

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - PUBLIC HEARING
(For approval on June 20, 2022)

May 16, 2022

The Board met for a public hearing at 5:16 p.m. on Wednesday, May 16, 2022 held in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Greg Bladt, Joe Herzberg , Jade Albertsen present. Monte Schechinger was absent.

Administrators Present: Dr. Jenny Barnett and Scott Frohlich

Media: Jonathan North and Josh Byers

APPROVAL OF AGENDA: Larsen moved, seconded by Herzberg, to approve the agenda. Motion carried 6-0.

PRESENTATION OF THE AMENDMENT OF THE CURRENT BUDGET: Herzberg moved, seconded by Bladt to accept the presentation of the amended current budget. Motion carried 6-0.

ADJOURNMENT: Hazelton moved, seconded by Albertsen to adjourn the public hearing. Meeting was adjourned at 5:22. Motion carried 6-0.

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
(For approval on June 20, 2022)

The Board met for a regular meeting at 5:23 p.m. on Wednesday, April 20, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Joe Herzberg, Greg Bladt, Joe Herzberg, Jade Albertson present. Monte Schechinger was absent.

Administrators Present: Jenny Barnett and Scott Frohlich

Media: Jonathan North and Josh Byers

APPROVAL OF AGENDA: Hazelton moved, seconded by Larsen, to approve the agenda. Motion carried 6-0.

DISCUSSION ITEMS: The building principals highlighted outstanding student achievements. Kaia Bieker and Savanna Musich were recognized. Dr. Barnett introduced Matt VanBaale to give a synopsis on the facility committee.

ACTION ITEMS:

RESOLUTION ORDERING AND ELECTION ON THE ISSUANCE OF THE \$22,900,000 GENERAL OBLIGATION SCHOOL BONDS. Bladt moved, seconded by Albertsen to approve the Resolution Ordering and Election on the Issuance of the \$22,900,000 General Obligation School Bond. Motion carried 6-0.

APPROVAL OF THE PERSONNEL REPORT: Herzberg moved, seconded by Albertsen to approve the Personnel Report. Bladt abstained. Motion carried 5-0.

APPROVAL OF THE 2022-2023 SCHOOL CALENDAR: Larsen moved, seconded by Hazelton to approve the 2022-2023 School Calendar. Motion carried 6-0.

RECONSIDERATION OF THE EARLY RETIREMENT DEADLINE: Hazelton moved, seconded by Bladt to deny the request to override the recommendation by administration and to not waive the requirement of the November 2022 deadline. Motion carried 6-0.

APPROVAL OF THE AMENDED BUDGET: Albertsen moved, seconded by Herzberg to approve the amended budget as presented. Motion carried 6-0.

APPROVAL OF THE TIMBERLINE BILLING SERVICE AND ADDENDUM: Hazelton moved, seconded by Albertsen to approve the Timberline Billing Service and Addendum. Motion carried 6-0.

APPROVAL OF THE PURCHASE OF THE MIDDLE SCHOOL OVEN BID: Bladt moved, seconded by Herzberg to approve the purchase of an oven for the Middle School. Motion carried 6-0.

APPROVAL OF THE ELEMENTARY HOT SERVICE LINE BID: Albertsen moved, seconded by Larsen to approve the Elementary Hot Service Line Bid from Bolten and Hay. Motion carried 6-0.

APPROVAL OF THE EXTENSION OF THE DRIVERS EDUCATION CONTRACT WITH DRIVE SAFELY, LLC: Herzberg moved, seconded by Hazelton to approve the Extension of Drivers Education contract with Drive Safely, LLC. Motion carried 6-0.

POLICY REVIEW:

POLICY REVIEW - FIRST READING: Hazelton moved, seconded by Albertsen to approve the second reading for policies: 304.01 Development and Enforcement of Administrative Regulations, 304.02 Monitoring of Administrative Regulations, 305 Administrator Code of Ethics, 306 Succession of Authority to the Superintendent, 307

Communication Channels, 400 Role of and Guiding Principles for Employees, 401.01 Equal Employment Opportunity, 401.02 Employee Conflict of Interest, 401.03 Nepotism, 401.04 Employee Complaints, 401.05 Employee Records, 401.05.R1 Employee Records Regulation, 401.06 Limitations to Employment References, 401.07 Employee Travel Compensation, 401.08 Recognition for Service of Employees, 401.09 Employee Political Activity, Motion carried 6-0.

POLICY REVIEW - SECOND READING: Bladt moved, seconded by Herzberg to approve the first reading for policies: 302 Superintendent, 302.01 Superintendent Qualifications, Recruitment, Appointment, 302.02 Superintendent Contract and Contract Nonrenewal, 302.03 Superintendent Salary and Other Compensation, 302.04 Superintendent Duties, 302.05 Superintendent Evaluation, 302.05E1 Superintendent Evaluation Instrument, 302.06 Superintendent Professional Development, 302.07 Superintendent Civic Activities, 302.08 Superintendent Consulting/Outside Employment, 303.02 Administrator Qualifications, Recruitment, Appointment, 303.03 Administrator Contract and Contract Nonrenewal, 303.04 Administrator Salary and Other Compensation, 303.06 Administrator Evaluation, 303.07 Administrator Professional Development, 303.08 Administrator Civic Activities, 303.09 Administrator Consulting/Outside Employment, Motion carried 6-0.

APPROVAL OF THE CONSENT AGENDA - Albertsen moved seconded by Larsen to approve the consent agenda as presented. This included the minutes from previous board meetings, accounts payable, General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 6-0. The approved warrants are as follows:

OPERATING FUND		
AGAIN FASTER	SUPPLIES	350.00
AHLERS & COONEY, P.C.	LEGAL SERVICES	320.00
BOMGAARS	SUPPLIES	204.35
BRUMMER, SAM	TRAVEL	47.47
CAPITAL SANITARY SUPPLY	SUPPLIES	6,992.00
CARQUEST	PARTS	665.93
CARROLL, SANDRA	PURCHASED SERVICES	150.00
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	872.00
CHADWICK TOWING	PURCHASED SERVICES	175.00
CINTAS	LAUNDRY	141.10
COMPLETE AUTOMOTIVE	REPAIRS	4,372.50
CONTROL SERVICES INC.	PURCHASED SERVICES	2,025.00
DAVE'S BODY SHOP	REPAIRS	1,373.00
DEPARTMENT OF EDUCATION	BUS INSPECTIONS	150.00
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	3,600.00
EGGERSS MECHANICAL	REPAIRS	450.00
FAIRFIELD INN AND SUITES	TRAVEL	598.08
FARM SERVICE COOP	FUEL	16,457.69
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,703.96
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00

GREEN HILLS AEA	REGISTRATION	150.00
HARLAN AUTO MART	REPAIRS	172.95
HARLAN SCHOOLS NUTRITION	SUPPLIES	144.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	247.29
HARLAN MUNICIPAL UTILITIES	UTILITIES	36,925.87
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	15,259.93
HY-VEE FOOD STORE	SUPPLIES	5.76
INSTRUMENTALIST CO.	AWARDS	146.00
IOWA ASSOCIATION OF SCHOOL BOARDS	REGISTRATION	450.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	199.25
IOWA STATE BAR ASSOCIATION	REGISTRATION	175.00
J.W. PEPPER & SON, INC.	MATERIALS	19.24
K-MAC AWARDS	MATERIALS/SERVICES	12.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,500.00
LAWSON, DIANNE	PURCHASED SERVICES	200.00
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,854.12
MARCHING WAREHOUSE	SUPPLIES	320.00
MCELWAIN, DAN	PURCHASED SERVICES	200.00
NAPA	SUPPLIES	750.68
NATIONAL ASSN. AG EDUCATORS	REGISTRATION	182.21
NELSON FARM SUPPLY	SUPPLIES	99.00
OUR OWN UPHOLSTERY	PURCHASED SERVICES	40.00
PEEK, TAYLOR	TRAVEL	40.00
PERFECTION LEARNING CORP.	MATERIALS	177.85
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	211.50
PLUNKETT'S PEST CONTROL	PEST CONTROL	212.00
RSM US LLP	PURCHASED SERVICES	709.00
SOFTWARE UNLIMITED, INC.	SOFTWARE RENEWAL	7,850.00
STAPLES	SUPPLIES	1,671.13
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	257.96
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	1,052.47
TRUCK CENTER COMPANIES, INC.	PARTS	633.23
U.S. CELLULAR	PURCHASED SERVICES	422.40
VERIZON WIRELESS	TELEPHONE SERVICE	414.77
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	1,865.81
W.W. GRAINGER, INC.	SUPPLIES	310.82
WALSH DOOR & HARDWARE	SUPPLIES	495.00
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	130,540.94
STUDENT ACTIVITY FUND		
ABRAHAM LINCOLN HIGH SCHOOL	ENTRY FEES	100.00
AGAIN FASTER	EQUIPMENT	1,440.00
AMSBERRY, TOM	OFFICIATING	175.00
ARMBRUST, GERALD	OFFICIATING	80.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	ENTRY FEES	295.00
BAXTER, RANDY	OFFICIATING	75.00
BEKKERUS, PATTI	PURCHASED SERVICES	300.00
BELT, RICHARD	OFFICIATING	95.00

BSN SPORTS	SUPPLIES	412.01
CARLISLE COMMUNITY SCHOOL DISTRICT	ENTRY FEES	125.00
CARROLL COMMUNITY SCHOOL DISTRICT	ENTRY FEES	345.00
CLARINDA COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	ENTRY FEES	125.00
COURTSIDE MARKETING	SUPPLIES	5,100.00
CRESTON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	80.00
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
DIERCKS, KEENAN	OFFICIATING	175.00
DONER, DANIEL	OFFICIATING	95.00
FAIRFIELD INN AND SUITES	TRAVEL	976.64
FOREVER GREEN LAWN CARE	PURCHASED SERVICES	100.00
FOX, ERIC	OFFICIATING	75.00
GLANZ, STEVE	OFFICIATING	95.00
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
HAMILTON, JENNIFER	TRAVEL	15.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	10,575.64
HY-VEE FOOD STORE	SUPPLIES	49.95
IOWA F.F.A. ASSOCIATION	ENTRY FEES	735.00
JAMES, JAMI	OFFICIATING	75.00
JAZZ EDUCATORS OF IOWA	REGISTRATION	250.00
JOSTENS INC.	SUPPLIES	953.52
KLEIN FENCE COMPANY	PURCHASED SERVICES	4,279.24
KRAMMEN, SCOTT	OFFICIATING	95.00
KRUSE, DANA	OFFICIATING	75.00
LANGUAGE TESTING INTERNATIONAL	REGISTRATION	60.00
LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT	ENTRY FEES	378.50
LINEBACKER INC	SUPPLIES	433.00
LOGO'D UP LLC	SUPPLIES	1,836.00
MAIN STREET MARKET	SUPPLIES	2,633.75
MCGRUDER, JASON	OFFICIATING	285.00
MISSOURI VALLEY COMMUNITY SCHOOL DISTRICT	ENTRY FEES	80.00
NAHNSEN, JOHN	OFFICIATING	345.00
NATIONAL ASSN. AG EDUCATORS	REGISTRATION	482.79
POLY-TEX	SUPPLIES	795.00
ROGUE	EQUIPMENT	2,776.51
SCHEVE, BRENT	OFFICIATING	100.00
SCHUPPAN, TRAVIS	OFFICIATING	135.00
SHELBY COUNTY GOLF, INC	ENTRY FEES	481.50
SMITH, ANDREW	OFFICIATING	135.00
STANLEY, MIKE	OFFICIATING	200.00
VANDENBERG, DAWN	PURCHASED SERVICES	50.00
WESTERN IOWA ARTS ASSN.	FUNDRAISING PAYMENT	2,028.00
WINTERSSET COMMUNITY SCHOOL DISTRICT	ENTRY FEES	120.00
WULK, MATTHEW	OFFICIATING	325.00
YOUNG, GARY	OFFICIATING	95.00
ZANDER INK	SUPPLIES	464.75

MANAGEMENT FUND		
THE AGENCY	INSURANCE	338.00
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	210.00
MYRTUE MEDICAL CENTER	WORKMANS COMP FEE	373.00
CAPITAL FUNDS PROJECT		
RIVERSIDE TECHNOLOGIES, INC.	REPAIRS	422.00
PHYSICAL PLANT & EQUIPMENT		
COMBUSTION CONTROL CO.	PURCHASED SERVICES	3,085.90
CONTROL SERVICES INC.	PURCHASED SERVICES	2,319.00
ELEVATE ROOFING	PURCHASED SERVICES	1,284.28
FRONTLINE TECHNOLOGIES GROUP, LLC	SOFTWARE RENEWAL	6,474.32
RIEMANN MUSIC, INC.	PURCHASED SERVICES	890.08
RSCHOOLTODAY	SOFTWARE RENEWAL	562.70
SCHOOL NUTRITION FUND		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	11,001.80
EARTHGRAINS COMPANY	SUPPLIES	644.20
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.39
GLEASON TECHNOLOGY, INC.	EQUIPMENT	2,280.00
GOODWIN TUCKER GROUP	REPAIRS	1,804.02
HARLAN DO IT BEST HARDWARE	SUPPLIES	13.28
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	32.25
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	359.70
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	24,086.83
RAPIDS	SUPPLIES	2,947.96

ADJOURNMENT: Albertsen moved, seconded by Hazelton to adjourn. Motion carried 6-0 and the meeting was adjourned at 6:00 p.m.

Next Meeting: – June 20, 2022 at 5:15 – Boardroom

Board President

Board Secretary