

**HARLAN COMMUNITY SCHOOL DISTRICT**  
**Classified Staff Contract**

THIS CONTRACT is entered into by and between **MILLER, HOPE**, hereinafter called the Employee, and the Board of Directors, hereinafter called the Board, of the Harlan Community School District, with Administrative Offices in Harlan, Shelby County, Iowa.

The Employee agrees to serve as **Associate** in the School District for the 2020-2021 school year, with service commencing and ending on the dates designated by the Board or its duly authorized representative. Daily usage of the computerized time clock system is required. Work days, hours and duties will be designated and assigned by the supervisor. Work time will be approved by the supervisor.

In consideration for the services under this contract, the District agrees to pay the amount of **\$12.74** per hour, payable on the 20<sup>th</sup> day of each month for a period of eleven consecutive months, the first payment to be made on October 20th. The estimated annual pay is **\$15,490.80**. The monthly payment amount will be adjusted for additional time worked and reduced for hours not worked due to unexcused absence or other unpaid leave. If service under this contract is less than the number of hours assigned, final settlement under this contract shall be made so that the total amount paid by the District for work performed under this contract shall be an amount equal to the product of the number of hours' service multiplied by the amount considered as pay for one hour of service.

Other than hourly compensation, the Employee shall not receive employment benefits except as provided in Board Policy or as additionally outlined below:

- 1) Employee shall work **7.5** hours per day.
- 2) Employee shall work 152 student attendance days, one (1) professional development days, and be paid for three holidays (Thanksgiving, Christmas, New Year's Day.)
- 3) If applicable, \$.50 per hour additional pay for acquiring the Paraeducator Certificate or Associate's Degree or higher is included in the annual pay identified above.
- 4) This contract is subject to immediate amendment or adjustment based upon the needs of the District.

Where applicable, or where required by the District, evidence shall be provided to the District that a certificate as required by law has been registered as required by law before accepting payment of any part of the consideration under this contract. Such other records or qualifications as may be required shall be likewise submitted.

The Employee agrees to conform to all rules and policies as established by the Board or its authorized representatives. The Employee shall be subject to background checks as required by law and District policy.

This contract may be terminated by either party for any reason and without cause, by giving thirty (30) days written notice; provided, however, this provision shall not in any way affect the right of the District, if it so elects, to terminate this contract immediately for cause.

THIS CONTRACT shall be without force and effect unless it is in the hands of the Board, bearing the signature of the Employee, on or before the 30<sup>th</sup> day of September, 2020.

Dated \_\_\_\_\_, 2020

\_\_\_\_\_  
Employee

Dated: September 28, 2020

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President, Board of Directors  
Harlan Community School District

**HARLAN COMMUNITY SCHOOL DISTRICT**  
**Classified Staff Contract**

THIS CONTRACT is entered into by and between **FLESHMAN, JAMES**, hereinafter called the Employee, and the Board of Directors, hereinafter called the Board, of the Harlan Community School District, with Administrative Offices in Harlan, Shelby County, Iowa.

The Employee agrees to serve as **Associate** in the School District for the 2020-2021 school year, with service commencing and ending on the dates designated by the Board or its duly authorized representative. Daily usage of the computerized time clock system is required. Work days, hours and duties will be designated and assigned by the supervisor. Work time will be approved by the supervisor.

In consideration for the services under this contract, the District agrees to pay the amount of **\$12.74** per hour, payable on the 20<sup>th</sup> day of each month for a period of eleven consecutive months, the first payment to be made on October 20th. The estimated annual pay is **\$15,096.90**. The monthly payment amount will be adjusted for additional time worked and reduced for hours not worked due to unexcused absence or other unpaid leave. If service under this contract is less than the number of hours assigned, final settlement under this contract shall be made so that the total amount paid by the District for work performed under this contract shall be an amount equal to the product of the number of hours' service multiplied by the amount considered as pay for one hour of service.

Other than hourly compensation, the Employee shall not receive employment benefits except as provided in Board Policy or as additionally outlined below:

- 1) Employee shall work **7.5** hours per day.
- 2) Employee shall work student attendance days, one (1) professional development days, and be paid for three holidays (Thanksgiving, Christmas, New Year's Day.)
- 3) If applicable, \$.50 per hour additional pay for acquiring the Paraeducator Certificate or Associate's Degree or higher is included in the annual pay identified above.
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Where applicable, or where required by the District, evidence shall be provided to the District that a certificate as required by law has been registered as required by law before accepting payment of any part of the consideration under this contract. Such other records or qualifications as may be required shall be likewise submitted.

The Employee agrees to conform to all rules and policies as established by the Board or its authorized representatives. The Employee shall be subject to background checks as required by law and District policy.

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THIS CONTRACT shall be without force and effect unless it is in the hands of the Board, bearing the signature of the Employee, on or before the 30<sup>th</sup> day of September, 2020.

Dated \_\_\_\_\_, 2020

\_\_\_\_\_  
Employee

Dated: September 28, 2020

\_\_\_\_\_  
President, Board of Directors  
Harlan Community School District

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING  
(For approval on 9-28-2020)**

AUGUST 24, 2020

The Board met for a regular meeting at 5:30 p.m. on Monday, August 24, 2020, for a regular meeting held in the Media Center at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, and Joe Herzberg. Joni Larsen was present via telephone. Seth Piro entered after the meeting began. Monte Schechinger was absent.

Administrators Present: Lynn Johnson, Scott Frohlich, and Davis Pattee

Media: Bob Bjoin and Brian Taylor

**APPROVAL OF AGENDA:** Hazelton moved, seconded by Anderson, to approve the agenda. Motion carried 5-0.

**DISCUSSION ITEMS:** The board discussed the HCSD activities spectator guidelines and set a board workshop following the regular meeting on September 28<sup>th</sup>.

Piro entered at 6:04 p.m.

**ACTION ITEMS:**

**RESIGNATION OF PERSONNEL:** Anderson moved, seconded by Piro to approve the resignations of Carol Bastress as HS Special Education Associate; Kelly Hopp as MS Special Education Associate; Whitney Hillgartner as MS Special Education Associate; Bree Bowers as Elementary Special Education Associate; and Sarah Hillgartner as MS Special Education Associate. Motion carried 6-0.

**EMPLOYMENT OF PERSONNEL:** Hazelton moved, seconded by Herzberg to approve the employment of Dave Riley as Bus Driver; Nancy Greer as Elementary Food Service; Melissa Golden as PT Night Custodian; Amanda Stamp as Elementary Nurse; Ashley Cibic as HS Special Education Associate; Tawnya Nee as HS Special Education Associate; Janet Nelson as HS Special Education Associate; Gloryana Erlemeier as HS Special Education Associate; Niccole Rihner as MS Special Education Associate; and Konnie Schechinger as Temporary Virtual Program Teacher Coordinator with an Amended School Based Interventionist Contract. Motion carried 6-0.

**APPROVAL OF CONSENT AGENDA:** Anderson moved, seconded by Hazelton to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for July and August, August General Fund (Operating Warrants), Trust Fund Warrants, Agency Fund Warrants, and Physical Plant and Equipment Fund Warrants. The approved warrants are as follows:

OPERATING FUND

AHLERS & COONEY, P.C.	LEGAL SERVICES	1,168.00
ALPINE NET CORPORATION	COVID SUPPLIES	6,873.75
BAXTER LUMBER AND HARDWARE	SUPPLIES	642.96
BOMGAARS	SUPPLIES	542.38
CARQUEST	PARTS	905.91
CINTAS	LAUNDRY	91.60
CJ STORK PROPERTIES, LLC	FACILITY RENTAL	750.00
CUMMINS SALES AND SERVICE	REPAIRS	1,282.39
CYCLONE CUSTOM PRINTS	COVID SUPPLIES	355.00
DELTA DENTAL	EMPLOYEE INSURANCE	15,032.67
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	2,387.67
FARM SERVICE COOP	SUPPLIES	42.00
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,792.71
FIRST LIGHT SAFETY PRODUCTS	COVID SUPPLIES	660.00
FOLLETT SCHOOL SOLUTIONS, INC.	PURCHASED SERVICES	2,288.01
GRAPHIC EDGE	COVID SUPPLIES	6,125.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
HARLAN COMMUNITY SCHOOLS NUTRITION FUND	SUPPLIES	558.00
HARLAN MUNICIPAL UTILITIES	UTILITIES	34,650.01
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	362.56
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	18,652.84
HINELINE HOME FURNISHINGS	SUPPLIES	32.10
INTRADO INTERACTIVE SERVICES CORP.	SOFTWARE RENEWAL	6,351.80
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	88.50
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	700.00
LIFESCAPE - CHILDREN'S CARE	SPED BILLING	11,092.00
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,646.21
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	200.00
MCCORMIK'S GROUP LLC	MATERIALS	672.09
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	623.22
MID AMERICAN ENERGY	UTILITIES	10.22
O'REILLY AUTOMOTIVE INC.	PARTS	129.72
OMAHA TRUCK CENTER, INC.	PARTS	3,341.74
OUR OWN UPHOLSTERY	PURCHASED SERVICES	125.00
ROGERS PEST CONTROL LLC	PEST CONTROL	196.00
SCHOOL BUS SALES	PARTS	246.67
SCHOOL HEALTH CORPORATION	SUPPLIES	56.76
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	10.00
SHIFFLER EQUIPMENT SALES, INC	SUPPLIES	210.97
SORENSEN EQUIPMENT CO.	REPAIRS	2,485.70
STUDER HARLAN DO IT BEST HARDWARE	SUPPLIES	930.97
TOTAL ADMINISTRATIVE SERVICES CORP.	FLEX ENROLLMENT FEE	108.36
U.S. CELLULAR	PURCHASED SERVICES	422.20
VERIZON WIRELESS	TELEPHONE SERVICE	614.50
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	443.09
VITA PERSONA	COVID SUPPLIES	2,082.98
W.W. GRAINGER, INC.	SUPPLIES AND COVID SUPPLIES	3,295.34
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	130,430.89

**STUDENT ACTIVITY FUND**

ALL AMERICAN SPORTS CORP.	SUPPLIES	875.41
BONSALL TV & APPLIANCE, INC.	EQUIPMENT	4,829.80

CITY OF HARLAN	FACILITY LEASE	4,000.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	1,425.59
HUDL	SOFTWARE RENEWAL	1,000.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	TICKET SALES	1,237.00
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	TICKET SALES	3,751.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	REGISTRATION	58.00
JOSTENS INC.	SUPPLIES	1,046.06
LANGUAGE TESTING INTERNATIONAL	REGISTRATION	39.00
LOU'S SPORTING GOODS	SUPPLIES	80.85
PIZZA RANCH	SUPPLIES	5,723.80
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	8.00
SIDELINE POWER LLC	PURCHASED SERVICES	2,590.00
UPTOWN SPORTING GOODS	SUPPLIES	2,811.83

**CAPITAL FUNDS PROJECT**

HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	3,865.04
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**PHYSICAL PLANT & EQUIPMENT**

BURGER CONSTRUCTION	PURCHASED SERVICES	1,600.00
CONTROL SERVICES INC.	PURCHASED SERVICES	1,786.70
GETZSCHMAN HEATING, LLC	PURCHASED SERVICES	4,163.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	877.60
INTERFACE AMERICAS, INC.	CARPET	2,562.48
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	6,255.98
RIEMANN MUSIC, INC.	REPAIRS	226.38
RIVERSIDE TECHNOLOGIES, INC.	REPAIRS	530.00

**SCHOOL NUTRITION FUND**

EARTHGRAINS COMPANY	SUPPLIES	328.30
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.64
GRUBER, ALISHA	LUNCH REFUND	114.80
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	47.30
HILAND DAIRY	SUPPLIES	728.71
KASSINGER, JAMIE	LUNCH REFUND	14.65
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	8,946.04
RAPIDS	SUPPLIES	86.24

**ADJOURNMENT:** Piro moved, seconded by Herzberg to adjourn. Motion carried 6-0 and the meeting was adjourned at 6:45 p.m.

Next Meeting: – September 14, 2020, 5:30 p.m.

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Board President

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Board Secretary

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING  
(For approval on 9-28-2020)**

SEPTEMBER 14, 2020

The Board met for a regular meeting at 5:30 p.m. on Monday, September 14, 2020, in the Media Center at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Joni Larsen, Seth Piro, Joe Herzberg, and Monte Schechinger present.

Administrators Present: Lynn Johnson, Scott Frohlich, Davis Pattee, Bill Mueller, and Jeff Moser

Media: Bob Bjoin and Amy Barrett

**PUBLIC FORUM:** The following four individuals addressed the board during the public forum: EJ Leinen, Jim Bieker, Tony Carter, and Nick Bieker

**APPROVAL OF AGENDA:** Hazelton moved, seconded by Schechinger, to approve the agenda. Motion carried 7-0.

**DISCUSSION ITEMS:** Mrs. Johnson shared a superintendent report with the board and the board discussed spectator guidelines for school activities during the pandemic. The board discussed IA-SB resolutions.

**ACTION ITEMS:**

**RESIGNATION OF PERSONNEL:** Anderson moved, seconded by Larsen to approve the resignation of Deb Gardner as Elementary School Special Education Associate and Emilee Burmeister as Middle School Special Education Associate. Motion carried 7-0.

**EMPLOYMENT OF PERSONNEL:** This item was tabled.

**CONSENT AGENDA:** Herzberg moved, seconded by Hazelton to approve the consent agenda that included a non-personnel contract with Alpha School and personnel amended contracts for William Baughman, Charissa Henry, Brian James, Lisa Leinen, and Joan Musich. Motion carried 7-0.

**POLICY REVIEW/APPROVAL – FIRST READING/FINAL REVIEW:** Anderson moved, seconded by Hazelton to approve the first reading and final review of policies as presented. Policy 700 – Purpose of Noninstructional and Business Services; Policy 701.1 – Depository of Funds; Policy 701.2 – Transfer of Funds; Policy 701.3 – Financial Records; Policy 702 – Cash in School Buildings; Policy 703.1 – Budget Planning; Policy 703.2 – Spending Plan; Policy 704.1 – Local – State – Federal – Miscellaneous Revenue; Policy 704.2 – Debt Management; Policy 704.4 – Grants – Grants – Bequests; Policy 705.1R1 – Suspension and

Debarment of Vendors and Contractors Procedure; Policy 705.2 – Purchasing on Behalf of Employees; Policy 705.3 – Payment for Goods and Services; Policy 706.1 – Payroll Periods; Policy 706.2 – Payroll Deductions; Policy 707.1 – Secretary’s Reports; Policy 707.2 – Treasurer’s Annual Report; Policy 707.3 – Publication of Financial Reports; Policy 707.2R1 – Internal Controls Procedure; Policy 709 – Insurance Program; Policy 710.2 – Free or Reduced Cost Meals Eligibility; Policy 710.3 – Vending Machines; Policy 711.2 – Student Conduct on School Transportation; Policy 711.2R1 – Student Conduct on School Transportation Regulation; Policy 711.2R2 – Use of Video Cameras on School Buses Regulation; Policy 711.3 – Student Transportation for Extracurricular Activities; Policy 711.4 – Summer School Program Transportation Service; Policy 711.3 – Transportation of Nonschool Groups; Policy 711.10 – School Bus Passenger Restraints; Policy 712 – Technology and Data Security – Policy 712.R1 – Security Requirements of Third-Party Vendors Regulation are new policies and will be officially adopted at the second and final reading at the next meeting. Policy 704.2F1 – Post-Issuance Compliance Regulation for Tax-Exempt and Obligations; Policy 704.3 – Investments; Policy 704.5 – Student Activities Fund; Policy 705.1 – Purchasing-Bidding; Policy 707.5 – Internal Controls; Policy 711.1 – Student School Transportation Eligibility; Policy 711.5 – Transportation of Nonresident and Nonpublic School Students are current policies that the board will be reviewing again to finalize revisions at the next meeting. Policy 701.4 – Governmental Accounting Practices and Regulations; Policy 704.6 – Online Fundraising Campaigns/Crowdfunding; Policy 706.3 – Pay Deductions; Policy 706.3R1 – Pay Deductions Regulation; Policy 707.4 – Audit; Policy 707.6 – Audit Committee; Policy 708 – Care, Maintenance and Disposal of School District Records; Policy 710.1 – School Food Program; Policy 710.4 – Meal Charges; Policy 711.7 – School Bus Safety Instruction; Policy 711.8 – Transportation in Inclement Weather were reviewed by the board with no changes. Motion carried 7-0.

**UPCOMING EVENTS AND COMMUNITY UPDATES:** The board discussed the upcoming board workshop that will be held following the regular meeting on Monday, September 28, 2020.

**ADJOURNMENT:** Schechinger moved, seconded by Herzberg to adjourn. Motion carried 7-0 and the meeting was adjourned at 7:21 p.m.

Next Meeting: – September 28, 2020, 2020, 5:30 p.m. – Media Center – High School

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Board President

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Board Secretary



**HARLAN COMMUNITY SCHOOL DISTRICT BOARD WORKSHOP  
(For approval on 8-28-2020)**

SEPTEMBER 24, 2020

The Board met for a joint board workshop with Shelby County Board of Health on Thursday, September 24, 2020, at C.G. Therkildsen Center in Harlan, Iowa. Amy Rueschenberg presided jointly with Dr. Phil Markham of Shelby County Board of Health, with HCSD Board members, Jessica Anderson, Al Hazelton, Joni Larsen, Joe Herzberg, and Seth Piro were present. Monte Schechinger was absent. Shelby County Board of Health members present included Dr. Brian Anderson, Steve Kenkel, and Tina Dozler.

The joint workshop was called to order at 7:02 p.m. No action was taken and board discussion only occurred. The discussion included: Introductions, Board of Health Purpose and Role, Examples of BOH Activities, Review Recommendations from September 1, 2020 Board of Health Meeting, How Future Recommendations will be communicated to School Board, Ways to improve communication and information between the Board of Health and School Board, Pandemic Preventative Measures: Pillars of Prevention Review, How can we collaborate to better serve the community and school during the pandemic?, and Other discussion/Next steps. The workshop ended at 9:02 p.m.

Next Meeting: Monday, September 28, 2020, 5:30 p.m. – Auditorium – High School

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Board President

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Board Secretary

HARLAN COMMUNITY SCHOOL DISTRICT  
 BILLS FOR BOARD APPROVAL  
 SEPTEMBER 28, 2020

**OPERATING FUND**

AHLERS & COONEY, P.C.	LEGAL SERVICES	1,564.50
ALPINE NET CORPORATION	COVID SUPPLIES	5,400.00
AMAZON SYNCHRONY BANK	SCCS ESSER FUND EXPENDITURES	75.98
AMERICAN RECYCLING	PURCHASED SERVICES	64.00
BAXTER LUMBER AND HARDWARE	SUPPLIES	30.85
BOMGAARS	SUPPLIES	323.55
CARQUEST	PARTS	544.71
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	200.00
CENTER FOR THE COLLABORATIVE CLASSROOM	SUPPLIES	3,380.40
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	3,342.00
CINTAS	LAUNDRY	137.40
CJ STORK PROPERTIES, LLC	COVID FACILITY RENTAL & SERVICES	1,550.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	2,189.73
COURTSIDE MARKETING	COVID SUPPLIES	235.40
CUMMINS SALES AND SERVICE	REPAIRS	4,064.35
CYCLONE CUSTOM PRINTS	COVID SUPPLIES	80.00
DELTA DENTAL	EMPLOYEE INSURANCE	19,498.58
DEPARTMENT OF ADMINISTRATIVE SERVICES	403B PLAN FEES	550.00
DEVLIN-LAWLER, TARAH	REGISTRATION FEE REFUND	80.00
DINESEN, MELISSA	PURCHASED SERVICES	150.00
DRUMMOND PRESS, INC.	COVID PROTECTIVE SUPPLIES	8,105.60
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	6,252.00
EDGENUITY	COVID SOFTWARE	10,000.00
EDMENTUM	COVID SOFTWARE	8,970.00
ELECTRONIC CONTRACTING COMPANY	PURCHASED SERVICES	445.00
FARM SERVICE COOP	FUEL	3,729.85
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,792.71
FIRST LIGHT SAFETY PRODUCTS	COVID SUPPLIES	440.00
GAUL, NEAL	BUS ELECTRICITY	75.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
HARLAN MUNICIPAL UTILITIES	UTILITIES	35,536.81
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	1,720.96
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	10,741.76
HAUFF SPORTING GOODS	SUPPLIES	625.00
ILLUMINATE EDUCATION, INC.	SOFTWARE	3,048.00
IOWA COLLEGE ACCESS NETWORK	REGISTRATION FEES	250.00
IOWA DIVISION LABOR - ELEVATOR DIVISION	INSPECTION	300.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	125.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	316.50
IOWA WESTERN COMMUNITY COLLEGE	BUS CLASSES	900.00
ITSAVVY LLC	EQUIPMENT	6,980.00
JOHNSON CONTROLS	PURCHASED SERVICES	465.00
KEAST AUTO CENTER	REPAIRS	1,177.47
KENDALL/HUNT PUBLISHING COMPANY	SUPPLIES	3,594.00
KLEIN FENCE COMPANY	PURCHASED SERVICES	553.00
KLOEWER PLUMBING AND HEATING	PURCHASED SERVICES	137.52
KNOD	ADVERTISING	157.50
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	1,540.00
LAMINATION DEPOT, INC	SUPPLIES	162.52
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	5,416.54
MADSON, PAULETTE	COVID SUPPLIES	148.62
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	6,995.64

HARLAN COMMUNITY SCHOOL DISTRICT  
BILLS FOR BOARD APPROVAL  
SEPTEMBER 28, 2020

MEINERS, JONATHAN	REGISTRATION FEE REFUND	40.00
MID AMERICAN ENERGY	UTILITIES	10.00
MIDWEST AUTOMATIC FIRE SPRINKLER CO	PURCHASED SERVICES	810.00
NAPA	SUPPLIES	112.11
NCS PEARSON, INC.	SOFTWARE	305.50
O'REILLY AUTOMOTIVE INC.	PARTS	39.35
OMAHA TRUCK CENTER, INC.	REPAIRS	15,988.06
OUR OWN UPHOLSTERY	PURCHASED SERVICES	40.00
PETERSEN MOTORS LLC	TIRES AND TUBES	878.90
PETSCHMECHANICAL SERVICE	PURCHASED SERVICES	381.69
PHONAK LLC	EQUIPMENT	2,526.76
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	665.00
POLYMERSHAPES LLC	SCCS ESSER FUND EXPENDITURES	632.00
POSTMASTER - HARLAN	POSTAGE	20.00
REALLY GREAT READING	SUPPLIES	1,777.60
RENAISSANCE	SOFTWARE	2,730.00
ROGERS PEST CONTROL LLC	PEST CONTROL	196.00
RSM US LLP	PURCHASED SERVICES	2,197.00
SAVVAS	SOFTWARE	2,122.40
SCHABEN, KARA	REGISTRATION FEE REFUND	80.00
SCHMITT MUSIC CENTERS	MATERIALS	80.96
SCHOLASTIC INC.	SUPPLIES	170.28
SCHOOL HEALTH CORPORATION	NURSING AND COVID SUPPLIES	825.05
SCHOOL SPECIALTY, INC.	SUPPLIES	905.70
SEESAW LEARNING, INC.	COVID SOFTWARE	2,750.00
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	13.50
SONDERMAN CLEANING SERVICE	PURCHASED SERVICES	170.00
STUDER HARLAN DO IT BEST HARDWARE	SUPPLIES	1,085.61
THRAEN, DANIELLE	REGISTRATION FEE REFUND	45.00
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	96.74
U.S. CELLULAR	COVID SERVICES	844.40
VERIZON WIRELESS	TELEPHONE SERVICE	611.65
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	1,014.00
VITA PERSONA	COVID SUPPLIES	5,834.00
W.W. GRAINGER, INC.	SUPPLIES AND COVID SUPPLIES	6,434.47
WEGNER, STEVE	BUS LICENSE	18.00
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	260,002.82
WILLIAM H. SADLIER, INC	SUPPLIES	5,707.24
ZANDER INK	SUPPLIES	2,192.00

**STUDENT ACTIVITY FUND**

ABRAHAM LINCOLN HIGH SCHOOL	ENTRY FEES	150.00
ADM COMMUNITY SCHOOL DISTRICT	ENTRY FEES	190.00
ALFORD, BEN	OFFICIATING	80.00
ALL AMERICAN SPORTS CORP.	SUPPLIES	695.85
ARKFELD, MARK	OFFICIATING	315.00
ATLANTIC BOTTLING CO.	SUPPLIES	1,543.76
BARBER, JUSTIN	OFFICIATING	115.00
BENETT, BRIAN	OFFICIATING	115.00
BERNARD, JASON	OFFICIATING	115.00
BFG SUPPLY COMPANY	SUPPLIES	199.79
BLUMHARDT, WAYDE	OFFICIATING	75.00
BSN SPORTS	SUPPLIES	324.28

HARLAN COMMUNITY SCHOOL DISTRICT  
 BILLS FOR BOARD APPROVAL  
 SEPTEMBER 28, 2020

CARRUTHERS, BRYCE	OFFICIATING	115.00
COLLINS, SHAWN	OFFICIATING	115.00
CORE-MARK MIDCONTINENT, INC	SUPPLIES	552.09
DANIELS, RANDI	ACTIVITY TICKET REFUND	70.00
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	140.00
DOYLE, JIM	OFFICIATING	115.00
EHLERS, CHRIS	OFFICIATING	115.00
ERWIN, AMANDA	ACTIVITY TICKET REFUND	35.00
ESTERLING, GREG	OFFICIATING	115.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	227.50
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	120.00
GROSS, JEANA	ACTIVITY TICKET REFUND	105.00
HALVERSON, SCOTT	OFFICIATING	115.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	1,817.55
HAVENS, LYNDSEY	ACTIVITY TICKET REFUND	35.00
HAYES, BRYAN	OFFICIATING	115.00
HEIMAN, KARL	OFFICIATING	315.00
HOL, AMANDA	ACTIVITY TICKET REFUND	35.00
HULSTEIN, SHAR	OFFICIATING	125.00
IOWA BASKETBALL COACHES ASSOCIATION	MEMBERSHIP	140.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	REGISTRATION	50.00
JOHNSON, TERRI	ACTIVITY TICKET REFUND	35.00
JOSTENS INC.	SUPPLIES	977.31
KENKEL, KAREN	ACTIVITY TICKET REFUND	35.00
KNUDSEN, LORIE	OFFICIATING	275.00
KRUSE, DANA	OFFICIATING	195.00
LANGENFELD, AMY	ACTIVITY TICKET REFUND	35.00
LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT	ENTRY FEES	240.00
MADSEN, MATT	OFFICIATING	115.00
MANZ, KYLE	OFFICIATING	115.00
MARKHAM, SAM	OFFICIATING	195.00
MIDWEST TECHNOLOGY PRODUCTS	EQUIPMENT/SUPPLIES	1,254.81
MILLER, KELLI	SUPERVISION	300.00
NAHNSEN, JOHN	OFFICIATING	125.00
NIELSEN, TERRY	OFFICIATING	115.00
NIPPERT, ANDREA	ACTIVITY TICKET REFUND	105.00
OSBORN, KEVIN	OFFICIATING	240.00
OSBORN, NANCY	OFFICIATING	275.00
PETERSEN, KATIE	ACTIVITY TICKET REFUND	35.00
PETERSEN, SHAWN	OFFICIATING	195.00
PLOEGER, LANCE	OFFICIATING	115.00
POWELL, RICK	OFFICIATING	315.00
RASMUSSEN, LAURA	ACTIVITY TICKET REFUND	35.00
RED OAK COMMUNITY SCHOOL DISTRICT	ENTRY FEES	30.00
ROGERS ATHLETIC COMPANY	EQUIPMENT	5,895.00
ROSMANN FAMILY FARMS	SUPPLIES	48.65
SCHMIDT, CHERI	ACTIVITY TICKET REFUND	35.00
SCHOOL SPECIALTY, INC.	SUPPLIES	233.83
SCHUMACHER, BRENT	OFFICIATING	195.00
SHENANDOAH COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
SIDELINE POWER LLC	SUPPLIES	90.00
SONDAG, JENI	ACTIVITY TICKET REFUND	35.00
SOUTH CENTRAL CALHOUN COMMUNITY SCHOOLS	ENTRY FEES	95.00

HARLAN COMMUNITY SCHOOL DISTRICT  
 BILLS FOR BOARD APPROVAL  
 SEPTEMBER 28, 2020

SOUTHWEST DISTRICT FFA	ENTRY FEES	50.00
STADTLANDER, JEAN	OFFICIATING	115.00
STAHL, KYLIE	ACTIVITY TICKET REFUND	35.00
STANLEY, MIKE	OFFICIATING	125.00
STEFFENS, KYLE	OFFICIATING	380.00
STORM LAKE COMMUNITY SCHOOL DISTRICT	ENTRY FEES	160.00
TEAMMATES	DUES	500.00
TRI-CENTER COMMUNITY SCHOOL DISTRICT	ENTRY FEES	120.00
TROPHIES PLUS	SUPPLIES	976.40
UPTOWN SPORTING GOODS	SUPPLIES	146.00
VAN NESS, BROOKE	OFFICIATING	125.00
VARSITY SPIRIT FASHIONS	SUPPLIES	2,896.65
VARSITY	SUPPLIES	1,424.70
WEDEMEYER, BRIAN	OFFICIATING	110.00
WELSH, SARA	ACTIVITY TICKET REFUND	35.00

**PHYSICAL PLANT & EQUIPMENT**

BAXTER LUMBER AND HARDWARE	PURCHASED SERVICES	8,574.32
CONTROL SERVICES INC.	PURCHASED SERVICES	15,176.41
GETZSCHMAN HEATING, LLC	PURCHASED SERVICES	1,795.00
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	22,112.91
RIEMANN MUSIC, INC.	REPAIRS	2,240.35
THINKSPACE IT	PURCHASED SERVICES	4,765.12

**SCHOOL NUTRITION FUND**

ATLANTIC BOTTLING CO.	SUPPLIES	254.14
BENDORF, ALLYSON	LUNCH REFUND	185.27
COMBUSTION CONTROL CO.	REPAIRS	1,012.30
CONTROL SERVICES INC.	REPAIRS	2,347.65
CORE-MARK MIDCONTINENT, INC	SUPPLIES	518.41
COUNTRY VIEW DAIRY	SUPPLIES	84.00
EARTHGRAINS COMPANY	SUPPLIES	575.30
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.64
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	214.50
HILAND DAIRY	SUPPLIES	3,785.88
KRUSE REFRIGERATION & ELECTRIC	PURCHASED SERVICES	6,123.25
LARSEN SUPPLY COMPANY	SUPPLIES	2,118.20
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	42,058.38
RAPIDS	SUPPLIES	877.47
SCHOOL NUTRITION ASSOCIATION	DUES	240.00
THOMPSON, DONNA	LUNCH REFUND	36.75

HARLAN COMMUNITY SCHOOL DISTRICT  
P-CARD FOR BOARD APPROVAL  
SEPTEMBER 28, 2020

AMAZON - SUPPLIES AND COVID SUPPLIES	3,015.65
AMSTERDAM - SUPPLIES	168.99
BAND SHOPPE - SUPPLIES	477.40
BOMGAARS - SUPPLIES	91.92
CHEVYS - TRAVEL	13.96
DEMOULIN - SUPPLIES	274.61
DISCOUNTMUGS - SUPPLIES	104.86
DOLLAR GENERAL - SUPPLIES	11.50
DR AVID TECHNOLOGY - SUBSCRIPTION	10.59
EZTALKS - COVID SOFTWARE	699.00
GODADDY.COM - RENEWAL	399.98
GRAMMARLY CO - SUPPLIES	139.95
HANES - COVID SUPPLIES	48.15
HOLIDAY INN EXPRESS - TRAVEL	217.40
HYVEE - SUPPLIES	36.91
IOWA BOWLING PROPRIETOR - REGISTRATION	50.00
JON GORDON CO. - SUPPLIES	180.00
K LOG - SUPPLIES	808.14
LAKESHORE LEARNING - SUPPLIES	160.35
MCGRAW HILL - SUBSCRIPTION	412.50
MICHAELS STORE - SUPPLIES	145.86
PITSCO INC - SUPPLIES	392.98
PRESTWICK HOUSE - SUPPLIES	184.80
REALLY GOOD STUFF - SUPPLIES	288.95
ROCHESTER 101 - SUPPLIES	438.75
SAND BAR & GRILL - TRAVEL	11.29
SCHOLASTIC TEACHER STORE - SUPPLIES	52.95
SCHOOL SPECIALTY - SUPPLIES	447.81
TEACHERS PAY TEACHERS - SUPPLIES	77.85
US PLASTIC CORPORATION - COVID PROTECTIVE SUPPLIES	1,948.41
US POST OFFICE - POSTAGE	1,040.65
WIDE FORMAT PAPER - COVID SUPPLIES	153.83
ZOOM - COVID SOFTWARE	53.32
	<u>12,559.31</u>

Harlan Community School District  
 Revenue Summary Report  
 As of June 30, 2020

OPERATING FUND	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	7,154,438.00	712,105.97	7,299,108.00	102.02%
REVENUE FROM STATE SOURCES	9,529,537.00	936,765.51	9,487,849.81	99.56%
REVENUE FROM FEDERAL SOURCES	360,105.00	(18,329.24)	364,724.88	101.28%
OTHER SOURCES	10,000.00	13,073.24	13,701.44	137.01%
Fund Total:	17,054,080.00	1,643,615.48	17,165,384.13	100.65%

STUDENT ACTIVITY FUND	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	565,000.00	21,838.11	453,629.91	80.29%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	565,000.00	21,838.11	453,629.91	80.29%

MANAGEMENT FUND	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	284,500.00	7,208.90	280,951.04	98.75%
REVENUE FROM STATE SOURCES	4,433.00	0.00	3,930.62	88.67%
Fund Total:	288,933.00	7,208.90	284,881.66	98.60%

CAPITAL FUNDS PROJECT	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	12,000.00	150.52	8,472.12	70.60%
REVENUE FROM STATE SOURCES	1,504,128.00	247,874.67	1,471,675.36	97.84%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	1,516,128.00	248,025.19	1,480,147.48	97.63%

PHYSICAL PLANT & EQUIPMENT	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	548,946.00	14,295.13	544,957.56	99.27%
REVENUE FROM STATE SOURCES	8,527.00	0.00	7,642.02	89.62%
REVENUE FROM FEDERAL SOURCES	0.00	0.00	0.00	0.00%
OTHER SOURCES	0.00	1,627.80	1,627.80	0.00%
Fund Total:	557,473.00	15,922.93	554,227.38	99.42%

DEBT SERVICE FUND	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	25.00	0.35	26.48	105.92%
REVENUE FROM STATE SOURCES	0.00	0.00	0.00	0.00%
OTHER SOURCES	1,088,719.00	0.00	1,088,018.75	99.94%
Fund Total:	1,088,744.00	0.35	1,088,045.23	99.94%

SCHOOL NUTRITION FUND	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	373,400.00	552.33	301,530.19	80.75%
REVENUE FROM STATE SOURCES	5,500.00	1,893.06	5,728.54	104.16%
REVENUE FROM FEDERAL SOURCES	400,000.00	170,883.28	531,504.76	132.88%
OTHER SOURCES	0.00	0.00	0.00	0.00%
Fund Total:	778,900.00	173,328.67	838,763.49	107.69%

PRIVATE-PURPOSE TRUST FUNDS	Budget	Current Month	Year To Date	% of Budget
REVENUE FROM LOCAL SOURCES	0.00	122.61	9,278.08	0.00%
Fund Total:	0.00	122.61	9,278.08	0.00%

Harlan Community School District  
 Expenditure Summary Report  
 As of June 30, 2020

OPERATING FUND	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	11,660,921.58	3,311,079.37	11,524,455.97	98.83%
TOTAL SUPPORT SERVICES	5,149,805.69	684,838.17	4,824,249.66	93.68%
OTHER EXPENDITURES	626,046.00	0.00	639,362.00	102.13%
Fund Total:	17,436,773.27	3,995,917.54	16,988,067.63	97.43%

STUDENT ACTIVITY FUND	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	565,000.00	15,584.68	407,646.50	72.15%
Fund Total:	565,000.00	15,584.68	407,646.50	72.15%

MANAGEMENT FUND	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	107,000.00	70,774.31	121,625.00	113.67%
TOTAL SUPPORT SERVICES	260,500.00	15,703.00	279,836.87	107.42%
Fund Total:	367,500.00	86,477.31	401,461.87	109.24%

CAPITAL FUNDS PROJECT	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	300,000.00	45,210.00	262,726.45	87.58%
TOTAL SUPPORT SERVICES	0.00	44,005.18	56,753.30	0.00%
OTHER EXPENDITURES	1,089,719.00	0.00	1,088,018.75	99.84%
Fund Total:	1,389,719.00	89,215.18	1,407,498.50	101.28%

PHYSICAL PLANT & EQUIPMENT	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	105,000.00	54,887.57	60,935.33	58.03%
TOTAL SUPPORT SERVICES	223,000.00	20,906.70	199,528.14	89.47%
OTHER EXPENDITURES	227,000.00	39,277.34	217,631.90	95.87%
Fund Total:	555,000.00	115,071.61	478,095.37	86.14%

DEBT SERVICE FUND	Budget	Current Month	Year To Date	% of Budget
TOTAL SUPPORT SERVICES	1,500.00	300.00	1,200.00	80.00%
OTHER EXPENDITURES	1,087,719.00	0.00	1,087,718.75	100.00%
Fund Total:	1,089,219.00	300.00	1,088,918.75	99.97%

SCHOOL NUTRITION FUND	Budget	Current Month	Year To Date	% of Budget
NON INSTRUCTIONAL PROGRAMS	768,611.97	179,317.57	749,363.86	97.50%
Fund Total:	768,611.97	179,317.57	749,363.86	97.50%

PRIVATE-PURPOSE TRUST FUNDS	Budget	Current Month	Year To Date	% of Budget
INSTRUCTIONAL	9,750.00	0.00	9,422.35	96.64%
Fund Total:	9,750.00	0.00	9,422.35	96.64%