—~~

~~— The Harlan Community School District will at all times employ technology protection measures designed to protect students from inappropriate access including sites that include obscenity, child pornography or are harmful to minors.~~

~~— D. Unauthorized Costs~~

~~The Harlan Community School District assumes no responsibility for unauthorized charges, costs or illegal use of district computer/network/Internet resources. The school district assumes no responsibility for any unauthorized charges made by employees or students including but not limited to credit card charges, subscriptions, long distance telephone charges, equipment and line costs, or any illegal use of its computers such as copyright violations. If a staff member or student gains access to any service via the district computer/network/Internet resources which has a cost involved, or if a staff member or student incurs other types of costs, the Harlan Community School District will not be responsible for those costs. The staff member or student's parents/ guardian will be responsible for those costs.~~

~~E. Other Prohibited Uses~~

~~The employee or student is responsible for his/her actions and activities involving school department computers, networks, and Internet services and for his/her computer files, passwords, and accounts. General examples of unacceptable uses which are expressly prohibited include but are not limited to the following:~~

- ~~1. Any use that is illegal or in violation of other Board policies, including harassing, discriminatory or threatening communications and behavior, violations of copyright laws, etc.—~~
- ~~2. Any inappropriate communications with students or minors;~~
- ~~3. Any use for private financial gain, or commercial, advertising or solicitation purposes;~~

4. ~~Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school-sponsored organization; to solicit membership in or support of any non-school-sponsored organization; or to raise funds for any non-school-sponsored purpose, whether for-profit or not-for-profit.~~
5. ~~No employee or student shall knowingly provide personal or school e-mail addresses to outside parties whose intent is to communicate with school employees, students and/or their families for non-school purposes. Employees who are uncertain as to whether particular activities are acceptable should seek further guidance from the building principal or other appropriate administrator.~~
6. ~~Any communication that represents personal views as those of the school department or that could be misinterpreted as such;~~
7. ~~Downloading or loading software or applications without permission from the system administrator.~~
8. ~~Opening or forwarding any e-mail attachments (executable files) from unknown sources and/or that may contain viruses;~~
9. ~~Sending mass e-mails to school users or outside parties for non-school purposes without the permission of the technology coordinator.~~
10. ~~Any malicious use or disruption of the school department's computers, networks, and Internet services or breach of security features;~~
11. ~~Any misuse or damage to the school department's computer equipment;~~
12. ~~Misuse of Passwords/Unauthorized Access : Sharing passwords, using other users' passwords and/or accessing other users' accounts;~~
13. ~~Any communications that are in violation of generally accepted rules of network etiquette and/or professional conduct;~~
14. ~~Any attempt to access unauthorized sites;~~
15. ~~Failing to report a known breach of computer security to the system administrator;~~
16. ~~Using school computers, networks, and Internet services after such access has been denied or revoked; and any attempt to delete, erase, or otherwise conceal any information stored on a school computer that violates these rules;~~
17. ~~The forwarding of chain letters.~~

~~V. Student Violations; Consequences and Notifications:~~

~~Students who access and/or download inappropriate/objectionable items or send messages with vulgar/abusive threatening language while on the computer/network/Internet shall be subjected to consequences as outlined in the student handbook.~~

~~A. First Violation:~~

~~— For the first violation during the school's fiscal year (July 1 – June 30), a verbal and written "First Violation" warning notice will be issued to the student by the principal's office using the prescribed form. The student will be assigned to 5 hours of school service. A copy of the notice will be mailed to the student's parent/guardian by the building principal's office and a copy kept on file in the principal's office.~~

~~B. Second Violation:~~

~~— Upon the second violation during the school's fiscal year (July 1 – June 30), a verbal and written "Second Violation" infraction notice will be issued to the student by the principal's office using the prescribed form. The student will be assigned to 10 hours of school service. A copy of the notice will be mailed to the student's parent/guardian by the building principal's office and a copy kept on file in the building principal's office.~~

~~C. Third Violation:~~

~~— Upon the third violation during the school's fiscal year (July 1— June 30), a verbal and written "Third Violation" infraction notice will be issued to the student by the principal's office using the prescribed form. The student will be subject to disciplinary measures which may include, but are not limited to, detention, suspension, probation, and expulsion. A copy of the notice will be sent by registered mail to the student's parent/guardian by the building principal's office and a copy kept on file in the building principal's office.~~

~~The administration and the Board of Education reserve the right to deviate from the suggested progression of consequences if the severity of the offense deems that appropriate.~~

~~VI. Employee Violations:~~

~~Employees who are in violation of this policy and/or these rules are subject to discipline up to termination.~~

TECHNOLOGY USE PROVISIONS

Prohibited activities include, but are not limited to:

1. Using the Internet for illegal, inappropriate, or obscene purposes, or in support of such activities. Illegal activities shall be defined as a violation of local, state, and/or federal laws. Inappropriate use shall be defined as a violation of the intended uses of the network, and/or purpose and goal.
2. Accessing, downloading and/or transmitting materials that are sexually explicit, obscene, offensive, threatening, or otherwise intended to harass or demean others. This includes the use of profanity or other language that may be offensive to another. HCSD administration invokes its discretionary right to determine such suitability.
3. Transferring files or any software to or from a school computer without prior approval from an authorized staff member. This includes the downloading or copying information onto disks, hard drives or any other storage medium.
4. The sharing of user accounts or passwords, or leaving a computer logged in and unattended. If others gain access to your user account, you are responsible for any misconduct in which they may engage.
5. Using an account owned by another user.
6. Gaining unauthorized access to others' files or vandalizing the data of another user.
7. Attempting to gain unauthorized access to any resource including, but not limited to, password protected areas or network administration software.
8. Forging electronic mail messages and/or anonymous communications.
9. Taking the writings or literary ideas of another (i.e., plagiarism) and selling and/or publishing them as one's own writing. Brief quotes or use of cited sources do not constitute plagiarism.
10. Installing or transmitting illegally any copyrighted materials.
11. Copying materials or programs in violation of copyright laws, which includes decompiling programs or changing icons.
12. Stealing data, equipment or intellectual property.
13. Intentionally degrading or disrupting equipment or system performance and/or overloading (crashing) the network and connected computers (examples include, but are not limited to, denial of service attacks a.k.a. DOS).
14. Vandalism is not permitted and will be strictly disciplined. Vandalism is defined as any attempt to harm or destroy computer equipment as well as the data of another user or of another agency or network that is connected to the Internet. Vandalism includes, but is not limited to, the uploading, downloading, or creation of computer viruses, or programs that infiltrate computer systems and/or damage software components.
15. Attempting to circumvent the file protection system, disconnecting cables, erasing applications, and changing configuration on any school computer.
16. Sharing personal information, except in an instructional context or in the performance of business of the Harlan Community School District.

17. Using the Internet for financial gain or for any commercial or illegal use.
18. Making personal purchases or unauthorized orders using the HCSD name.
19. Possession of any data which might be considered a violation of these rules in paper, digital (disk) or any other form is not allowed.
20. Security violations must be reported to the principal or appropriate staff member immediately. You agree to inform a teacher immediately if you

- Accidentally enter an Internet site that is inappropriate, as defined by this AUP.
- Accidentally change the configurations on any computer.
- Receive a message which makes you uncomfortable or is offensive and you will not delete the message until a teacher has seen it so it can be used to trace the sender.

21. Internet Safety

- Students shall not post personal contact information on the internet with their school computer. This includes name, age, gender, home address, and telephone number.
- Students shall not share personal photos, personal videos, or photos/videos of others with their school computer.

22. Students should inform district personnel of any threatening, derogatory, or obscene communication immediately.

23. The Board of Education expressly forbids cyber-bullying. For the purposes of this policy, "cyberbullying" shall mean using the communication capacities of computers, the Internet and/or other digital communication devices to bully others by:

- Sending or posting cruel messages or images;
- Threatening others;
- Excluding or attempting to exclude others from activities or organizations;
- Starting or passing on rumors about others or the school system;
- Harassing or intimidating others;
- Sending angry, rude or vulgar messages directed at a person or persons privately or to an online group;
- Sending or posting harmful, untrue or cruel statements about a person to others;
- Pretending to be someone else and sending or posting material that makes that person look bad or places that person in potential danger;
- Sending or posting material about a person that contains sensitive, private or embarrassing information, including forwarding private messages or images; and/or,
- Engaging in tricks to solicit embarrassing information that is then made public.

§ Students found to be engaging in activities as described above shall be subject to the terms and sanctions found in this policy as well as the Board of Education Policy104 –Anti-Bullying/ Harassment Policy.

§ Any school or personal electronic device of any student suspected of violation of the above policy will be confiscated for investigation and may be turned over to law enforcement.

24. All HCSD students in grades Kindergarten through 12 will be assigned a school issued email account. Email use is only permitted with a school-issued email, unless permission is granted from the Technology Department. I understand that district-issued email is archived

indefinitely and can be reviewed for misuse or content at any time. When given an email account, I agree that I will not:

- Send electronic mail inappropriate for educational purposes,
- Subscribe to inappropriate newsgroups,
- Harass other users,
- Use inappropriate language,
- Reveal personal information about myself or another person,
- Use email for commercial, political or advertising purposes,
- Use email to generate or forward mass emails, or
- Allow others to use my email account, name, or password.

25. With the implementation of Google Tools, Google's Acceptable Use Policy must also be adopted and adhered to. Their policy states: You agree not to, and not to allow third parties or Your End Users, to use the Services:

- to generate or facilitate unsolicited bulk commercial email;
- to violate, or encourage the violation of, the legal rights of others;
- for any unlawful, invasive, infringing, defamatory, or fraudulent purpose; to intentionally distribute viruses, worms, Trojan horses, corrupted files, hoaxes, or other items of a destructive or deceptive nature;
- to interfere with the use of the Services, or the equipment used to provide the Services, by customers, authorized resellers, or other authorized users;
- to alter, disable, interfere with or circumvent any aspect of the Services;
- to test or reverse-engineer the Services in order to find limitations, vulnerabilities or evade filtering capabilities;
- to use the Services, or a component of the Services, in a manner not authorized by Google.

26. In summary, the network should only be used for educational purposes as approved by school personnel.

REMEDIES AND RECOURSES

If privileges are revoked during a class project, the student is responsible for completing the project outside of the school facilities or will receive a zero for the project, at the teacher's discretion.

If you are accused of any of the violations, you have all of the rights and privileges provided in the school policy for other violations. Violations of this AUP are subject to the disciplinary actions found under the "Technology Code of Conduct" in the handbook.

The District has the right to restrict or terminate network or Internet access at any time for any reason. The District further has the right to monitor network and Internet activity in any form that it sees fit to maintain the integrity of Internet

Employees who are in violation of this policy and/or these rules are subject to discipline up to termination.

HARLAN COMMUNITY SCHOOL DISTRICT
Access Release and Authorization Form

You must read and sign this form. If you are a student under the age of 18, your parent or legal guardian must also read and sign this form. This Access Release and Authorization Form should be returned to the Principal's office if you are a student and to the Superintendent's office if you are an employee of the district.

By signing this Authorization Form, I _____ (print name) and/or my parent(s) or legal guardian(s) acknowledge that I (we) have received and read the information packet which contains the Appropriate Use Policy (AUP) for technology use. As a use of the Internet, I understand that changes are made occasionally to these policies and agree to abide by the current version of the AUP (as posted electronically on the school website). I also understand that this Authorization Form is effective until I leave the Harlan Community School District. Any violation of the AUP may result in the loss of technology access privileges and/or legal action.

Further, I have been advised that the District does not have control of all of the information on the Internet, although it attempts to provide prudent and available barriers. While the intent of the Harlan Community School District is to make Internet access available to further its educational goals and objectives, account holders will have the ability to access other materials as well. The District believes that the benefits of Internet access to educators and students, in the form of information resources and opportunities for collaboration, far exceed any disadvantages of access. But ultimately, the parent(s) or guardian(s) of minors is/are responsible for setting and conveying the standards that their children should follow.

It is further understood that access to the Internet is to support the District's educational responsibilities and missions. The specific conditions and services being offered will change from time to time. In addition, the Harlan Community School District makes no warranties with respect to the Internet and it specifically assumes no responsibilities for:

1. The content of any advice or information received from a source outside the District, or any costs or charges incurred as a result of seeing or accepting such advice;
2. Any costs, liability or damages caused by the way the student chooses to use his/her Network access;
3. Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the HCSD.

I understand and accept the conditions stated and agree to hold harmless, and release from liability, the school and school district.

Student Signature _____	Date _____
Parent/Guardian Signature _____	Date _____
Employee Signature _____	Date _____

Code No. 606.1 Class Size – Class Grouping

CLASS SIZE - CLASS GROUPING

It is within the sole discretion of the board to determine the size of classes and to determine whether class grouping will take place. The board [~~may or shall~~] review the class sizes annually.

It is the responsibility of the superintendent to make a recommendation to the board on class size based upon the financial condition of the school district, the qualifications of and number of licensed employees, and other factors deemed relevant to the board.

Legal Reference:

Iowa Code §§ 279.8; 280.3.

Cross Reference:

606.6 Insufficient Classroom Space

Code No. 606.2 School Ceremonies & Observances

SCHOOL CEREMONIES AND OBSERVANCES

The school district will continue school ceremonies and observances which have become a tradition and a custom of the education program. These include, but are not limited to, reciting the Pledge of Allegiance and observance of holidays, such as Christmas, Halloween and Easter, by programs and performances. Such ceremonies or observances will have a secular purpose and will not advocate or sponsor a particular religion.

Students who do not wish to participate in these activities may be silent during the ceremony or observance or receive permission from the principal to be excused from the ceremony for religious reasons in compliance with board policy.

Legal Reference:

U.S. Const. amend. I.

Lee v. Weisman, 112 S.Ct. 2649 (1992).

Lemon v. Kurtzman, 403 U.S. 602 (1971).

Graham v. Central Community School District of Decatur County, 608 F.Supp. 531 (S.D. Iowa 1985).

Iowa Code § 279.8

Cross Reference:

603 Instructional Curriculum

604.5 Religious-Based Exclusion From A School Program

Code No. 606.3 Animals in the Classroom

ANIMALS IN THE CLASSROOM

Live animals will not be allowed in school district facilities except under special circumstances and only for an educational purpose. Permission from the principal will be required of anyone wishing to bring an animal into school district facilities. Appropriate supervision of animals is required when animals are brought into the school district facilities.

The person bringing the animal must furnish transportation for the animal brought to school. Animals will not be allowed to travel to and from the student's attendance center on the school bus without prior approval from the principal.

It is the responsibility of the principal to determine appropriate supervision of animals in the classroom. This policy is not intended to address the use of service animals, assistive animals, therapy animals or emotional support animals on District property.

Legal Reference:
Iowa Code § 279.8

Cross Reference:
105 Assistance Animals
507 Student Health and Well-Being

Code No. 606.4 Student Production of Materials and Services

STUDENT PRODUCTION OF MATERIALS AND SERVICES

Materials and services produced by students at the expense of the school district are the property of the school district. Materials and services produced by students at the student's expense, except for incidental expense to the school district, are the property of the student.

It is the responsibility of the superintendent to determine incidental expense.

Legal Reference:
Iowa Code § 279.8

Cross Reference:
408.2 Licensed Employee Publication or Creation of Materials

Code No. 606.5 Student Field Trips and Excursions

STUDENT FIELD TRIPS AND EXCURSIONS

The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions.

In authorizing field trips and excursions, the principal will consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent. Written parental permission will be required prior to the student's participation in field trips and excursions. The superintendent's approval will be required for field trips and excursions outside the state. Board approval will be required for field trips and excursions which involve unusual length or expense.

Field trips and excursions are to be arranged with the principal well in advance. A detailed schedule and budget must be submitted by the employee. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

Legal Reference:

390 C.F.R. Pt. 390.3(f)

Iowa Code § 279.8

281 I.A.C. 43.9.

Cross Reference:

503.1 Student Conduct

503.4 Good Conduct Rule

603 Instructional Curriculum

711 Transportation

Code No. 607.1 Student Guidance & Counseling Program

STUDENT GUIDANCE AND COUNSELING PROGRAM

The board will provide a student guidance and counseling program. The guidance counselor will be certified with the Iowa Department of Education and hold the qualifications required by the board. The guidance and counseling program will serve grades kindergarten through twelve. The program will assist students with their personal, educational, and career development. The program is coordinated with the education program and will involve licensed employees.

Legal Reference:

Iowa Code § 280.14; 622.10.
281 I.A.C. 12.3(11).

Cross Reference:

506 Student Records
603 Instructional Curriculum
604.4 Program for At-Risk Students

STUDENT HEALTH SERVICES REGULATION

Student Health Services Administrative Regulations

I. Student Health Services - Each school building may develop a customized student health services program within comprehensive school improvement based on its unique needs and resources. Scientific advances, laws, and school improvement necessitate supports to students with health needs to receive their education program.

Supports to improve student achievement include:

- qualified health personnel
- school superintendent, school nurse, and school health team working collaboratively
- family and community involvement
- optimal student health services program with commitment to its continuing improvement

Components provided within a coordinated school health program include:

- Health services
- Nutrition
- Healthy, safe environment
- Staff wellness
- Health education
- Physical education and activity
- Counseling, psychological, and social services
- Family and community involvement

Student health services are provided to identify health needs; facilitate access to health care; provide for health needs related to educational achievement; promote health, well-being, and safety; and plan and develop the health services program.

II. Student Health Services Essential Functions

A. Identify student health needs:

1. Provide individual initial and annual health assessments
2. Provide needed health screenings
3. Maintain and update confidential health records

4. Communicate (written, oral, electronic) health needs as consistent with confidentiality laws
- B. Facilitate student access to physical and mental health services:
 1. Link students to community resources and monitor follow through
 2. Promote increased access and referral to primary health care financial resources such as Medicaid, HAWK-I, social security, and community health clinics
 3. Encourage appropriate use of health care
- C. Provide for student health needs related to educational achievement:
 1. Manage chronic and acute illnesses
 2. Provide special health procedures and medication including delegation, training, and supervision of qualified designated school personnel
 3. Develop, implement, evaluate, and revise individual health plans (IHPs) for all students with special health needs according to mandates in the Individuals with Disabilities Education Act (IDEA), Rehabilitation Act (Section 504), and American with Disabilities Act (ADA)
 4. Provide urgent and emergency care for individual and group illness and injury
 5. Prevent and control communicable disease and monitor immunizations
 6. Promote optimal mental health
 7. Promote a safe school facility and a safe school environment
 8. Participate in and attend team meetings as a team member and health consultant
- D. Promote student health, well-being, and safety to foster healthy living:
 1. Provide developmentally appropriate health education and health counseling for individuals and groups
 2. Encourage injury and disease prevention practices
 3. Promote personal and public health practices
 4. Provide health promotion and injury and disease prevention education
- E. Plan and develop the student health services program collaboratively with the superintendent, school nurse, and school health team:
 1. Gather and interpret data to evaluate needs and performance
 2. Establish health advisory council and school health team
 3. Develop health procedures and guidelines
 4. Collaborate with staff, families, and community
 5. Maintain and update confidential student school health records
 6. Coordinate program with all school health components
 7. Coordinate with school improvement
 8. Evaluate and revise the health service program to meet changing needs
 9. Organize scheduling and direct health services staff
 10. Develop student health services annual status report
 11. Coordinate information and program delivery within the school and between school and major constituents
 12. Provide health services by qualified health professionals to effectively deliver services, including multiple levels of school health expertise such as registered nurses, physicians, and advanced registered nurse practitioners
 13. Provide for professional development for school health services staff

III.Expanded Health Services

These additional health services address learning barriers and the lack of access to health care. Examples include school-based services in the school, school-linked services connected to the school, primary care, mental health, substance abuse, and dental health.

**EMERGENCY PAID SICK LEAVE REQUEST FORM UNDER THE FAMILIES FIRST
CORONAVIRUS RESPONSE ACT (FFCRA)**

Name: _____

Anticipated Begin Date: _____

Expected Return to Work Date: _____

Employee Request for Leave at Full Pay

Employees satisfying one of the three standards noted below are eligible for two weeks of leave capped at 80 hours paid at the employee's full regular compensation rate. For a part-time employee it is the number of hours equal to the average number of hours that the employee works over a typical two-week period. Please select the applicable reason and follow the related instructions.

I am unable to work or telework for the following reasons:

☐ I am quarantined pursuant to Federal, State, or local government order.

☐ I am quarantined on the advice of a health care provider due to COVID-19 concerns.

☐ I am experiencing COVID-19 symptoms and seeking a medical diagnosis.

Please attach the applicable government order or documentation from medical provider corresponding to the item(s) selected. If you are experiencing symptoms and seeking a medical diagnosis, please identify your symptoms and the date of your medical appointment.

Employee Request for Leave at 2/3 Pay

Employees satisfying one of the three standards noted below are eligible for two weeks of leave capped at 80 hours paid at the 2/3 of the employee's regular compensation rate. For a part-time employee it is the number of hours equal to the average number of hours that the employee works over a typical two-week period. Please select the applicable reason and follow the related instructions.

I am unable to work or telework for the following reasons:

___ I need to care for an individual subject to quarantine pursuant to Federal, State, or local government order or advice of a health care provider due to COVID-19. I represent that no other person will be providing care for the individual during the period for which the I am receiving Emergency Paid Sick Leave.

Please attach the applicable government order or documentation from medical provider.

___ I am experiencing a substantially similar condition as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of the Treasury and Labor.

Please attach the applicable government order or documentation from medical provider.

___ I am unable to work or telework because I need to care for my child under age 18 because my child's elementary or secondary school, childcare provider, or child's place of care has been closed or is unavailable due to COVID-19. During this period of unavailability or closure, I represent that no other person will be providing care for my child during the period for which I am receiving Emergency Paid Sick Leave.

If the age of one or more of the children is between 14 and 18, the following special circumstances exist requiring me to care for the child during daylight hours:

Please attach notice or documentation related to the unavailability of the school, daycare, place of care or person providing care to the child. The District reserves the right to request confirmation regarding the nature of the closure or unavailability.

If you are requesting 2/3 paid leave in conjunction with Expanded Family Medical Leave to care for a child under the age of 18 affected by school or care closure due to COVID-19, please complete the "Expanded Family and Medical Leave Request Form" to submit with this form.

I acknowledge that the above information is true to the best of my knowledge.

Signed: _____

Date: _____

Note: This type of emergency paid sick leave is only available through passage of the federal Families First Coronavirus Response Act and will expire on December 31, 2020. After that date, this exhibit should be removed from policy 409.2, as the benefit will no longer be available to employees.

**EXPANDED FAMILY AND MEDICAL LEAVE REQUEST FOR UNDER THE FAMILIES FIRST
CORONAVIRUS RESPONSE ACT (FFCRA)**

Name: _____

Anticipated Begin Date: _____

Expected Return to Work Date: _____

Employees may be entitled to expanded family medical leave in accordance with the Families First Coronavirus Response Act (FFCRA) if the employee satisfies eligibility standards.

Reason for Leave

Employees satisfying the standards below are eligible for 12 weeks* of leave. The first two weeks of the leave are unpaid unless the employee selects available options in the next box. The remaining 10 weeks of leave are paid at 2/3 of the employee's regular compensation rate unless other options are selected on this form. Please select the applicable reason and follow the related instructions.

I, _____, request family and medical leave because I am unable to work or telework because I need to care for my child(ren) under 18 because my child(ren)'s elementary or secondary school, childcare provider, or child's place of care has been closed or is unavailable due to COVID-19. During this period of unavailability or closure, I represent that no other person will be providing care for my child during the period for which I am receiving expanded family medical leave benefits.

If the age of one or more of the children is between 14 and 18, the following special circumstances exist requiring me to care for the child during daylight hours:

Please attach notice or documentation related to the unavailability of the school, daycare, place of care or person providing care to the child. The District reserves the right to request confirmation regarding the nature of the closure or unavailability.

** An employee who qualifies for and utilizes the Emergency Paid Sick Leave provisions of the FFCRA, is entitled to an additional 10 weeks of Emergency FMLA.*

Substitution of Paid Leave for the First Ten Days of Expanded Family Medical Leave

In accordance with the FFCRA, the first ten days of expanded family medical leave is unpaid, however you may be eligible to use Emergency Paid Sick Leave provided through the FFCRA to cover this period at 2/3 of full pay. In the event you have already used Emergency Paid Sick Leave, you are permitted to use available District-provided paid leave to cover this period at full pay. Please indicate if you would like to use paid leave during the first 10 days of your absence and how many hours you plan to use. Requested leave is subject to availability based on confirmation by the School District. If requesting Emergency Paid Sick Leave, please complete and submit an "Emergency Paid Sick Leave Request Form."

___ Emergency Sick Leave ___ Sick Leave ___ Personal Leave

Supplement 2/3 Pay with Accrued District Leave

Employees may choose to supplement the 2/3 pay provided through expanded family medical leave with accrued District leave to earn full compensation. Please indicate if you would like to use paid leave during your expanded family medical leave to supplement your 2/3 expanded family medical leave compensation. Requested leave is subject to availability based on confirmation by the District.

___ Emergency Sick Leave ___ Sick Leave ___ Personal Leave

After completing the first ten days of expanded family medical leave, an employee may choose to take 10 weeks of continuous leave under expanded family medical leave for the reason indicated above. Continuous leave means the employee will not complete any District duties during this period but will be compensated based on the options selected above.

An employee may also choose to take 10 weeks of intermittent leave only with the District's permission. Intermittent leave means an employee will complete some District duties on a modified schedule as approved by the employee's supervisor. When using intermittent leave, the employee will receive full regular pay for hours worked and 2/3 of regular pay during periods on expanded family medical leave unless supplemented in a manner noted above.

I am requesting (choose one):

___ continuous leave

___ intermittent leave

If your need for leave is intermittent, please describe the requested schedule for your intermittent leave: _____

I acknowledge that the above information is true to the best of my knowledge.

Signed _____ Date _____

Note: This type of emergency paid sick leave is only available through passage of the federal Families First Coronavirus Response Act and will expire on December 31, 2020. After that date, this exhibit should be removed from policy 409.2, as the benefit will no longer be available to employees.

Code No. 501.9

STUDENT ABSENCES - EXCUSED

Regular attendance by students is essential for students to obtain the maximum opportunities from the education program. Parents and students alike are encouraged to ensure an absence from school is a necessary absence. Students will attend school unless excused by the principal of their attendance center.

Student absences approved by the principal are excused absences. Excused absences will count as days in attendance for purposes of the truancy law. These absences include, but are not limited to, illness, family emergencies, recognized religious observances, appointments that cannot be scheduled outside the school day and school-sponsored or approved activities.

The district believes that traditional, in-person school attendance leads to the greatest learning opportunities for students. However, there may be rare and unusual circumstances created by public emergencies declared by state or local officials which temporarily prevent students from attending traditional, in-person school. In these circumstances, the superintendent will have discretion to make reasonable accommodations for students, on a case-by-case basis, to attend school through remote learning opportunities within the available resources of the district and as permitted by law. During approved remote learning, attendance will be taken, assessments may be administered, and grades will count towards students' cumulative grade point average as if they were attending in person. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

Students whose absences are approved will make up the work missed and receive full credit for the missed school work.

It is the responsibility of the parent to notify the student's attendance center as soon as the parent knows the student will not be attending school on that day. The principal may request evidence or written verification of the student's reason for absence.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

Legal Reference:

34 C.F.R.sec. 300

28 C.F.R. Pt. 35

Iowa Code §§ 294.4; 299.

281 I.A.C. 12.3(4).

Cross Reference:

501 Student Attendance

503 Student Discipline

504 Student Activities

506 Student Records

Code No. 501.9E1

REQUEST FOR REMOTE LEARNING FORM

Date: _____

Student Name: _____

Attendance Center: _____

Parent/Guardian: _____

I, _____ (Parent/Guardian) am requesting accommodation for my child, _____ (Student Name) to participate in remote learning opportunities for the duration of the declared public emergency, or until I have determined my child can safely return to traditional in-person learning at his/her designated attendance center, whichever occurs first.

I have attached to this form documentation from an Iowa Board of Medicine-licensed medical professional confirming that remote learning is medically necessary due to the vulnerable health condition of my child or of a family member residing within the same home as my child.

I understand that the district will do their utmost to accommodate my child's learning needs, but that some learning opportunities may need to be modified in a remote environment. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

I understand that in order for my child to continue to participate in mandatory learning, his/her remote attendance will be taken, assessments administered, and grades will be counted toward my child's cumulative grade average. I understand that any devices, technology, or materials given to my child to facilitate remote learning are the property of the district and must be returned at the end of the remote learning period.

I am requesting that remote learning opportunities begin on _____ (date) and continue until

[_____ (date) or the declared public emergency is dismissed].

_____ (Parent/Guardian) _____ (Date)

Request approved by:

_____ (School official) _____ (Date)

Note: This form is to be utilized by parents/guardians of a student who, during the course of a declared public emergency, believe that further attendance by the student at traditional in person school would be detrimental to the health or safety of the student or the student's family member residing with the student. This form is not necessary when the school building is closed to traditional in person learning and remote learning

opportunities are already available to students. It is only to be utilized during a public emergency declared by state or local officials when traditional in person learning continues to be held.

Code No. 501.9E1

OR

REQUEST FOR REMOTE LEARNING FORM

(Form must be returned by Tuesday, August 4, 2020 at noon)

Date: _____

Student Name: _____ Attendance Center: PS _____ IS _____

MS _____ HS _____

Parent/Guardian: _____ Student Name: _____

As Parent/Guardian of child named above, I am requesting accommodation for my child to participate in remote learning opportunities. When the request is for medical necessity, the request is for the duration of the declared public emergency, or until I have determined my child can safely return to traditional in-person learning at his/her designated attendance center, whichever occurs first. When this request is for personal preference, it is my understanding that this request will be for a semester at a time. In all situations, this option may be revoked when the public emergency is dismissed.

I understand that the district will do their utmost to accommodate my child's learning needs, but that some learning opportunities may need to be modified in a remote environment. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans will be determined by each respective IEP or Section 504 team.

I understand that in order for my child to continue to participate in mandatory learning, his/her remote attendance will be taken, assessments administered, and grades will be counted toward my child's cumulative grade average. I understand that any devices, technology, or materials given to my child to facilitate remote learning are the property of the district and must be returned at the end of the remote learning period.

Please check the appropriate reason for this request:

_____ A. MEDICALLY NECESSARY REMOTE LEARNING

I have attached to this form documentation from an Iowa Board of Medicine-licensed medical professional confirming that remote learning is medically necessary due to the vulnerable health condition of my child or of a family member residing within the same home as my child.

_____ **B. PERSONAL PREFERENCE FOR REMOTE LEARNING**

(Parent/Guardian) _____ (Date) _____

Request approved by: _____ (School official) _____

(Date) _____

SCHOOL DAY

The student school day for grades one through twelve will consist of a minimum of six hours, not including the lunch period. The school day consists of the schedule of class instruction and class activities as established and sponsored by the school district. Time during which students are released from school for parent/teacher conferences may be counted as part of students' instructional time. The minimum school day will meet the requirements as established for the operation of accredited schools.

The board may define the number of days kindergarten will be held and the length of each school day for the students attending kindergarten. The school day will consist of a schedule as recommended by the superintendent and approved by the board.

The school district may also record a day of school with less than the minimum instructional hours if the total hours of instructional time for grades one through twelve in any five consecutive school days equals a minimum of thirty hours, even though any one day of school is less than the minimum instructional hours because of a staff development opportunity provided for the instructional staff or parent-teacher conferences have been scheduled beyond the regular school day. If the total hours of instructional time for the first four consecutive days equal at least thirty hours because parent-teacher conferences have been scheduled beyond the regular school day, the school district may record zero hours of instructional time on the fifth consecutive school day as a school day. Schedule revisions and changes in time allotments will be made by the superintendent.

When the school is forced to close due to weather or other emergencies, the part of the day during which school was in session will constitute a school day. *The superintendent in conjunction with building principals will create administrative regulations necessary to utilize any remote learning opportunities that are available and permitted by law during the period of closure. Remote learning opportunities will count toward instructional time requirements as allowed by law. During the time of remote learning, student attendance will be taken, assessments may be administered and grades will count toward students' cumulative grade point average. The provision of special education and accommodations for students who have individualized education programs (IEPs) or Section 504 plans during periods of closure will be determined by each respective IEP or Section 504 team.*

It is the responsibility of the superintendent to inform the board annually of the length of the school day.

Legal Reference:

34 C.F.R. sec. 300

28 C.F.R. pt. 35

Iowa Code § 256.7, 279.8, .10.

281 I.A.C. 12.1(1), .1(7-10).

Cross Reference: 601.1 School Calendar

Code No. 604.11

APPROPRIATE USE OF Online LEARNING PLATFORMS

It is important to embrace technology that can foster a creative, interactive learning environment for students, and facilitate employee professional development and collaboration. The use of online platforms to host remote interaction between students and employees and to facilitate learning is encouraged in the district.

While student and employee instruction and communication using virtual and online platforms provides a wide array of learning opportunities, it is imperative that employees and students recognize that the use of such platforms is a privilege. Training related to the use of online learning platforms will be provided to employees and students.

The district shall carefully safeguard the right of students and employees to learn and teach in a respectful environment regardless of the method. All instruction and communication through online learning platforms should be appropriate to the age and ability of the participants. Students and employees should be aware that online platforms may be monitored by the district. Verbal and written communication occurring on these platforms may be recorded and stored by the district in accordance with applicable laws.

Any verbal or written communication on these platforms deemed to be inappropriate will subject the student and/or employee to the same disciplinary measures that would exist if the interaction took place through traditional in-person learning. Students and employees who have concerns about the proper use of these platforms are encouraged to speak with their teachers or building principal. The superintendent will make administrative regulations necessary to enforce this policy.

Legal Reference:

20 U.S.C. §1232g; 34 C.F.R. Part 99

47 U.S.C. §254

20 U.S.C. §6777

Iowa Code §§ 715C

Cross Reference:

104 Anti-Bullying/Anti-Harassment

401.13 Staff Technology Use/Social Networking

506.1 Student Records

605.4 Technology in the Classroom

605.6 Internet Appropriate Use

501.6 Student Transfers In

DISTRICT OPERATION DURING PUBLIC EMERGENCIES

The district believes that student learning is the heart of its core mission. While traditional in-person teaching continues to provide the greatest learning opportunity to all students, there may be rare and unusual circumstances that prevent the school community from convening in traditional in-person settings. At times of a public emergency declared by federal, state or local officials, the district will seek guidance and recommendations from federal, state and local agencies to assist in determining the safety of convening traditional in-person learning.

[During a declared public emergency, the school board delegates to the Superintendent the authority to determine whether to close school buildings to traditional in-person learning if the Superintendent determines in-person learning would hinder the health and safety of the school community. The district will instead utilize remote or hybrid learning opportunities permitted by law.]

Or

[If, due to the public emergency, the school board determines that holding traditional in-person learning at district facilities would hinder the health and safety of the school community the district will instead utilize remote or hybrid learning opportunities permitted by law.]

Following guidance and recommendations from federal, state, and local agencies when reasonably possible, the administration will create regulations related to district operations during a public emergency, including, but not limited to, student, employee and visitor safety and security; the use and safeguarding of district property; public meetings and events, and when applicable, measures to prevent or slow the spread of infectious disease.

These measures will be enforced for the period of time of the public emergency, or until the [school board and] superintendent, in consultation with federal, state and local agencies determine it is appropriate for the safety measures to end.

NOTE: Districts should choose between the options listed in the italicized language, remove text that is not used then remove italics. The language requiring board approval of school closure to in-person learning due to a declared public emergency is a legal requirement from Senate File 2310. However, boards can choose to delegate this decision to the Superintendent, but that delegation should be specified in board policy.

NOTE: The optional language listed in this policy and accompanying regulation are just some examples of the local flexibility districts have to make decisions based upon the priorities of their individual school communities. Districts are strongly encouraged to consult with their legal counsel and adapt the optional language to best suit the needs of their individual communities.

Legal Reference:
Senate File 2310
Iowa Code ch. 279.8

Cross Reference:
403.3 Communicable Diseases – Employees
506 Student Records
507 Student Health and Well-Being

DISTRICT OPERATIONS DURING A PUBLIC HEALTH EMERGENCY REGULATION

During a public health emergency, the district will seek guidance and recommendations from federal, state and local agencies that monitor and respond to the emergency. The district will follow any mandatory closures or other mandatory measures imposed by such agencies.

The superintendent, in conjunction with relevant government agencies and/or athletic and activity associations, will determine under what circumstances the district will restrict or cancel in-person learning, student events or activities including sporting events, extracurricular clubs or meetings for students, and the use of district facilities by outside organizations.

The district will promote and follow other recommended measures and guidance from federal, state and local agencies to the extent reasonably practicable under the circumstances. These measures may include, but are not limited to the following:

On-line learning, hybrid models of learning, or modified in-person learning may occur dependent on the circumstances and in accordance with applicable law.

Utilization and instruction on recommended hygiene practices.

Employing a variety of recommended mitigation strategies across all aspects of our operations.

Due to the increased cost and obligated staffing needed for the additional cleaning and disinfecting measures during the time of a public health emergency, the su

~~Hand washing and any other recommended hygiene practices will be taught to all students and employees.~~

~~Non-medical-grade face masks are encouraged to be worn by all individuals on school grounds, including students, employees and volunteers. Masks will be provided to individuals who request them. Reusable masks should be washed regularly by individuals wearing them.~~

~~Employees, volunteers and students are encouraged to monitor their temperatures each morning prior to traveling to any school building or event. Individuals with a temperature over 100.3 degrees may not enter school buildings or attend school events.~~

Due to the increased cost **and custodial staffing responsibilities needed for the** ~~to the district of providing additional cleaning and disinfecting measures, and in order to preserve cleaning supplies for school use during the time of a public health emergency, the superintendent has discretion to restrict the use of school buildings and facilities for non-school groups in a neutral and non-discriminatory manner.~~

[or]

~~Due to the increased cost to the district of providing additional cleaning and disinfecting measures and in order to preserve cleaning supplies for school use during the time of a public health emergency, the superintendent has discretion to require, as a condition of using district facilities, non-school groups to provide the school district with EPA-approved cleaning and~~

~~disinfecting supplies to properly clean and disinfect the space used after each event. The district may also require non-school groups to reimburse the district the actual cost of school personnel time needed to clean and disinfect school facilities after the event.~~