

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING
(For approval on 3.21.2022)**

February 21, 2022

The Board met for a regular meeting at 5:15 p.m. on Monday, February 21, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joe Herzberg, Greg Bladt and Jade Albertsen. Joni Larsen arrived at 5:40pm Board members absent: Monte Schechinger

Administrators Present: Jenny Barnett, Scott Frohlich, Jeff Moser and Bill Mueller

Media: Bob Bjoin and Jonathan North

APPROVAL OF AGENDA: Hazelton moved, seconded by Herzberg, to approve the agenda. Motion carried 5-0.

DISCUSSION ITEMS:

The building principals highlighted outstanding student achievements. Dr. Barnett gave updates on the Portrait of a Graduate, Rachel's Challenge and IJAG (Iowa Jobs America's Graduates) opportunities.

ACTION ITEMS:

APPROVAL OF PERSONNEL REPORT: Albertsen moved, seconded by Herzberg to approve the Personnel Report as presented.

RESIGNATIONS: Jason Weis, STEM Teacher, effective the end of the 2021-22 school year, Ellen Walsh-Rosmann, Director of Wellness, Food Service and Nutrition effective the end of the 2021-22 school year, Ann Heithoff, Asst. High School Softball Coach, effective immediately, Kathleen Noeth, Wrestling Cheer Coach, effective the end of wrestling season

NEW HIRES: Rebecca Francis, Teacher Associate, effective January 17, 2022 - \$13.24 per hour, Holly Heronimus, Nutrition Services - Baker effective January 4, 2022 - \$12.67 per hour, Elizabeth Pitts, Teacher Associate, effective January 24, 2022 - \$12.74 per hour, Nichole Holst, Elementary Teacher - BA+12, Step 12, Madison Schettler, High School Special Education - BA, Step 12

STIPENDS: Susan Berndt - Middle School Assistant Girls Track Coach - \$1,990.68, Todd Bladt, Head Girls Golf - \$4,313.14 (Three Sport Stipend - \$995.34)

NEW SUBSTITUTES: Gail Sampo, cook - \$10.00 per hour

CLASSIFIED VACANCIES: Special Education Teacher Associate

Middle School Cheer, Assistant Girls Softball, Wrestling Cheer Coach, Supervisor of Nutrition Services, Middle School Head Girls Track, Cooks, Special Olympics Delegate Manager

CERTIFIED VACANCIES FOR THE 2022/2023 SCHOOL YEAR: High School Counselor, High School Language Arts - 2 openings, High School Math - Pending Offer, Elementary Teacher - 2 openings, High School Art / Digital Design Teacher, STEM Teacher. Motion carried 5-0.

PRESENTATION OF THE HARLAN EDUCATION ASSOCIATION'S INITIAL PROPOSAL FOR THE 2022-2023 COLLECTIVE BARGAINING AGREEMENT.

Herzberg moved, seconded by Hazelton to receive the Harlan Education Association's initial proposal for the 2022-2023 Collective Bargaining Agreement. Motion carried 5-0.

PRESENTATION OF THE HARLAN COMMUNITY SCHOOL DISTRICT BOARDS OF EDUCATION'S INITIAL PROPOSAL FOR THE 2022-2023 COLLECTIVE BARGAINING AGREEMENT. Albertsen moved, seconded by Bladt to approve the presentation of the Harlan Community School District's Board of Education's initial proposal for the 2022-2023 Collective Bargaining Agreement. Motion carried 5-0.

POLICY REVIEW SCHEDULE:

POLICY REVIEW - SECOND READING: Herzberg moved, seconded by Albertsen to approve the the second reading for policies: 200.01 Organization of the Board of Directors, 200.02 Powers of the Board of Directors, 200.03 Responsibilities of the Board of Directors, 200.R1 Organizational Meeting Procedures, 201 Board of Directors' Elections, 202.01 Qualifications, 202.02 Oath of Office, 202.03 Term of Office, 202.04 Vacancies, 203 Board of Directors' Conflict of Interest, 204 Code of Ethics, 205 Board Member Liability, 206.01 President, 206.02 Vice-President, 206.03 Secretary, 206.04 Treasurer, 207 Board of Directors' Legal Counsel, 208 Ad Hoc Committees. Motion carried 5-0.

Larsen entered at 5:40pm

POLICY REVIEW - FIRST READING: Hazelton moved, seconded by Herzberg to approve the first reading for policies: 208.E1 Ad Hoc Committees Exhibit, 209.01 Development of Policy, 209.02 Adoption of Policy, 209.03 Dissemination of Policy, 209.04 Suspension of Policy, 209.05 Administration in the Absence of Policy, 209.06 Review and Revision of Policy, 209.07 Review of Administrative Regulations, 210.01 Annual Meeting, 210.02 Regular Meeting, 210.03 Special Meeting, 210.04 Work Sessions, 210.05 Meeting Notice, 210.06 Quorum, 210.07 Rules of Order, 210.08 Rules of Order Regulation, 409.02 Licensed Employee Personal Illness Leave. Motion carried 6-0.

APPROVAL OF REQUEST FOR ALLOWABLE GROWTH FOR MODIFIED SUPPLEMENTAL AMOUNT FOR DROPOUT/DROPOUT PREVENTION IN THE AMOUNT OF \$489,076: Larsen moved, seconded by Herzberg to approve the Approval of Request for Allowable Growth for Modified Supplemental Amount for Dropout/Dropout Prevention in the Amount of \$489,076. Motion carried 6-0.

APPROVAL OF PURCHASE OF A USED BUS FROM THOMAS BUS SALES, INC.: Bladt moved, seconded by Albertsen to approve the Approval of purchase of Used Bus from Thomas Bus Sales, Inc.. Motion carried 6-0.

APPROVAL OF INTER-AGENCY CONTRACT FOR SPECIAL EDUCATION INSTRUCTION PROGRAM 2021-22 SCHOOL YEAR WITH DENISON COMMUNITY SCHOOL DISTRICT. Hazelton moved, seconded by Larsen to approve the

Inter-Agency Contract for the Special Education Instruction Program 2021-22 year with Denison Community School District. Motion carried 6-0.

APPROVAL OF THE INTER-AGENCY CONTRACT FOR SPECIAL EDUCATION INSTRUCTION PROGRAM FOR THE 2021-22 SCHOOL YEAR WITH THE DES MOINES INDEPENDENT COMMUNITY SCHOOL DISTRICT. Albertsen moved, seconded by Herzberg to approve the Inter-Agency Contract for the Special Education Instruction Program for the 2021-22 School Year with the Des Moines Independent Community School District. Motion carried 6-0.

APPROVAL OF COMPUTER BIDS FOR THE 2022-2023 SCHOOL YEAR: Albertsen moved, seconded by Herzberg to approve the purchase of computers from Riverside Technologies for 250 HP model machines for \$173,500.00. Motion carried 6-0.

APPROVAL OF THE ACCEPTANCE OF THE JUNE 30, 2021 AUDIT REPORT: Hazelton moved, seconded by Bladt to approve the acceptance of the June 30, 2021 audit report. Motion carried 6-0.

APPROVAL OF CONSENT AGENDA: Herzberg moved, seconded by Larsen to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for January and February General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 6-0. The approved warrants are as follows:

OPERATING FUND		
ABLE LOCKSMITHS	PURCHASED SERVICES	695.00
AED SUPER STORE	SUPPLIES	116.00
AGRILAND FS INCORPORATED	SUPPLIES	111.65
AHLERS & COONEY, P.C.	LEGAL SERVICES	489.00
AHSTW COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT AND SPED BILLING	37,553.98
BAKER GROUP	EQUIPMENT	18,946.00
BENCHMARK EDUCATION COMPANY	SUPPLIES	1,962.90
BOMGAARS	SUPPLIES	234.32
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	187.00
CAROLINA BIOLOGICAL SUPPLY CO.	SUPPLIES	215.92
CARQUEST	PARTS	250.57
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	170.00
CINTAS	LAUNDRY	208.00
CLARINDA CHAMBER OF COMMERCE	ENTRY FEES	200.00
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	SPED BILLING	1,920.64
CONTROL SERVICES INC.	EQUIPMENT	18,250.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	4,278.17
CRONIN, TOM	TRAVEL	50.02
DENISON COMMUNITY SCHOOL DISTRICT	SPED BILLING	5,138.64
DENOVO LLC	PURCHASED SERVICES	7,962.00
DES MOINES INDEPENDENT COMMUNITY SCHOOLS	SPED BILLING	259.92

DRIVE SAFELY LLC	PURCHASED SERVICES	13,600.00
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	3,600.00
FARM SERVICE COOP	FUEL	7,275.57
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,646.24
GRANT WOOD AEA	MULTI-YEAR SOFTWARE AGREEMENT	41,692.15
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	PURCHASED SERV./SHARING AGREEMENT	41,928.71
HARLAN DO IT BEST HARDWARE	SUPPLIES	198.43
HARLAN MUNICIPAL UTILITIES	UTILITIES	39,525.71
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	(292.97)
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	6,253.91
HOME PRO VACUUM CENTERS	REPAIRS	83.63
IKM MANNING COMMUNITY SCHOOL DISTRICT	SPED BILLING	32,907.82
IOWA CHORAL DIRECTORS ASSN.	REGISTRATION	352.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS/REGISTRATION	347.00
IOWA STATE BAR ASSOCIATION	REGISTRATION	350.00
IOWA WESTERN COMMUNITY COLLEGE	CONCURRENT ENROLLMENT CLASSES	158,489.00
J.W. PEPPER & SON, INC.	MATERIALS	14.49
KEAST AUTO CENTER	REPAIRS	170.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,300.00
LOGAN MAGNOLIA COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT	7,388.89
MACGILL SCHOOL NURSE SUPPLIES	SUPPLIES	159.36
MACKIN EDUCATIONAL RESOURCES	SUPPLIES	52.86
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,891.27
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	26.30
MATHESON TRI-GAS INC	MATERIALS	803.40
MEINERS PLUMBING AND HEATING	PURCHASED SERVICES	864.08
MONTGOMERY COUNTY MEMORIAL HOSPITAL	REGISTRATION	150.00
NAPA	SUPPLIES	434.75
NATIONAL ASSN. AG EDUCATORS	REGISTRATION	857.00
OFFICE OF AUDITOR OF STATE	ANNUAL FILING FEE	625.00
OUR OWN UPHOLSTERY	PURCHASED SERVICES	40.00
PAPER CORPORATION	SUPPLIES	5,408.13
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	604.80
PETSCHMECHANICAL SERVICE	PURCHASED SERVICES	443.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	212.00
SCHOOL ADMINISTRATORS OF IOWA	REGISTRATION	195.00
SCHOOL SPECIALTY, LLC	SUPPLIES	1,144.30
SHELBY COUNTY EMERGENCY MGMT.	PURCHASED SERVICES	1,200.00
SHELBY COUNTY AUDITOR	ELECTION EXPENSES	3,448.02
SHELBY COUNTY STATE BANK	H.S.A. DEPOSIT	2,424.14
SMITH, KARISSA	IPERS REFUND	413.00
STA-BILT CONSTRUCTION COMPANY	SNOW REMOVAL	4,222.75
STAPLES	SUPPLIES	989.30
STORM LAKE COMMUNITY SCHOOL DISTRICT	SPED BILLING	20,544.50
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	241.08
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	382.60
TRICENTER COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT	18,472.23
TRUCK CENTER COMPANIES	PARTS	1,631.14
U.S. CELLULAR	PURCHASED SERVICES	422.40
VERIZON WIRELESS	TELEPHONE SERVICE	449.98

VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	2,330.86
W.W. GRAINGER, INC.	SUPPLIES	374.72
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	130,810.18
WILSON MIDDLE SCHOOL	REGISTRATION	40.00
WINGS REPAIR CENTER	PURCHASED SERVICES	516.55
WOODBINE COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT	3,694.45
STUDENT ACTIVITY FUND		
4 SEASONS FUND RAISING	FUNDRAISING SUPPLIES	50,079.51
AMERICAN CHILDHOOD CANCER ORGANIZATION	FUNDRAISER PAYMENT	1,374.85
ARKFELD, MARK	OFFICIATING	75.00
ARP, CORY	OFFICIATING	345.00
ARROW STAGE LINES	PROM PURCHASED SERVICES	704.50
ATLANTIC BOTTLING CO.	SUPPLIES	1,153.28
ATLANTIC COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
AUDUBON COMMUNITY SCHOOL DISTRICT	FUNDRAISING SUPPLIES	251.96
BAXTER, RANDY	OFFICIATING	210.00
BISHOP HEELAN CATHOLIC HIGH SCHOOL	ENTRY FEES	150.00
BONSALL TV & APPLIANCE, INC.	EQUIPMENT REPAIRS	559.95
BRUCK, JAMES	OFFICIATING	250.00
BSN SPORTS	SUPPLIES	1,309.35
BURMEISTER, SHANE	OFFICIATING	140.00
BUSINESS PROFESSIONALS OF AMERICA	REGISTRATION	2,625.00
CARRUTHERS, BRYCE	OFFICIATING	100.00
COLLINS, DEVIN	OFFICIATING	150.00
CORE-MARK MIDCONTINENT, INC.	SUPPLIES	2,109.51
CROGHAN, ERIC	OFFICIATING	150.00
CRONIN, TOM	SUPPLIES	9.82
CYCLONE LANES	PURCHASED SERVICES	512.50
ETHEN, CHRIS	OFFICIATING	210.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	202.00
GIANT PHOTOS	SUPPLIES	30.00
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
GREBERT, RON	OFFICIATING	140.00
HAMILTON, JOSHUA	OFFICIATING	150.00
HARLAN NEWSPAPERS	SUPPLIES/LEGAL PUBLICATIONS	435.90
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	9,373.61
HASTINGS, ISAIAH	OFFICIATING	200.00
HONNOLD, SARA	OFFICIATING	350.00
IOWA F.F.A. ASSOCIATION	ENTRY FEES	240.00
IOWA HIGH SCHOOL SOCCER COACHES ASSN.	REGISTRATION	150.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	REGISTRATION	39.00
JOHNSON, CHRIS	OFFICIATING	420.00
K-MAC AWARDS	MATERIALS/SERVICES	49.13
LANGUAGE TESTING INTERNATIONAL	REGISTRATION	65.00
LAURITZEN GARDENS	PROM FACILITY RENTAL	5,000.00
LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT	ENTRY FEES	250.00
LOGO'D UP LLC	SUPPLIES	12,005.50
LUTZ, DAVID	OFFICIATING	420.00
MCGRUDER, JASON	OFFICIATING	225.00
MILLER, JUSTIN	OFFICIATING	420.00

MORGAN, BOB	OFFICIATING	75.00
MOSER, JOEY	OFFICIATING	375.00
MUSICH, JOAN	SUPPLIES	432.23
NOETH, KATHLEEN	SUPPLIES	5.85
RED OAK COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
ROSMANN FAMILY FARMS	SUPPLIES	97.30
ROYAL PUBLISHING	SUPPLIES	165.00
ROYER, MARK	OFFICIATING	210.00
SCHUMACHER, BRENT	OFFICIATING	150.00
SIBBALD, ERIN	PURCHASED SERVICES	1,800.00
SPOMER, KURT	OFFICIATING	210.00
SWEET 16 LANES	PURCHASED SERVICES	50.00
WENSTRAND, NICOLE	OFFICIATING	210.00
WILLIAMS, AARON	OFFICIATING	210.00
WILSON MIDDLE SCHOOL	ENTRY FEES	130.00
WOHLERS, KEITH	OFFICIATING	150.00
YORK, JOSH	OFFICIATING	210.00
ZANDER INK	SUPPLIES	283.00
PHYSICAL PLANT & EQUIPMENT		
CONTROL SERVICES INC.	PURCHASED SERVICES	4,894.00
ELEVATE ROOFING	PURCHASED SERVICES	1,332.64
FRONTLINE TECHNOLOGIES GROUP, LLC	SOFTWARE RENEWAL	2,500.00
RIEMANN MUSIC, INC.	REPAIRS	259.67
TRANE U.S. INC	PURCHASED SERVICES	2,596.75
DEBT SERVICE FUND		
UMB BANK, NA	LOAN PROCESSING FEES	300.00
SCHOOL NUTRITION FUND		
AMERICAN BOTTLING COMPANY	SUPPLIES	444.80
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	4,263.31
COUNTRY VIEW DAIRY	SUPPLIES	620.00
EARTHGRAINS COMPANY	SUPPLIES	1,249.45
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	525.00
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.52
GOODWIN TUCKER GROUP	REPAIRS	3,720.00
HANSEN, AMANDA	IPERS REFUND	199.01
HARLAN DO IT BEST HARDWARE	SUPPLIES	14.38
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	1,204.92
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	328.90
HOBART	REPAIRS	1,031.77
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	35,474.07
RABE, DANIELLE	IPERS REFUND	180.08
RAPIDS	SUPPLIES	911.86
W.W. GRAINGER, INC.	SUPPLIES	248.36
WILSON RESTAURANT SUPPLY	EQUIPMENT	8,076.66
ZANDER INK	SUPPLIES	186.00

ADJOURNMENT: Albertsen moved, seconded by Larsen to adjourn. Motion carried 6-0 and the meeting was adjourned at 6:21 p.m.

Next Regular Meeting: – March 21, 2022, 5:15 p.m. – Board Room

Board President

Board Secretary