

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING
(For approval on 12.13.21)**

NOVEMBER 08, 2021

The Board met for a regular meeting at 6:00 p.m. on Monday, November 08, 2021, in the Boardroom at Harlan Community High School. President Amy Rueschenberg presided with Board members Jessica Anderson, Al Hazelton, Joni Larsen, Monte Schechinger and Joe Herzberg.

Administrators Present: Jenny Barnett, Jeff Moser, Scott Frolich & Bill Mueller

Media: Bob Bjoin & Jonathan North

Special Guest: Logan Martin, Troop 90 Boy Scouts

APPROVAL OF AGENDA: Larsen moved, seconded by Hazelton, to approve the agenda. Motion carried 6-0.

DISCUSSION ITEMS:

The building principals highlighted outstanding student achievements. Amy Rueschenberg congratulated Jenny Barnett on her appointment to the University of Iowa School Based Mental Health Advisory Board. Mrs. Rueschenberg also congratulated the new board members and existing members that were re-elected. The board members spoke about the traits they feel they, as a board, excel at and also spoke to a few traits the board can improve upon moving forward. Presentations were given from Conductix Inc., Iowa Western Community College and Denovo. A new school store account was also discussed for Cyclone Corner.

Piro entered at 6:15 p.m.

ACTION ITEMS:

RESIGNATION OF PERSONNEL: Anderson moved, seconded by Larsen to approve the resignations of Amanda Hansen and Danielle Rabe. Motion carried 7-0.

EMPLOYMENT OF PERSONNEL: Herzberg moved, seconded by Schechinger to approve the employment of MaKayla Hammel - Elementary Cook and Ashley Mac Million - Elementary Cook. Motion carried 7-0.

TERMINATION OF PERSONNEL: Anderson moved, seconded by Piro to approve the termination of Mary Riley. Motion carried 7-0.

ADDITIONAL CONTRACT DAYS: Piro moved, seconded by Herzberg to approve an extended contract for ten additional days for Konnie Schechinger. Motion carried 7-0.

APPROVAL OF CONTRACTS AND AGREEMENTS:

Approval of the Early Retirement Incentive Program: Hazelton moved, seconded by Anderson to approve the Approval of Early Retirement Incentive Program. Motion carried 7-0.

Approval of the Green Hills AEA Board Election for Director District 4 Ballot: Piro moved, seconded by Schechinger. Motion carried 7-0.

POLICY REVIEW SCHEDULE: Anderson moved, seconded by Herzberg to approve the the first reading for policies 406.04 Licensed Employee Compensation for Extra Duty, 409.01 Employee Vacation & Holidays, 412.01 Classified Employee Compensation, 505.05 Graduation Requirements, 505.08 Parent & Family Engagement, 601.01 School Calendar, 605.04 Technology & Instructional Materials, 703.01 Budget Planning, 707.02 Treasurers Annual Report, 705.05 Internal Controls, 707.06 Finance Committee, 710.01 School Nutrition Program, 710.02 Free/Reduced Meals Eligibility, 711.03 Student Transportation for Extra-Curricular Activities, 711.04 Summer School Program Transportation Services, 711.05 Transportation of Non-Resident and Non-Public School Students, 804.01 Facilities Inspections, 804.02 District Emergency Operations Plan, 804.04 Asbestos Containing Material. Motion carried 7-0.

APPROVAL OF CONSENT AGENDA: Anderson moved, seconded by Schechinger to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for October and November, October General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants are as follows:

OPERATING FUND		
A UNITED AUTOMATIC DOORS & GLASS	REPAIRS	402.44
AHLERS & COONEY, P.C.	LEGAL SERVICES	540.00
ARNOLD, CASSANDRA	SPED TRANSPORTATION	3,480.58
BAXTER LUMBER AND HARDWARE	SUPPLIES	15.98
BOB ROGERS TRAVEL AGENCY	TRAVEL	2,860.00
BOMGAARS	SUPPLIES	1,477.34
BONSALL TV & APPLIANCE, INC.	EQUIPMENT REPAIRS	370.16
CAPITAL SANITARY SUPPLY	SUPPLIES	740.07
CARQUEST	PARTS	1,508.61
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	160.00
CENTER ON TEACHING & LEARNING	SUPPLIES	3,596.00
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	632.00
CINTAS	LAUNDRY	167.70
CLARK EQUIPMENT CO.	EQUIPMENT	3,378.39
CONTROL SERVICES INC.	PURCHASED SERVICES/EQUIPMENT	40,640.00
DELTA DENTAL	EMPLOYEE INSURANCE	316.56
DISCOUNT PLAYGROUND SUPPLY	EQUIPMENT	3,987.40
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	3,600.00
EXIRA-ELK HORN-KIMBALLTON SCHOOLS	SHARING PAYMENT	5,500.00
FARM SERVICE COOP	FUEL	9,699.58
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,782.52
FLINN SCIENTIFIC INC.	MATERIALS	39.00

FULCRUM MANAGEMENT SOLUTIONS, INC.	SOFTWARE	4,800.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	REGISTRATION	200.00
GRUNDMEYER LEADER SERVICES	PURCHASED SERVICES	595.04
HAND 2 MIND	SUPPLIES	2,486.66
HARLAN AUTO MART	REPAIRS	254.75
HARLAN DO IT BEST HARDWARE	SUPPLIES	289.32
HARLAN MUNICIPAL UTILITIES	UTILITIES	39,160.60
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	2,437.99
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	31,225.32
HOME DEPOT PRO	EQUIPMENT	7,151.84
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	12.00
J.W. PEPPER & SON, INC.	MATERIALS	140.37
JAZZ EDUCATORS OF IOWA	REGISTRATION	150.00
JOHNSON CONTROLS	PURCHASED SERVICES	745.88
LIFESCAPE - CHILDREN'S CARE	SPED BILLING	614.00
LOVEGOOD, LUKE	PURCHASED SERVICES	100.00
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	5,757.10
MARCHING WAREHOUSE	PURCHASED SERVICES	1,000.00
NAPA	SUPPLIES	143.02
NELSON FARM SUPPLY	SUPPLIES	61.87
OMAHA WORLD HERALD	SUBSCRIPTION	235.40
PLAY VERSUS INC.	SUBSCRIPTION	512.00
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	25,106.40
PETERSEN MOTORS LLC	REPAIRS	599.92
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	380.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	212.00
PUSH PEDAL PULL	EQUIPMENT	11,847.61
RIEMANN MUSIC, INC.	MATERIALS	226.19
SCHOOL ADMINISTRATORS OF IOWA	REGISTRATION	763.00
SAVVAS	SUPPLIES	109.99
SCHMITT MUSIC CENTERS	REPAIRS	178.12
SCHOOL SPECIALTY, LLC	SUPPLIES	814.67
SETTE, WINTER	DRIVERS ED REFUND	100.00
SONDERMAN CLEANING SERVICE	PURCHASED SERVICES	93.50
SPORT CONSTRUCTION MIDWEST	EQUIPMENT	12,600.00
STALZER, LANDON	SUPPLIES	28.59
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	241.08
TRUCK CENTER COMPANIES	PARTS	355.04
ULTIMATE DRILL BOOK	PURCHASED SERVICES	780.00
VERIZON WIRELESS	TELEPHONE SERVICE	494.85
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	1,642.37
W.W. GRAINGER, INC.	SUPPLIES	2,730.73
WARDS SCIENCE	SUPPLIES	57.15
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	131,505.7
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STUDENT ACTIVITY FUND		
ANDERSON, MIKE	OFFICIATING	120.00
ARKFELD, MARK	OFFICIATING	390.00
ARP, CORY	OFFICIATING	85.00

ATLANTIC BOTTLING CO.	SUPPLIES	812.45
BIRD, MATT	OFFICIATING	120.00
COLE, JON	OFFICIATING	120.00
COMER, DAN	OFFICIATING	120.00
CYCLONE LANES	PURCHASED SERVICES	168.00
EWELL EDUCATIONAL SERVICES	SOFTWARE	460.00
FAIRFIELD INN AND SUITES	TRAVEL	300.63
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	117.00
GREBERT, RON	OFFICIATING	120.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	3,868.37
HEIMAN, KARL	OFFICIATING	230.00
HOLLOWAY, JUSTINE	SUPPLIES	155.82
IOWA F.F.A. ASSOCIATION	REGISTRATION/MEMBERSHIP	3,153.00
LANGUAGE TESTING INTERNATIONAL	REGISTRATION	10.00
LOGO'D UP LLC	SUPPLIES	20.00
MILLER, KELLI	PURCHASED SERVICES	200.00
NATIONAL FFA ORGANIZATION	SUPPLIES	440.00
NUTRITION FUND	SUPPLIES	36.40
OSBORN, KEVIN	OFFICIATING	310.00
OSBORN, NANCY	OFFICIATING	150.00
POWELL, RICK	OFFICIATING	305.00
ROSE PERFORMING ARTS FOR CHILDREN	ENTRY FEES	160.00
ROSMANN FAMILY FARMS	SUPPLIES	19.46
SCHUMACHER, BRENT	OFFICIATING	85.00
STADTLANDER, JEAN	OFFICIATING	115.00
SWI HONOR MARCHING BAND	REGISTRATION	600.00
VETERAN'S MEMORIAL AUDITORIUM	FACILITY RENTAL	75.00
VOLLSTEDT, BRADLEY	OFFICIATING	75.00
VOLLSTEDT, STEVE	OFFICIATING	80.00
WILLIAMS, CINDY	OFFICIATING	115.00
ZANDER INK	SUPPLIES	1,084.00
CAPITAL FUNDS PROJECT		
EDUSPIRE SOLUTIONS, LLC	SOFTWARE	3,000.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	144.44
PHYSICAL PLANT & EQUIPMENT		
COMBUSTION CONTROL CO.	PURCHASED SERVICES	2,973.10
CONTROL SERVICES INC.	PURCHASED SERVICES	10,955.45
RIEMANN MUSIC, INC.	REPAIRS	479.00
TRANE U.S. INC	PURCHASED SERVICES	2,596.75
SCHOOL NUTRITION FUND		
AMERICAN BOTTLING COMPANY	SUPPLIES	385.50
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	7,224.69
COUNTRY VIEW DAIRY	SUPPLIES	54.00
EARTHGRAINS COMPANY	SUPPLIES	1,187.80
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.88
FITZSIMMONS, KATIE	LUNCH REFUND	57.79
GOODWIN TUCKER GROUP	REPAIRS	3,408.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	426.26
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	111.10

MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	43,354.17
ORGANIC GREENS LLC	SUPPLIES	96.00
RAPIDS	SUPPLIES	702.77
SIMPLY GOOD FOOD LLC	SOFTWARE	289.00
ULINE	SUPPLIES	720.47

ADJOURNMENT: Hazelton moved, seconded by Larsen to adjourn. Motion carried 7-0 and the meeting was adjourned at 7:17 p.m.

Next Meeting: – December 13, 2021, 6:00 p.m. – Board Room

Board President

Board Secretary