

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
(For approval on October 17, 2022)

The Board met for a regular meeting at 5:15 p.m. on Monday, September 19, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members, Al Hazelton, Joe Herzberg, Greg Bladt and Monte Schechinger were present. Jade Albertsen was absent.

Administrators Present: Jenny Barnett, Casey Ring, Steve Sauvain, Jeff Moser, Davis Pattee, and Bill Mueller

Media: Jonathan North and Elizabeth Elliott

Joni Larsen entered at 5:17pm

Paul Schwery addressed the board regarding girls wrestling.

APPROVAL OF AGENDA: Larsen moved, seconded by Bladt, to approve the agenda. Motion carried 6-0.

DISCUSSION ITEMS: Dr. Barnett updated the board regarding the redistricting map. We received a \$42,500 grant from the Department of Education for at-risk programming and \$10,000 for the Friends of Rachel Kindness Club. The new therapeutic classroom, a partnership with Green Hills AEA, was discussed. The bond issue was passed, Dr. Barnett updated the board on the next steps. Davis Pattee updated the board on girls wrestling.

ACTION ITEMS:

APPROVAL OF THE PERSONNEL REPORT: Herzberg moved, seconded by Schechinger to approve the Personnel Report. Motion carried 6-0.

APPROVAL OF THE 2022-2023 SUBSTITUTE RATES: Schechinger moved, seconded by Bladt to approve the 2022-2023 substitute rates. Motion carried 6-0.

APPROVAL OF THE CONSORTIUM AGREEMENT TO JOINTLY ADMINISTER AN INSTRUCTIONAL PROGRAM AT CHILDREN'S SQUARE & HEARTLAND FAMILY SERVICE. Hazelton moved, seconded by Herzberg to approve the Consortium Agreement to Jointly Administer and Instructional Program at Children's Square & Heartland Family Service. Motion carried 6-0.

APPROVAL OF THE SPECIAL EDUCATION DEFICIT OF \$429,113.89: Bladt moved, seconded by Larsen to approve the Special Education Deficit of \$429,113.89.

Motion carried 6-0.

APPROVAL OF THE SPECIAL EDUCATION CONTRACT WITH STORM LAKE COMMUNITY SCHOOL DISTRICT. Schechinger moved, seconded by Herzberg to approve the Special Education Contract with Storm Lake Community School District Motion carried 6-0.

APPROVAL OF AL HAZELTON TO ACT AS A DELEGATE FOR THE GREEN HILLS AREA EDUCATION AGENCY VOTE IN OCTOBER. Herzberg moved, seconded by Bladt to approve the placement of Al Hazelton as a Green Hills AEA delegate. Motion carried 6-0.

POLICY REVIEW:

POLICY REVIEW - SECOND READING: Hazelton moved, seconded by Larsen to approve the second reading for policies: 407.01 Licensed Employee Resignation, 407.02 Licensed employee Contract Release, 407.04 Licensed Employee Suspension, 407.01 Licensed Employee Professional Development, 408.02 Licensed Employee Publication or Creation of Materials, 409.01 Licensed Employee Vacation - Holidays - Personal Leave, 409.02 Licensed Employee Personal Employee Personal Illness Leave, 409.03 Licensed Employee Family and Medical Leave, 409.04 Licensed Employee Bereavement Leave, 409.05 Licensed Employee Policitical Leave, 106 Title IX - Discrimination and Harassment Based on Sex Prohibited. Motion carried 6-0.

POLICY REVIEW - FIRST READING: Schechinger moved, seconded by Herzberg to approve the first reading for policies: 404 Employee Conduct and Appearance, 404.01R1 Code of Professional Conduct and Ethics Regulation, 404.01R2 Cod of Rights and Responsibilities Regulation, 405.01 Licensed Employee Defined, 405.02 Licensed Employee Qualifications, Recruitment and Selection, 405.03 Licensed Personnel Individual Contracts, 405.04 Licensed Employee Continuing Contracts, 405.08 Licensed Employee Evaluation, 405.09 Licensed Employee Probationary Status, 406.01 Licensed Employee Compensation, 406.04 Licensed Employee Compensation for Extra Duty, Motion carried 6-0.

APPROVAL OF THE CONSENT AGENDA: Herzberg moved seconded by Larsen to approve the consent agenda as presented. This included the minutes from previous board meetings, accounts payable, General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 6-0. The approved warrants are as follows:

OPERATING FUND		
ABLE LOCKSMITHS	PURCHASED SERVICES	448.00
AHLERS & COONEY, P.C.	LEGAL SERVICES	255.50
AVOCA BUILDING MATERIAL CENTER	SUPPLIES	490.52
BAXTER LUMBER AND HARDWARE	SUPPLIES	33.93
BOMGAARS	SUPPLIES	500.88
BOYER VALLEY COMMUNITY SCHOOL	OPEN ENROLLMENT TUITION	22,307.79
BROADCAST MUSIC, INC.	SUPPLIES	154.23

BRUMMER, SAM	FUEL	35.01
CAPITAL SANITARY SUPPLY	SUPPLIES	2,811.65
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	102.00
CARQUEST	PARTS	449.68
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	735.85
CARSTENS FARMSTEAD	ENTRY FEES	300.00
CENTER FOR THE COLLABORATIVE CLASSROOM	SUPPLIES	4,924.80
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	1,497.00
CINTAS	LAUNDRY	295.40
CLARINDA CHAMBER OF COMMERCE	ENTRY FEES	325.00
CLAYTON RIDGE COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	76.16
COMPLETE AUTOMOTIVE	REPAIRS	348.29
CYCLONE SEED AND CHEMICAL	SUPPLIES	308.75
DEPARTMENT OF ADMINISTRATIVE SERVICES	403B FEES	700.00
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	2,807.40
EXPRESS LUBE AND TIRE, LLC	REPAIRS	243.89
FARM SERVICE COOP	FUEL	7,796.68
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,643.76
FOLLETT SCHOOL SOLUTIONS, INC.	PURCHASED SERVICES	2,465.37
FOREVER GREEN LAWN CARE	PURCHASED SERVICES	180.00
FOX MACHINE SHOP	PURCHASED SERVICES	600.00
GLENWOOD BAND PARENTS ASSOCIATION	ENTRY FEES	200.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	SOFTWARE LICENSES	2,723.00
HARLAN AUTO MART	REPAIRS	30.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	198.99
HARLAN MUNICIPAL UTILITIES	UTILITIES	43,233.12
HARLAN PUBLISHING, LLC	SUPPLIES/LEGAL PUBLICATIONS	476.13
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	13,825.74
HCE-PARENT TEACHERS	FUNDRAISING PAYMENT	500.00
HEARTLAND AEA	PURCHASED SERVICES	1,790.08
INTRADO INTERACTIVE SERVICES CORP.	PURCHASED SERVICES	2,540.72
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	170.00
IOWA PRISON INDUSTRIES	EQUIPMENT/SUPPLIES	42.90
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	264.00
IOWA WESTERN COMMUNITY COLLEGE	CONCURRENT CLASSES	1,400.00
JAYMAR BUSINESS FORMS, INC.	SUPPLIES	565.78
KANSAS CITY AUDIO-VISUAL	SUPPLIES	253.50
KEARNEY, ANDREA	BUS LICENSE	8.00
KEAST AUTO CENTER	VEHICLE PURCHASE	27,995.00
KNOD	ADVERTISING	500.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	3,380.00
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,748.92
MARCHING WAREHOUSE	PURCHASED SERVICES	1,000.00
MOBYMAX	SOFTWARE RENEWAL	3,495.00
NAPA	SUPPLIES	1,004.13
NELSON FARM SUPPLY	SUPPLIES	96.40
O'REILLY AUTOMOTIVE INC.	PARTS	26.38

OSBORN, KEVIN	REGISTRATION REFUND	80.00
OUR OWN UPHOLSTERY	PURCHASED SERVICES	80.00
PETERS, ERNEST	PURCHASED SERVICES	200.00
PETSCH MECHANICAL SERVICE	PURCHASED SERVICES	2,777.71
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	760.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	446.84
RUESCHENBERG, MITCHELL	PURCHASED SERVICES	675.00
SAVVAS	SOFTWARE	7,534.84
SCHOOL SPECIALTY, LLC	SUPPLIES	381.80
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	143.00
STAPLES	SUPPLIES	585.02
TRUCK CENTER COMPANIES, INC.	PARTS	942.04
TY'S OUTDOOR POWER & SERVICE	REPAIRS	348.99
ULINE	SUPPLIES	6,002.67
ULTIMATE DRILL BOOK	SUPPLIES	10.00
VERIZON WIRELESS	TELEPHONE SERVICE	486.90
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	778.90
W.W. GRAINGER, INC.	SUPPLIES	1,980.14
WEDDINGS, BANQUETS, AND MORE	SUPPLIES	145.00
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	291,784.74
WHATS YOUR SIGN GRAPHICS	SUPPLIES	75.00
WILLIAM H. SADLIER, INC	SUPPLIES	6,021.00
STUDENT ACTIVITY FUND		
ADM COMMUNITY SCHOOL DISTRICT	ENTRY FEES	65.00
ALL AMERICAN SPORTS CORP.	SUPPLIES	717.70
AMERICAN CANCER SOCIETY	FUNDRAISING PAYMENT	927.50
ARKFELD, MARK	OFFICIATING	180.00
ARP, CORY	OFFICIATING	90.00
ATLANTIC BOTTLING CO.	SUPPLIES	1,425.21
AVERY BROTHERS SIGN COMPANY	SUPPLIES	18.00
BFG SUPPLY COMPANY	SUPPLIES	313.86
BLACK SQUIRREL TIMING	PURCHASED SERVICES	1,514.40
BSN SPORTS	SUPPLIES	5,888.16
CITY OF HARLAN	PURCHASED SERVICES	450.00
CORE-MARK MIDCONTINENT, INC	SUPPLIES	689.20
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	80.00
DES MOINES PERFORMING ARTS	ENTRY FEES	95.00
DOYLE, JIM	OFFICIATING	250.00
DSM DANCE PARTY DJS	PURCHASED SERVICES	1,000.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	322.50
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	255.00
HANDY, JAMES	OFFICIATING	240.00
HANDY, KONNER	OFFICIATING	240.00
HARLAN LITTLE LEAGUE	SUPPLIES	650.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	4,244.91
HOPE LODGE	SUPPLIES	1,266.50
HUDL	SOFTWARE RENEWAL	10,750.00

HULSTEIN, SHAR	OFFICIATING	250.00
HY-VEE FOOD STORE	SUPPLIES	49.95
IOWA CHEER COACHES ASSOCIATION	MEMBERSHIP/REGISTRATION	120.00
IOWA CHORAL DIRECTORS ASSOCIATION	MEMBERSHIP	35.00
IOWA F.F.A. ASSOCIATION	ENTRY FEES	70.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	648.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	REGISTRATION	50.00
JUHL, JULIE	OFFICIATING	75.00
KAUFMAN, ZACH	PURCHASED SERVICES	1,655.00
KRUSE, DANA	OFFICIATING	100.00
LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT	ENTRY FEES	230.00
MADSEN, MATT	OFFICIATING	250.00
MANZ, KYLE	OFFICIATING	90.00
MILLER, KELLI	SUPERVISION	100.00
MURRAY, ANDREW	OFFICIATING	100.00
MUSICH, JOAN	SUPPLIES	468.00
NAHNSEN, JOHN	OFFICIATING	120.00
OMNICHEER	SUPPLIES	439.50
OSBORN, KEVIN	OFFICIATING	90.00
OSBORN, NANCY	OFFICIATING	75.00
PATTEE, AARON	OFFICIATING	240.00
PETERSEN, SHAWN	OFFICIATING	100.00
POWELL, RICK	OFFICIATING	90.00
RED OAK COMMUNITY SCHOOL DISTRICT	ENTRY FEES	40.00
REINKE, DALE	OFFICIATING	140.00
REISS, CHARLIE	OFFICIATING	100.00
ROSMANN FAMILY FARMS	SUPPLIES	29.19
SCHUMACHER, BRENT	OFFICIATING	190.00
SHELBY CO TRAP & SKEET LTD	SUPPLIES	645.00
STAPLES	SUPPLIES	53.35
STEFFENS, KYLE	OFFICIATING	250.00
STORM LAKE COMMUNITY SCHOOL DISTRICT	ENTRY FEES	160.00
SUBWAY	SUPPLIES	219.98
TRI-CENTER COMMUNITY SCHOOL DISTRICT	ENTRY FEES	180.00
TROPHIES PLUS	SUPPLIES	893.86
UPTOWN SPORTING GOODS	SUPPLIES	252.00
VAN NESS, BROOKE	OFFICIATING	250.00
VARSITY SPIRIT FASHIONS	SUPPLIES	2,053.00
WENSTRAND, NICOLE	OFFICIATING	120.00
WHARTON, SHAWN	OFFICIATING	140.00
WHATS YOUR SIGN GRAPHICS	SUPPLIES	185.00
WILLIAMS, CINDY	OFFICIATING	370.00
WOODLEY, KACIE	OFFICIATING	120.00
ZANDER INK	SUPPLIES	1,607.00
MANAGEMENT FUND		
SU INSURANCE COMPANY	INSURANCE	36,989.75
THOMPSON, MELINDA	INSURANCE REFUND	589.90

CAPITAL FUNDS PROJECT		
EDPUZZLE	SOFTWARE	1,755.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	184.90
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	FIREWALL SERVICES	13,914.48
JAMF	SOFTWARE	1,325.50
STERLING COMPUTERS CORPORATION	COMPUTERS	16,249.50
PHYSICAL PLANT & EQUIPMENT		
BAXTER LUMBER AND HARDWARE	PURCHASED SERVICES	12,676.80
CONTROL SERVICES INC.	PURCHASED SERVICES	10,949.55
ELEVATE ROOFING	PURCHASED SERVICES	1,625.38
MCCARVILLE, CORY	PURCHASED SERVICES	1,360.00
SCHOOL NUTRITION FUND		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	2,809.67
ATLANTIC BOTTLING CO.	SUPPLIES	984.82
BOLTON AND HAY, INC.	EQUIPMENT	20,223.14
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	31.24
GOODWIN TUCKER GROUP	REPAIRS	2,683.14
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	8.99
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	245.30
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	57,896.92
PETSCH MECHANICAL SERVICE	PURCHASED SERVICES	177.08
RAPIDS	SUPPLIES	507.43
SCHABEN, JENNA	PURCHASED SERVICES	709.14
WILSON RESTAURANT SUPPLY	EQUIPMENT	65,222.19

ADJOURNMENT: Bladt moved, seconded by Schechinger to adjourn. Motion carried 6-0 and the meeting was adjourned at 6:23 p.m.

Next Meeting: – October 17, 2022 at 5:15 – Boardroom

Board President

Board Secretary