

**HARLAN COMMUNITY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS – ANNUAL & ORGANIZATIONAL MEETING**  
**BOARD ROOM - HARLAN COMMUNITY HIGH SCHOOL**

**December 13, 2021**

**6:00 p.m.**

**Finance: Hazelton & Larsen**

**ANNUAL MEETING AGENDA**  
**Final Meeting of the Retiring Board**

- A. Call meeting to order and determination of a quorum
- B. Public Forum

*In accordance with Policy 213 - Public Participation in Board Meetings the board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board has set aside this specific time for public comment.*

*Citizens wishing to address the board during public comment must notify the board secretary **no later than 2 hours** prior to the board meeting. The board president will recognize these individuals to make their comments at the appropriate time during public comment. Citizens wishing to present petitions to the board may also do so at this time. The board however, will only receive the petitions and not act upon them or their contents.*

*Normally, speakers will be limited to five minutes per individual or such time limit to not exceed 45 minutes total public participation time. However, the board president may modify this time limit, if deemed appropriate or necessary. Public comment is a time set aside for community input, but the board will not discuss or take any action on any matter during public comment. Only individuals recognized by the board president will be allowed to speak. Comments by others are out of order. If disruptive, the individual causing disruption may be asked to leave the board meeting.*

- C. Approval of the Agenda
- D. Discussion Items
  - 1. Administrator Report - [Student Accolades](#)
    - a. State Football- Team Captains
    - b. FFA National Convention - Student Update
  - 2. Superintendent Report
    - a. [Green Hills AEA Presentation](#)
    - b. Denovo - Overview of Results and Assessments

3. [Review Election Results](#)

H. Action Items

1. Resignation of Personnel:
  - a. Jeremy Bratetic - Elementary Kitchen Manager
  - b. Greg Bladt - 8th Grade Football Coach
  - c. June Schleimer - Special Olympics Coach
  - d. Karissa Smith - Elementary Teacher Associate
  - e. Jamie Briggs - Elementary Baker
  - f. Peggy Carlson, Middle School Cook
2. Employment of Personnel:
  - a. [Angela Davis - Elementary Teacher Associate](#)
  - b. [Jamie Briggs - Elementary Kitchen Manager](#)
  - c. Steve Sauvain - Director of Education
  - d. [Elizabeth Pitts - Elementary Teacher Associate](#)
  - e. [Peggy Carlson, Middle School Baker](#)
3. Approval of Early Retirement Requests
4. Approval of Early Graduation Requests
5. [Approval of LAU Plan](#) with [Proposed Plan Changes](#)
6. [Approval of District At Risk Plan](#)
7. Approval of Modified Supplemental Amount for LEP Instruction Beyond 5 Years in the Amount of \$12,158.16.
8. Approval of Modified Supplemental Amount for Enrolled Out not on Prior Year Count in the Amount of \$21,144.00.
9. Approval of PE Waiver
10. Open Enrollment Request
11. Approval of Contracts and Agreements
  - a. [SOCS Website Contract](#) and [Website Content and Communication Manager Contract](#)
12. Second Reading of Board Policies
  - a. [406.04 Licensed Employee Compensation for Extra Duty](#)
  - b. [409.01 Employee Vacation & Holidays](#)
  - c. [412.01 Classified Employee Compensation](#)
  - d. [505.05 Graduation Requirements](#)
  - e. [505.08 Parent & Family Engagement](#)
  - f. [601.01 School Calendar](#)
  - g. [605.04 Technology & Instructional Materials](#)
  - h. [703.01 Budget Planning](#)
  - i. [707.02 Treasures Annual Report](#)
  - j. [705.05 Internal Controls](#)
  - k. [707.06 Finance Committee](#)
  - l. [710.01 School Nutrition Program](#)
  - m. [710.02 Free/Reduced Meals Eligibility](#)
  - n. [711.03 Student Transportation for Extra-Curricular Activities](#)
  - o. [711.04 Summer School Program Transportation Services](#)
  - p. [711.05 Transportation of Non-Resident and Non-Public School Students](#)

- q. [804.01 Facilities Inspections](#)
- r. [804.02 District Emergency Operations Plan](#)
- s. [804.04 Asbestos Containing Material](#)

13. First Reading of Board Policies

- a. [100 Legal Status of the School District](#)
- b. [101 Educational Philosophy of the School District](#)
- c. [102 Equal Educational Opportunity](#)
- d. [102. E1 Annual Notice of Nondiscrimination](#)
- e. [102. E2 continuous Notice of Nondiscrimination](#)
- f. [102. E3 Notice of Section 504 Student and Parental Rights](#)
- g. [102. E4 Complaint Form](#)
- h. [102. E5 Witness Disclosure Form](#)
- i. [102. E6 Disposition of Complaint Form](#)
- j. [102. R1 Grievance Procedure](#)
- k. [103 Long-Range Needs Assessment](#)
- l. [103.R1 Long-Range Needs Assessment Process](#)
- m. [104 Anti-Bullying/Anti-Harassment](#)
- n. [104.E1 Anti-Bullying/Anti-Harassment Complaint Form](#)
- o. [104.E2 Witness Disclosure Form](#)
- p. [104.E3 Anti-Bullying/Anti-Harassment Disposition of Complaint Form](#)
- q. [104.R1 Anti-Bullying/Anti-Harassment Investigation Procedures](#)
- r. [105 Assistance Animals](#)

14. Consent Agenda

- a. [Minutes - November 8, 2021](#)
- b. [Annual Financial Reports & Verification of Accounts](#)
- c. Accounts Payable ([Board Report](#) & [PCard Report](#))
  - i. November and December Pre-Paid Warrants
  - ii. November General Fund (Operating Warrants)
  - iii. Student Activity Fund Warrants
  - iv. Trust Fund Warrants
  - v. Agency Fund Warrants
  - vi. Physical Plant and Equipment Fund Warrants
  - vii. [Financial Reports](#)

I. Adjournment of the Retiring Board

**ORGANIZATIONAL MEETING AGENDA**  
**Of the New Board**

- A. Superintendent as president pro-tem, will preside over the meeting until a new board president is elected.
- B. Call meeting to order and determination of a quorum
- C. Administer Oath of Office to Newly Elected Board Members - Board Secretary
- D. Election of Board President
- E. Election of Vice President
- F. Approval of Agenda
- G. Discussion items
- H. Appointment of Board Secretary & Treasurer
- I. Name District Depository - Midstates Bank, NA
- J. Name Official Publication - The Harlan Tribune
- K. Establish Meeting Date, Time & Location
- L. Committee Membership and Assignments
  - a. Finance Committee
  - b. Salary and Bargaining Committee
  - c. Policy Committee
  - d. Delegate Assembly
  - e. Sick Leave Bank
  - f. District Study Committee
  - g. Buildings and Grounds
  - h. County Conference Board
- M. Adjournment