

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING
(For approval on 2.21.2022)**

JANUARY 17, 2022

The Board met for a regular meeting at 5:17 p.m. on Monday, January 17, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Joe Herzberg, Greg Bladt and Jade Albertson. Board members absent: Monte Schechinger

Administrators Present: Jenny Barnett and Jeff Moser

Media: Bob Bjoin

APPROVAL OF AGENDA: Hazelton moved, seconded by Bladt, to approve the agenda. Motion carried 6-0.

DISCUSSION ITEMS:

The building principals highlighted outstanding student achievements. This year's foreign exchange students were introduced and welcomed by the Board. The schedule for April's Board meeting was moved to Wednesday, January 20, 2022, due to Spring Break.

ACTION ITEMS:

APPROVAL OF PERSONNEL REPORT: Hazelton moved, seconded by Albertson to approve the Personnel Report as presented.

RESIGNATIONS: Jolene Behrend, Teacher Associate, effective January 19, 2022, Eva Laver, Teacher Associate, effective the end of the 2021-22 school year, Roxanne Reinig, Teacher Associate effective end of the 2021-22 school year, Misty Max, Teacher Associate, effective December 14, 2021, Alexis Karns, Teacher Associate, effective December 9, 2021, Andrea Kearney, Teacher Associate, effective January 10, 2022, Christina Pederson, Teacher Associate, effective January 21, 2022.

STIPENDS: Jacie White - High School Assistant Girls Track Coach - \$4,147.25 (Three Sport Stipend - \$995.34) and Brandi Eckles - Middle School Head Boys Track Coach - \$2,820.13.

NEW SUBSTITUTES: John Plagman, Substitute Bus Driver - \$47.42 per route and Nicholas Preston, Substitute Bus Driver - \$47.42 per route.

CLASSIFIED VACANCIES FOR 2021/2022 SCHOOL YEAR: Special Education Teacher Associate, Middle School Cheer, Middle School Girls Assistant Track, Assistant Girls Softball.

CERTIFIED VACANCIES FOR THE 2022/2023 SCHOOL YEAR: Social Emotional Learning Consultant, High School Art / Digital Design Teacher, Secondary Instructional Coach, Elementary Instructional Coach, K-12 Talented & Gifted (TAG), Elementary Special Education Teacher, Middle School Math, Middle School Language Arts , Anticipated Elementary Teacher. Motion carried 6-0.

POLICY REVIEW SCHEDULE:

POLICY REVIEW - SECOND READING: Hazelton moved, seconded by Herzberg to approve the first reading for policies: 100 Legal Status of the School District, 101 Educational Philosophy of the School District, 102 Equal Educational Opportunity, 102.E1 Annual Notice of Nondiscrimination, 102.E2 Continuous Notice of Nondiscrimination, 102.E3 Notice of Section 504 Student and Parental Rights, 102.E4 Complaint Form, 102.E5 Witness Disclosure Form, 102.E6 Disposition of Complaint Form, 103 Grievance Procedure, 103 Long-Range Needs Assessment, 103.R1 Long-Range Needs Assessment Process, 104 Anti-Bullying/Anti-Harassment, 104.E1 Anti-Bullying/Anti-Harassment Complaint Form, 104.E2 Witness Disclosure Form, 104.E3 Anti-Bullying/Anti-Harassment Disposition of Complaint Form, 104.R1 Anti-Bullying/Anti-Harassment Investigation Procedures, 105 Assistance Animals. Motion carried 6-0.

POLICY REVIEW - FIRST READING: Bladt moved, seconded by Hazelton to approve the the first reading for policies: 200.01 Organization of the Board of Directors, 200.02 Powers of the Board of Directors, 200.03 Responsibilities of the Board of Directors, 200.R1 Organizational Meeting Procedures, 201 Board of Directors' Elections, 202.01 Qualifications, 202.02 Oath of Office, 202.03 Term of Office, 202.04 Vacancies, 203 Board of Directors' Conflict of Interest, 204 Code of Ethics, 205 Board Member Liability, 206.01 President, 206.02 Vice-President, 206.03 Secretary, 206.04 Treasurer, 207 Board of Directors' Legal Counsel, 208 Ad Hoc Committees. Motion carried 6-0.

Approval of School Budget Review Committee (SBRC) request for funding related to FY22 Statewide Voluntary Preschool Program (SWVPP) increased enrollment in the amount of \$61,429.50: Albertson moved, seconded by Herzberg to approve the Approval of School Budget Review Committee (SBRC) request for funding related to FY22 Statewide Voluntary Preschool Program (SWVPP) increased enrollment in the amount of \$61, 429.50. Motion carried 6-0.

APPROVAL OF CONSENT AGENDA: Hazelton moved, seconded by Herzberg to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for December and January, December General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 6-0. The approved warrants are as follows:

OPERATING FUND		
ARNOLD, CASSANDRA	SPED TRANSPORTATION	614.22
BOMGAARS	SUPPLIES	447.23
BONSALL TV & APPLIANCE, INC.	EQUIPMENT	26,600.49
BOYER VALLEY COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	22,166.67
CAM COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	3,342.87
CARQUEST	PARTS	1,226.43
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	850.62
CENTRAL IOWA DISTRIBUTING INC.	PURCHASED SERVICES	6,659.19
CENTRAL RIVERS AEA	SUPPLIES	80.00

CINTAS	LAUNDRY	66.90
CONTROL SERVICES INC.	PURCHASED SERVICES	30,460.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	12,848.59
DAHIR, MICHAEL	PHONE REIMBURSEMENT	120.00
DENISON COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	14,948.23
DENOVO LLC	PURCHASED SERVICES	10,616.00
DICK BLICK	MATERIALS	129.33
EASTERN IOWA COMMUNITY COLLEGES	PURCHASED SERVICES	600.00
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	5,400.00
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	593.00
FARM SERVICE COOP	FUEL	6,847.72
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,647.18
FOREVER GREEN LAWCARE	PURCHASED SERVICES	270.00
FOX MACHINE SHOP	PURCHASED SERVICES	266.48
GAWLEY TIRE AND REPAIR, INC.	TIRES AND TUBES	660.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
HARLAN AUTO MART	REPAIRS	562.55
HARLAN DO IT BEST HARDWARE	SUPPLIES	82.48
HARLAN MUNICIPAL UTILITIES	UTILITIES	35,761.48
HARLAN THEATRE	ENTRY FEES	150.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	15,102.71
HARRISON COUNTY AUDITOR	ELECTION COSTS	272.25
IKM MANNING COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	4,575.20
IOWA ASSOCIATION OF SCHOOL BOARDS	REGISTRATION	2,045.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	48.00
J.W. PEPPER & SON, INC.	MATERIALS	262.93
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,300.00
MACKIN EDUCATIONAL RESOURCES	SUPPLIES	1,613.46
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,842.19
MATH LEARNING CENTER	SUPPLIES	12,091.00
MATHESON TRI-GAS INC	MATERIALS	305.22
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	2,207.74
NAPA	SUPPLIES	634.40
NEWCOMB, MATTHEW	PHONE REIMBURSEMENT	120.00
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	0.00
PHONAK LLC	SUPPLIES	902.14
PLAGMAN, JOHN	BUS LICENSE	25.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	106.00
SEGBART, CARRIE	OPEN ENROLLMENT TRANSPORTATION	769.50
SERRATOS, MONICA	OPEN ENROLLMENT TRANSPORTATION	256.50
SHELBY COUNTY CATHOLIC SCHOOLS	UNIVERSAL PRESCHOOL PAYMENT	13,991.08
SONDERMAN CLEANING SERVICE	PURCHASED SERVICES	93.50
SPORTSGRAPHICS, INC.	SUPPLIES	1,933.00
STA-BILT CONSTRUCTION COMPANY	SNOW REMOVAL	1,856.25
STAPLES	SUPPLIES	762.17
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	873.82
TRUCK CENTER COMPANIES	PARTS	869.52
U.S. CELLULAR	PURCHASED SERVICES	1,128.80
UNDERWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	75.00
VERIZON WIRELESS	TELEPHONE SERVICE	351.87
VETTER EQUIPMENT CO.	PARTS	722.32

VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	1,500.60
W.W. GRAINGER, INC.	SUPPLIES	1,989.76
WARDS SCIENCE	SUPPLIES	602.27
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	131,539.75
STUDENT ACTIVITY FUND		
ANCHORED STUDIO	SUPPLIES	477.00
ARP, CORY	OFFICIATING	85.00
ATLANTIC BOTTLING CO.	SUPPLIES	812.73
AVERY BROTHERS SIGN COMPANY	SUPPLIES	42.00
BAUGHMAN, WILLIE	OFFICIATING	100.00
BFG SUPPLY COMPANY	SUPPLIES	538.67
BSN SPORTS	SUPPLIES	2,914.42
CAMPBELL, JORDAN	OFFICIATING	140.00
CARRUTHERS, BRYCE	OFFICIATING	175.00
CLARK, WILLIAM	OFFICIATING	60.00
COLLEEN'S DREAM	FUNDRAISING PAYMENT	2,830.11
COLLINS, DEVIN	OFFICIATING	175.00
CORE-MARK MIDCONTINENT, INC	SUPPLIES	828.60
CYCLONE CORNER	SUPPLIES	50.00
DAEGES, JILL	TRAVEL	30.00
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	160.00
DINKLA, GARY	OFFICIATING	140.00
EHLERS, CHRIS	OFFICIATING	210.00
ERNST, LOGAN	OFFICIATING	210.00
ETHEN, CHRIS	OFFICIATING	140.00
FAIRFIELD INN AND SUITES	TRAVEL	643.35
GASTON, CORY	OFFICIATING	210.00
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
HARLAN GOLF & COUNTRY CLUB	PURCHASED SERVICES	990.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	8,818.94
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	116.60
HEYWOOD, GARY	OFFICIATING	210.00
HIVELY, MICHAEL	OFFICIATING	100.00
INDIAN HILLS COMMUNITY COLLEGE	SCHOLARSHIP PAYMENT	250.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	43.00
ISU ATHLETICS	FACILITY RENTAL	50.00
ISU EXTENSION OFFICE - SHELBY CO.	SUPPLIES	46.00
K-MAC AWARDS	MATERIALS/SERVICES	206.99
LANGUAGE TESTING INTERNATIONAL	ENTRY FEES	45.00
LOGAN MAGNOLIA COMMUNITY SCHOOL DISTRICT	ENTRY FEES	80.00
LUTZ, DAVID	OFFICIATING	200.00
LUTZ, ZACH	OFFICIATING	100.00
MADSEN, MATT	OFFICIATING	120.00
MAIN STREET MARKET	SUPPLIES	611.00
MCGRUDER, JASON	OFFICIATING	150.00
MOORES PORTABLE TOILETS & PUMPING	RENTAL	600.00
MOSER, JOEY	OFFICIATING	85.00
MT. AYR COMMUNITY SCHOOL DISTRICT	ENTRY FEES	135.00
MUSFELDT, JACOB	OFFICIATING	150.00
NAHNSEN, JOHN	OFFICIATING	120.00

NORTHWEST MISSOURI STATE UNIVERSITY	SCHOLARSHIP PAYMENT	500.00
PELZER, CASEY	OFFICIATING	140.00
PLOEGER, LANCE	OFFICIATING	210.00
PREFERRED FUNDRAISING	FUNDRAISING PRODUCTS	7,392.00
REP FITNESS	SUPPLIES	9.04
ROSMANN FAMILY FARMS	SUPPLIES	58.38
ROYER, MARK	OFFICIATING	200.00
SCHABEN, BRYCE	OFFICIATING	365.00
SHENANDOAH COMMUNITY SCHOOL DISTRICT	ENTRY FEES	80.00
SOUTHWESTERN IOWA COMMUNITY COLLEGE	SCHOLARSHIP PAYMENT	250.00
THOMAS JEFFERSON HIGH SCHOOL	ENTRY FEES	85.00
TRI-CENTER COMMUNITY SCHOOL DISTRICT	ENTRY FEES	120.00
UPTOWN SPORTING GOODS	SUPPLIES	890.92
VARSIITY	SUPPLIES	142.40
WEST MUSIC COMPANY	MATERIALS	69.95
WULK, MATHEW	OFFICIATING	60.00
ZANDER INK	SUPPLIES	11,883.25
CAPITAL FUNDS PROJECT		
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	435.29
PHYSICAL PLANT & EQUIPMENT		
CONTROL SERVICES INC.	PURCHASED SERVICES	7,225.20
FES WEBSITES	PURCHASED SERVICES	5,300.00
DEBT SERVICE FUND		
UMB BANK, NA	LOAN PROCESSING FEES	300.00
SCHOOL NUTRITION FUND		
AMERICAN BOTTLING COMPANY	SUPPLIES	102.50
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	4,129.00
BERNARD FOOD INDUSTRIES, INC.	SUPPLIES	371.10
CONNELY, SANDRA	LUNCH REFUND	166.90
EARTHGRAINS COMPANY	SUPPLIES	542.40
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.52
FFA ACTIVITY FUND	SUPPLIES	328.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	21.49
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	231.09
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	253.00
KENKEL, ROGER	LUNCH REFUND	37.95
KLEIN, RYA	LUNCH REFUND	63.18
KRUSE REFRIGERATION & ELECTRIC	PURCHASED SERVICES	1,319.00
LARSEN SUPPLY COMPANY	SUPPLIES	1,163.48
LYTLE, STEVE	LUNCH REFUND	61.55
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	25,049.10
NIELSEN, JEFF	LUNCH REFUND	8.24
RAPIDS	SUPPLIES	625.89
RHODES, SHELLY	LUNCH REFUND	137.63
SIMPLY GOOD FOOD LLC	SOFTWARE	289.00
W.W. GRAINGER, INC.	SUPPLIES	69.31

ADJOURNMENT: Herzberg moved, seconded by Hazelton to adjourn. Motion carried 6-0 and the meeting was adjourned at 5:57 p.m.

Next Regular Meeting: – February 21, 2022, 5:15 p.m. – Board Room

Board President

Board Secretary