

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - PUBLIC HEARING
(For approval on May 16, 2022)

April 20, 2022

The Board met for a public hearing at 5:16 p.m. on Wednesday, April 20, 2022 held in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Greg Bladt, Joe Herzberg , Jade Albertsen and Monte Schechinger present.

Administrators Present: Dr. Jenny Barnett, Scott Frohlich, Bill Mueller and Jeff Moser
Media: Jonathan North and Josh Byers

APPROVAL OF AGENDA: Albertson moved, seconded by Herzberg, to approve the agenda. Motion carried 7-0.

PRESENTATION OF THE 2022-2023 SCHOOL CALENDAR: Hazelton moved, seconded by Bladt to accept the presentation for the 2022-2023 school calendar with the exception that the early out professional development days may be changed to late start. Motion carried 7-0.

ADJOURNMENT: Larsen moved, seconded by Hazelton to adjourn the public hearing. Meeting was adjourned at 5:32. Motion carried 7-0.

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
(For approval on May 16, 2022)

The Board met for a regular meeting at 5:32 p.m. on Wednesday, April 20, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Joe Herzberg, Greg Bladt, Joe Herzberg, Monte Schechinger and Jade Albertson.

Administrators Present: Jenny Barnett, Bill Mueller, Scott Frohlich and Jeff Moser

Media: Jonathan North and Josh Byers

APPROVAL OF AGENDA: Larsen moved, seconded by Schechinger, to approve the agenda with the exception to table the Professional Services Agreement with Denovo until the May 16, 2022 Board meeting. Motion carried 7-0.

DISCUSSION ITEMS: The facility and transportation managers presented. The building principals highlighted outstanding student achievements. Dr. Barnett thanked the Board for their service and Mr. Reischl spoke about the recent IASB workshop. The Harlan Little League presented their fundraising campaign for the lighting at JJ Jensen Park.

ACTION ITEMS:

APPROVAL OF THE PERSONNEL REPORT: Bladt moved, seconded by Hazelton to approve the Personnel Report. Motion carried 7-0.

APPROVAL OF THE 2022-2023 SCHOOL CALENDAR: Hazelton moved, seconded by Bladt to approve the 2022-2023 School Calendar with the exception that the early out professional development days may be changed to late start. Motion carried 7-0.

RECONSIDERATION OF THE EARLY RETIREMENT DEADLINE: Herzberg moved, seconded by Schechinger to table the decision to reconsider the early retirement deadline until the May 16, 2022 Board meeting. Motion carried 7-0.

APPROVAL OF THE CLASSIFIED, DIRECTOR AND ADMINISTRATIVE SALARY PROPOSAL: Hazelton moved, seconded by Greg to approve the classified, director and administrative salary proposal. Motion carried 7-0.

APPROVAL OF THE PARTNERSHIP AGREEMENT BETWEEN THE SHELBY COUNTY FAIR BOARD AND THE HARLAN COMMUNITY SCHOOL DISTRICT: Albertsen moved, seconded by Herzberg to approve the Agreement between the Shelby County Fair Board and the Harlan Community School District. Motion carried 7-0.

APPROVAL OF THE LIBRARY SERVICES AGREEMENT FOR THE 2022-2023 SCHOOL YEAR WITH THE GREEN HILLS AREA EDUCATION AGENCY: Schechinger moved, seconded by Larsen to approve the Library Services Agreement for the 2022-2023 School Year with the Green Hills Area Education Agency. Motion carried 7-0.

APPROVAL OF THE AGREEMENT WITH THE GREEN HILLS AREA EDUCATION AGENCY FOR THE MANAGEMENT AND OPERATION OF THE THERAPEUTIC CLASSROOM: Albertsen moved, seconded by Herzberg to approve the Agreement with the Green Hills Area Education Agency for the Management and Operation of the Therapeutic Classroom. Motion carried 7-0.

APPROVAL OF THE MASTERS SOCIAL WORKER AGREEMENT WITH THE GREEN HILLS AREA EDUCATION AGENCY: Larsen moved, seconded by Bladt to approve the Masters Social Worker Agreement with the Green Hills Area Education Agency. Motion carried 7-0.

APPROVAL OF THE MEMORANDUM OF UNDERSTANDING WITH FAMILY CONNECTIONS, INC.: Schechinger moved, seconded by Hazelton to approve the Memorandum of Understanding with Family Connections, Inc. Motion carried 7-0.

APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH MYRTUE MEDICAL CENTER: Herzberg moved, seconded by Bladt to approve the professional services agreement with Myrtue Medical Center. Motion carried 7-0.

APPROVAL OF THE PURCHASE OF THE MIDDLE SCHOOL OVEN BID: Albertsen moved, seconded by Schechinger to approve the purchase of an oven for the Middle School. Motion carried 7-0.

POLICY REVIEW:

POLICY REVIEW - SECOND READING: Schechinger moved, seconded by Albertsen to approve the second reading for policies: 210.08 Board Meeting Agenda, 210.08 E1 Board Meeting Agenda Example, 210.09 Consent Agenda, 210.10 Order of the Regular Board of Directors'; Meeting, 211 Open Meetings, 212 Closed Sessions, 213 Public Participation in Board Meetings, 213: R1 Public Complaints, 214 Public Hearings, 215 Board of Directors' Records, 215. E1 Board Meeting Minutes, 216.01 Association Membership, 216.02 Board of Directors' Member Development and Training, 216.03 Board of Directors' Member Compensations and Expenses, 217 Gifts to Board of Directors, 300 Role of School District Administrators, 301.01 Management. Motion carried 7-0.

POLICY REVIEW - FIRST READING: Herzberg moved, seconded by Bladt to approve the first reading for policies: 302 Superintendent, 302.01 Superintendent Qualifications, Recruitment, Appointment, 302.02 Superintendent Contract and Contract Nonrenewal, 302.03 Superintendent Salary and Other Compensation, 302.04 Superintendent Duties, 302.05 Superintendent Evaluation, 302.05E1 Superintendent Evaluation Instrument, 302.06 Superintendent Professional Development, 302.07 Superintendent Civic Activities, 302.08 Superintendent Consulting/Outside Employment, 303.02 Administrator Qualifications, Recruitment, Appointment, 303.03 Administrator Contract and Contract Nonrenewal, 303.04 Administrator Salary and Other Compensation, 303.06 Administrator Evaluation, 303.07 Administrator Professional Development, 303.08 Administrator Civic Activities, 303.09 Administrator Consulting/Outside Employment. Motion carried 7-0

APPROVAL OF THE CONSENT AGENDA - Hazelton moved seconded by Schechinger to approve the consent agenda as presented. This included the minutes from previous board meetings, accounts payable for March and April General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 7-0. The approved warrants are as follows:

OPERATING FUND		
AHLERS & COONEY, P.C.	LEGAL SERVICES	104.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	REGISTRATION	45.50
BOMGAARS	SUPPLIES	124.92
CAPITAL SANITARY SUPPLY	SUPPLIES	7,497.13
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	85.00
CAROLINA BIOLOGICAL SUPPLY CO.	SUPPLIES	85.92
CARQUEST	PARTS	699.80
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	328.00
CINTAS	LAUNDRY	141.10
CONTROL SERVICES INC.	PURCHASED SERVICES	1,877.00
CYCLONE CORNER	SUPPLIES	148.75
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	80.00
DEPARTMENT OF EDUCATION	BUS INSPECTIONS	1,400.00
DIAMOND VOGEL	SUPPLIES	728.10
DICK BLICK	MATERIALS	93.12
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	3,240.00
EDUTEK SOLUTIONS LLC	PURCHASED SERVICES	3,985.00
EGGERSS MECHANICAL	PURCHASED SERVICES	4,269.69
FARM SERVICE COOP	FUEL	14,837.36
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	3,010.60
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	378.43
HARLAN MUNICIPAL UTILITIES	UTILITIES	32,670.88
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	6,526.46
IOWA ASSOCIATION OF SCHOOL BOARDS	REGISTRATION	280.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	125.00
IOWA PRISON INDUSTRIES	EQUIPMENT/SUPPLIES	108.50
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	204.00
JAYMAR BUSINESS FORMS, INC.	SUPPLIES	129.51
KANSAS CITY AUDIO-VISUAL	EQUIPMENT	59,254.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,400.00
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,904.94
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	264.86
NAPA	SUPPLIES	571.93
PIZZA RANCH	SUPPLIES	133.37
PLAY VERSUS INC.	REGISTRATION	512.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	212.00
SCHMITT MUSIC CENTERS	SUPPLIES	20.78
SPRINGMAN ELECTRIC LLC	PURCHASED SERVICES	112.23
STAPLES	SUPPLIES	1,530.64
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	544.43
TRUCK CENTER COMPANIES, INC.	REPAIRS	3,768.54
U.S. CELLULAR	PURCHASED SERVICES	844.80
VERIZON WIRELESS	TELEPHONE SERVICE	414.91
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	2,185.10
W.W. GRAINGER, INC.	SUPPLIES	2,902.15
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	131,422.15

STUDENT ACTIVITY FUND		
ABRAHAM CATERING	PROM SERVICES	6,554.00
ABRAHAM LINCOLN HIGH SCHOOL	ENTRY FEES	100.00
ALL AMERICAN SPORTS CORP.	SUPPLIES	1,450.00
AMERICAN CANCER SOCIETY	FUNDRAISING PAYMENT	3,676.30
AMSBERRY, TOM	OFFICIATING	175.00
ANCHORED STUDIO	SUPPLIES	3,277.00
ARMBRUST, GERALD	OFFICIATING	70.00
ARROW STAGE LINES	PROM SERVICES	5,011.50
AUDUBON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
BELT, RICHARD	OFFICIATING	130.00
BERTRAND, JERRY	PURCHASED SERVICES	200.00
BFG SUPPLY COMPANY	SUPPLIES	1,750.85
BSN SPORTS	SUPPLIES	644.99
BWT&F ENTERPRISES	SUPPLIES	206.71
CITY OF HARLAN	FACILITY RENTAL	4,000.00
DESIMONE, ED	OFFICIATING	145.00
DOTZLER, BRIAN	PROM SERVICES	550.00
FOUR SEASONS TRAVEL	TRAVEL	3,221.68
GIRRES, CHRIS	PURCHASED SERVICES	500.00
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	12,809.17
HOPKINS, JIM	OFFICIATING	85.00
IMBUS ENTERTAINMENT GROUP	PURCHASED SERVICES	1,500.00
K-MAC AWARDS	MATERIALS/SERVICES	5.00
KANSAS CITY AUDIO-VISUAL	EQUIPMENT	6,837.00
LOGO'D UP LLC	SUPPLIES	203.10
MCDONALD IMAGING SOLUTION INC	SUPPLIES	241.80
MCELWAIN, DAN	PURCHASED SERVICES	350.00
MCGRUDER, JASON	OFFICIATING	290.00
MEYER, JARED	OFFICIATING	275.00
NORTHWEST MISSOURI STATE UNIVERSITY	ENTRY FEES	150.00
O'MALLEY, ERIC	OFFICIATING	135.00
PEAK PERFORMANCE	SUPPLIES	250.00
PIZZA RANCH	SUPPLIES	5,172.93
PREDICAMENT WRESTLING SCOREBOOK	SUPPLIES	117.70
SHENANDOAH COMMUNITY SCHOOL DISTRICT	ENTRY FEES	200.00
SMITH, ANDREW	OFFICIATING	160.00
SPENCER COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
UPTOWN SPORTING GOODS	SUPPLIES	1,126.00
WINTERSET COMMUNITY SCHOOL DISTRICT	ENTRY FEES	120.00
WOHLERS, PAIGE	OFFICIATING	70.00
WULK, MATTHEW	OFFICIATING	145.00
ZANDER INK	SUPPLIES	437.50
MANAGEMENT FUND		

THE AGENCY	INSURANCE	519.00
EMC INSURANCE CASUALTY COMPANY	INSURANCE DEDUCTIBLE	403.36
PHYSICAL PLANT & EQUIPMENT		
CARROLL CONTROL SYSTEMS INC.	SUPPLIES	15,500.00
COMBUSTION CONTROL CO.	PURCHASED SERVICES	9,206.20
CONTROL SERVICES INC.	PURCHASED SERVICES	1,691.00
CRONIN, TOM	REPAIRS	10.56
EGGERSS MECHANICAL	PURCHASED SERVICES	6,734.25
ELEVATE ROOFING	PURCHASED SERVICES	1,316.53
SCHOOL NUTRITION FUND		
AMERICAN BOTTLING COMPANY	SUPPLIES	316.30
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	1,377.18
EARTHGRAINS COMPANY	SUPPLIES	693.79
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.39
GOODWIN TUCKER GROUP	REPAIRS	1,099.96
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	742.19
HARRIS SCHOOL SOLUTIONS	SOFTWARE RENEWAL	5,479.49
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	32,326.70
RAPIDS	SUPPLIES	1,454.81
W.W. GRAINGER, INC.	SUPPLIES	200.23
ZANDER INK	SUPPLIES	16.50

CLOSED SESSION: Herzberg moved, seconded by Hazelton that the board go into closed session to review or discuss records which are required or authorized by state or federal law to be kept confidential pursuant to Iowa Code 21.5(1)(a). Roll Call votes followed: Albertsen - Aye, Bladt - Aye, Larsen - Aye, Herzberg - Aye, Schechinger - Aye, Hazelton - Aye and Reischl - Aye. Motion carried and the Board entered into closed session at 7:08 p.m.

The board entered open session at 8:29 p.m.

ADJOURNMENT: Albertsen moved, seconded by Bladt to adjourn. Motion carried 7-0 and the meeting was adjourned at 8:32 p.m.

Next Meeting: – April March 21, 2022 at 5:15 – Boardroom

Board President

Board Secretary