HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING
(For approval on 9-13-2021)

AUGUST 9, 2021

The Board met for a regular meeting at 6:00 p.m. on Monday, August 9, 2021, in the Boardroom at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Joni Larsen, Monte Schechinger, Seth Piro and Joe Herzberg.

Administrators Present: Jenny Barnett, Jeff Moser and Scott Frohlich

Media: Bob Bjoin

APPROVAL OF AGENDA: Joni Larsen moved, seconded by Seth Piro, to approve the agenda. Motion carried 7-0.

DISCUSSION ITEMS:
Mrs. Heithoff provided an update on the STOP Grant which highlighted collaboration between city providers and the school district should a crisis occur. Dr. Barnett presented the Superintendent report, updated the board on the Chamber welcome event and announced that Bill Mueller was named Iowa Association of Student Councils Advisory Board 2021 Middle School Administrator of the Year.

ACTION ITEMS:

RESIGNATION OF PERSONNEL: Herzberg moved, seconded by Hazelton to approve the resignations of Mary Freml and Melody Lee as Elementary School - Teacher Associates and Jodi Dozler as a High School Cook. Motion carried 7-0.

EMPLOYMENT OF PERSONNEL: Anderson moved, seconded by Schechinger to approve the employment of Jenny Hamilton as Head High School Girls Track Coach, Jodi Dozler as Middle School Teacher Associate, Carlie Hoffman as High School Assistant Girls Track Coach, Danielle Holloway as Middle School Teacher Associate and Lindsey Jensen as Middle School Teacher Associate. Motion carried. 7-0

POLICY REVIEW FIRST READING: Halzelton moved, seconded by Piro to approve the second/final reading of policies as presented. 213, 213.01, and 507.10. Motion carried 7-0.

APPROVAL OF CONTRACTS AND AGREEMENTS: Larsen moved, seconded by Schechinger to approve the School Based Interventionist Agreement with the Green Hills AEA. ; the 2021-22 Educational Service Agreement for Concurrent Enrollment Courses and Iowa Western Community College Early Start; approval of ISFIS and IASB

Membership Dues and the approval of the Fuel Bid for fiscal year 2021-2022. Motion carried 7-0.

APPROVAL OF ESSER III PLAN: Piro moved, seconded by Herzberg to approve the ESSEER III Plan. Motion carried 7-0.

APPROVAL TO DENY OPEN ENROLLMENT OUT APPLICATION WITHOUT GOOD CAUSE: Schechinger moved, seconded by Piro to approve the recommendation to deny open enrollment out application without good cause. Motion carried 7-0.

APPROVAL OF BUS PURCHASE: Anderson moved, seconded by Herzberg to approve the recommendation to approve the bus purchase. This item was added late to the agenda due to the purchase agreement date of August 10, 2021. Motion carried 7-0.

APPROVAL OF CONSENT AGENDA: Larsen moved, seconded by Hazelton to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for June and July, July General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants, Financial Reports and ESSER III Allocations. The approved warrants are as follows:

OPERATING FUND			
AHSTW COMMUNITY SCHOOL DISTRICT		SPED BILLING	3,547.94
ALL AMERICAN SPORTS CORP.		SUPPLIES	3,348.82
BAND SHOPPE		SUPPLIES	100.95
BAXTER LUMBER AND HARDWARE		SUPPLIES	522.17
BOLAND RECREATION		PLAYGROUND MATERIALS	5,600.00
BOMGAARS		SUPPLIES	710.11
BOONE COMMUNITY SCHOOL DISTRICT		SPED BILLING	8,232.24
BOYER VALLEY COMMUNITY SCHOOL DISTRICT		SPED BILLING	8,515.93
CAPITAL SANITARY SUPPLY		SUPPLIES	4,614.71
CARQUEST		PARTS	608.82
CINTAS		LAUNDRY	167.70
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT		SPED BILLING	3,347.99
DELTA DENTAL		EMPLOYEE INSURANCE	4,341.35
DENISON COMMUNITY SCHOOL DISTRICT		SPED BILLING	5,863.20
DEPARTMENT OF EDUCATION		BUS INSPECTIONS	1,400.00
DRIVE SAFELY LLC		PURCHASED SERVICES	24,480.00
ED M. FELD EQUIPMENT CO.		PURCHASED SERVICES	6,012.00
ENERGY ASSOCIATION OF IOWA SCHOOLS		MEMBERSHIP/AIR QUALITY AUDIT	2,168.00

FAREWAY		SUPPLIES	84.98
FARMERS MUTUAL COOP TELEPHONE CO.		TELEPHONE SERVICE	3,794.88
FUHS, EUGENE		WELLNESS CENTER REFUND	37.60
GAWLEY TIRE AND REPAIR, INC.		TIRES AND TUBES	97.50
GREATAMERICA FINANCIAL SERVICES		COPIER LEASES	1,585.00
GREEN HILLS AEA		SHARED SERVICES	12,767.91
HARLAN AUTO MART		REPAIRS	535.85
HARLAN MUNICIPAL UTILITIES		UTILITIES	33,239.61
HARLAN NEWSPAPERS		SUPPLIES/LEGAL PUBLICATIONS	662.65
HARRIS BANK P-CARD		TRAVEL/SUPPLIES/POSTAGE	15,719.70
INTRADO INTERACTIVE SERVICES CORP.		SOFTWARE RENEWAL	6,351.80
IOWA ASSOCIATION OF SCHOOL BOARDS		REGISTRATION	140.00
IOWA SCHOOL BUILDING AND GROUNDS ASSN.		REGISTRATION	200.00
K-MAC AWARDS		MATERIALS/SERVICES	52.26
KROGER & SONS HAULING, LLC		GARBAGE COLLECTION	620.00
LIFESCAPE - CHILDREN'S CARE		SPED BILLING	7,803.50
MADISON NATIONAL LIFE		EMPLOYEE INSURANCE	2,984.59
MARCHING WAREHOUSE		PURCHASED SERVICES	1,330.00
MASON CITY COMMUNITY SCHOOL DISTRICT		SPED BILLING	5,921.27
MEINERS PLUMBING AND HEATING		PURCHASED SERVICES	4,864.54
NAPA		SUPPLIES	595.02
NELSON FARM SUPPLY		SUPPLIES	47.40
NUTRITION FUND		SUPPLIES	18.35
RIEMANN MUSIC, INC.		MATERIALS	19.50
ROGUE		EQUIPMENT	5,855.00
SCHOOL ADMINISTRATORS OF IOWA		REGISTRATION	390.00
SCHOOL SPECIALTY, LLC		SUPPLIES	668.66
SEIDL ELECTRIC, INC.		PURCHASED SERVICES	807.58
SHELBY COUNTY SOLID WASTE AGENCY		GARBAGE	27.00
SOLUTION TREE, LLC		PURCHASED SERVICES	6,500.00
STORM LAKE COMMUNITY SCHOOL DISTRICT		SPED BILLING	72,375.15
STUDER HARLAN DO IT BEST HARDWARE		SUPPLIES	301.60
THINKSPACE IT		EQUIPMENT	44,275.75
THYSSENKRUPP ELEVATOR CORPORATION		ELEVATOR INSPECTION	847.96
TRUCK CENTER COMPANIES		PARTS	281.94
UNIVERSITY OF PHOENIX		PURCHASED SERVICES	1,374.20
VERIZON WIRELESS		TELEPHONE SERVICE	489.70
VETTER EQUIPMENT CO.		PARTS	115.24
VISUAL EDGE INC. DBA COUNSEL OFFICE		COPIER LEASES	604.83
WELLMARK BLUE CROSS/BLUE SHIELD		EMPLOYEE INSURANCE	135,710.60

WILLIAM H. SADLIER, INC		MATERIALS	5,707.24
WOODBINE COMMUNITY SCHOOL DISTRICT		OPEN ENROLLED CONCURRENT CLASS	1,102.60
WOODWIND & BRASSWIND		MATERIALS	149.46
STUDENT ACTIVITY FUND			
ALL AMERICAN SPORTS CORP.		SUPPLIES	11,042.47
BANDMANS		SUPPLIES	812.90
BSN SPORTS		SUPPLIES	2,184.12
BUSCH, SCOTT		OFFICIATING	140.00
CARLISLE COMMUNITY SCHOOL DISTRICT		ENTRY FEES	125.00
HARLAN NEWSPAPERS		SUPPLIES/LEGAL PUBLICATIONS	126.00
HARRIS BANK P-CARD		TRAVEL/SUPPLIES/POSTAGE	2,889.38
IOWA BASKETBALL COACHES ASSOCIATION		MEMBERSHIP	30.00
IOWA GIRLS COACHES ASSOCIATION		MEMBERSHIP	115.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION		TICKET SALES	1,482.00
LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT		MEMBERSHIP	500.00
MCLAUGHLIN, WILL		OFFICIATING	90.00
PIZZA RANCH		SUPPLIES	1,081.00
SAUNDERS, BRUCE		OFFICIATING	120.00
SHANTZ, STEVE		OFFICIATING	140.00
TITKEMEIER, MATTHEW		OFFICIATING	120.00
TRIBAL CHEER CAMP		REGISTRATION	1,105.00
MANAGEMENT FUND			
RETIREE INSURANCE FOR LEANNE TRAVIS		RETIREE INSURANCE	3,000.00
RETIREE INSURANCE FOR BRENT TUCKER		RETIREE INSURANCE	3,000.00
WELLMARK BLUE CROSS		RETIREE INSURANCE	3,000.00
PHYSICAL PLANT & EQUIPMENT			
ANDERSEN PAINTING		PURCHASED SERVICES	7,950.00
CAPITAL CITY BOILER		PURCHASED SERVICES	4,755.43
COMBUSTION CONTROL CO.		PURCHASED SERVICES	6,643.00
CONTROL SERVICES INC.		PURCHASED SERVICES	1,588.00
GETZSCHMAN HEATING, LLC		PURCHASED SERVICES	504.00
HARRIS BANK P-CARD		TRAVEL/SUPPLIES/POSTAGE	11,975.82
ITSAVVY LLC		SOFTWARE RENEWAL	11,780.00
J & J METRO PAINTING		PURCHASED SERVICES	9,500.00
MEINERS PLUMBING AND HEATING		PURCHASED SERVICES	6,910.04
RIEMANN MUSIC, INC.		REPAIRS	3,270.65
TOTAL CONTRACTING LLC		PURCHASED SERVICES	2,850.00
TRANE U.S. INC		PURCHASED SERVICES	2,596.75

DEBT SERVICE FUND			
UMB BANK, NA		LOAN PROCESSING FEES	300.00
SCHOOL NUTRITION FUND			
EARTHGRAINS COMPANY		SUPPLIES	167.60
FARMERS MUTUAL COOP TELEPHONE CO.		TELEPHONE SERVICE	31.13
HARRIS BANK P-CARD		TRAVEL/SUPPLIES/POSTAGE	401.57
HARRIS SCHOOL SOLUTIONS		MERCHANT PROCESSING	3.30
HILAND DAIRY		SUPPLIES	3,523.62
KRUSE REFRIGERATION & ELECTRIC		PURCHASED SERVICES	4,775.00
MARTIN BROS. DISTRIBUTING CO.		SUPPLIES	7,258.97
ORGANIC GREENS LLC		SUPPLIES	213.00

CLOSED SESSION: Anderson moved seconded by Herzberg that the board go into closed session to review or discuss records which are required or authorized by state or federal law to be kept confidential pursuant to Iowa Code 21.5(1)(a). Roll call vote followed: Rueschenberg – Aye; Anderson – Aye; Piro – Aye; Hazelton – Aye, Herzberg – Aye, Larsen – Aye, and Schechinger – Aye. The board entered into closed session at 6:53 p.m.

The board entered open session at 9:01 p.m.

ACTION ON LATE FILED OPEN ENROLLMENT APPLICATIONS: Herzberg moved, seconded by Hazelton to deny the open enrollment out application without good cause. Rueschenberg – Aye; Anderson – Opposed; Piro – Opposed; Hazelton – Aye, Herzberg – Aye, Larsen – Aye, and Schechinger – Aye. Motion carried 5-2.

ADJOURNMENT: Piro moved, seconded by Anderson to adjourn. Motion carried 7-0 and the meeting was adjourned at 9:06 p.m.

Next Meeting: – September 13, 2021, 6:00 p.m. – Board Room

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Board President Board Secretary