

**HARLAN COMMUNITY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS - REGULAR MEETING**  
**(For approval on December 19, 2022)**

The Board met for a regular meeting at 5:16 p.m. on Monday, November 21, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members, Al Hazelton, Jade Albertsen, Joni Larsen and Joe Herzberg and Greg Bladt were present. Monte Schechinger was absent

**Administrators Present:** Jenny Barnett, Casey Ring, Jeff Moser and Bill Mueller

**Media:** Jonathan North and Elizabeth Elliott

**APPROVAL OF AGENDA:** Herzberg moved, seconded by Bladt, to approve the agenda. Motion carried 6-0.

**DISCUSSION ITEMS:** Administrators talked about student accolades. Travis Squires from Piper Sandler presented 2022 GO Bond Financing Results.

**ACTION ITEMS:**

**APPROVAL OF THE RESOLUTION DIRECTING THE SALE OF THE GENERAL OBLIGATION BONDS, SERIES 2022. NOT TO EXCEED \$10,000,000.00.** Albertsen moved, seconded by Hazelton to approve the Resolution Directing the Sale of the General Obligation Bonds, Series 2022 to Northland Securities. Not to exceed \$10,000,000.00.

**Roll Call Vote:**

Albertsen - Aye  
Bladt - Aye  
Larsen - Aye  
Herzberg - Aye  
Hazelton - Aye  
Reischl - Aye  
Motion carried 6-0

**APPROVAL OF THE RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2012.** Bladt moved, seconded by Herzberg to approve the Resolution Authorizing the Redemption of the Outstanding General Obligation School Refunding Bonds, Series 2012.

**Roll Call Vote:**

Albertsen - Aye  
Bladt - Aye  
Larsen - Aye

Herzberg - Aye  
Hazelton - Aye  
Reischl - Aye  
Motion carried 6-0.

**APPROVAL OF THE PERSONNEL REPORT:** Hazelton moved, seconded by Bladt to approve the Personnel Report. Motion carried 6-0.

**APPROVAL OF THE 2022 EARLY GRADUATES:** Herzberg moved, seconded by Larsen to approve the 2022 Early Graduates. Motion carried 6-0.

**APPROVAL OF THE INTER-AGENCY CONTRACT FOR SPECIAL EDUCATION INSTRUCTION PROGRAM 22-23 SCHOOL YEAR WITH DENISON.** Hazelton moved, seconded by Herzberg to approve the Inter-Agency Contract for Special Education Instruction Program 22-23 School Year with Denison. Motion carried 6-0.

**APPROVAL OF THE MODIFIED SUPPLEMENTAL AMOUNT FOR LEP INSTRUCTION BEYOND 5 YEARS IN THE AMOUNT OF \$12,462.24.** Larsen moved, seconded by Bladt to approve the Modified Supplemental Amount for LEP Instruction Beyond 5 Years in the Amount of \$12,462.24. Motion carried 6-0.

**APPROVAL OF THE MODIFIED SUPPLEMENTAL AMOUNT FOR INCREASED ENROLLMENT IN THE AMOUNT OF \$175,806.60.** Herzberg moved, seconded by Albertsen to approve the Modified Supplemental Amount for Increased Enrollment in the Amount of \$175,806.60. Motion carried 6-0.

**APPROVAL OF RESOLUTION FOR SCHOOL DIRECTOR REDISTRICTING OF HARLAN COMMUNITY SCHOOL DISTRICT.** Albertsen moved, seconded by Herzberg to approve the Resolution for School Director Redistricting of Harlan Community School District. Motion carried 6-0.

#### **APPROVAL OF THE POLICY - SECOND READING**

**POLICY REVIEW - SECOND READING:** Hazelton moved, seconded by Herzberg to approve the first reading for policies: 409.06 Licensed Employee Jury Duty Leave, 409.07 Licensed Employee Military Service Leave, 409.08 Licensed Employee Unpaid Leave, 410 Other Licensed Employees, 410.02 Summer School Licensed Employees, 410.04 Education Associate, 411 Classified Employees-General, 411.01 Classified Employee Defined, 411.02 Classified Employee Qualifications, Recruitment, Selection, 411.04 Classified Employee Licensing/Certification, 411.05 Classified Employee Assignment, 605.03E3 Sample Letter to Individual Challenging Instructional Materials, 605.03 E4 Request to Prohibit a Student From Chaecking Out Specific Library Materials, 605.05 School Library, 402.02 Child Abuse Reporting, 802.04 School Day.

Table policy 605.03E1 Instructions to the Reconsideration Committee and 605.05 School Library. Motion carried 6-0.

**APPROVAL OF THE POLICY - FIRST READING**

Bladt moved, seconded by Albertsen to approve the Second reading for Policies: 411.06 Classified Employee Transfers, 411.07 Classified Employee Evaluation, 412.01 Classified Employee Compensation, 414.03 Classified Employee Family and Medical Leave, 409.02, 500 Objectives for Equal Education Opportunities for Students, 802.04 Capital Assets, 704.02 R2 Bond Disclosure Policy, 704.02R1 Post-Issuance Compliance Regulation for Tax-Exempt Obligations.

409.02 Employee Leaves of Absence to replace the following policies: 409.01 Licensed Employee Vacations-Holidays-Personal Leave, 409.02 Licensed Employee Personal Illness Leave, 409.04 Licensed Employee bereavement Leave, 409.05 Licensed Employee Political Leave, 409.06 Licensed Employee Jury Duty Leave, 409.08 Licensed Employee Unpaid Leave, 414.01 Classified Employee Vacations-Holidays-Personal Leave, 414.02 Classified Employee Personal Illness Leave, 414.04 Classified Employee Bereavement Leave, 414.05 Classified Employee Political Leave, 414.06 Classified Employee Jury Duty Leave, 414.07 Classified Employee Military Service Leave, 414.08 Classified Employee Unpaid Leave, 414.09 Classified Employee Professional Purposes Leave.

**APPROVAL OF THE CONSENT AGENDA:** Albertsen moved, seconded by Hazelton to approve the consent agenda as presented. This included the minutes from previous board meetings, accounts payable, General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 6-0. The approved warrants are as follows:

OPERATING FUND		
AHLERS & COONEY, P.C.	LEGAL SERVICES	52.00
AHSTW COMMUNITY SCHOOL DISTRICT	REFUND SERVICE SUPPLIES	818.20
BAXTER LUMBER AND HARDWARE	PURCHASED SERVICES	1,460.00
BOMGAARS	SUPPLIES	60.74
CAPITAL SANITARY SUPPLY	SUPPLIES	4,120.10
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	102.00
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	1,337.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	3,924.76
DEPARTMENT OF EDUCATION	BUS INSPECTIONS	200.00
DICK BLICK	MATERIALS	35.46
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	14,100.00
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	2,767.64
EGGERSS MECHANICAL	REPAIRS	3,250.40
FARM SERVICE COOP	FUEL	15,648.99
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,709.53
FATHER FLANAGAN'S BOY'S HOME	SPED BILLING	12,212.22
FES	WEBSITE SERVICES	250.00
FOREVER GREEN LAWCARE	PURCHASED SERVICES	855.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	PURCHASED SERVICES	1,290.00

GUBBELS, BRIAN	TRAVEL	122.46
HARLAN AUTO MART	REPAIRS	475.20
HARLAN DO IT BEST HARDWARE	SUPPLIES	72.12
HARLAN MUNICIPAL UTILITIES	UTILITIES	41,856.42
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	13,978.55
HEARTLAND AEA	REGISTRATION	200.35
HEITHOFF, CHAD	BUS LICENSE	40.00
IOWA COLLEGE ACCESS NETWORK	PURCHASED SERVICES	250.00
IOWA FAMILY COMMUNITY CAREER LEADERS AMERICA	REGISTRATION	250.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	GASB 75 SERVICES/REGISTRATION	5,661.00
IOWA STATE BAR ASSOCIATION	REGISTRATION	400.00
IOWA WESTERN COMMUNITY COLLEGE	BUS CLASS	100.00
JAZZ EDUCATORS OF IOWA	REGISTRATION	210.00
JOHNSON CONTROLS	REPAIRS	857.76
KEAST AUTO CENTER	REPAIRS	29.09
KELLER, GARY	PURCHASED SERVICES	150.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,560.00
LAKESHORE	SUPPLIES	2,063.69
LEARNING A-Z	SUPPLIES	2,048.00
LEINEN CONSTRUCTION	PURCHASED SERVICES	55.00
MACGILL SCHOOL NURSE SUPPLIES	SUPPLIES	1,032.82
MATHESON TRI-GAS INC	MATERIALS	712.63
MEDICAL ENTERPRISES, INC.	DRUG TESTING	1,595.00
MIDWEST AUTOMATIC FIRE SPRINKLERS	SPRINKLER INSPECTION	875.00
NAPA	SUPPLIES	3,266.16
NASCO	MATERIALS	266.80
NATIONAL ASSOCIATION OF AG EDUCATORS	REGISTRATION	689.30
O'REILLY AUTOMOTIVE INC.	PARTS	33.47
PAPER CORPORATION	SUPPLIES	2,520.18
PETERSON, LINDA	SUPPLIES	137.28
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	95.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	234.84
RILEY, DAVID	PURCHASED SERVICES	75.00
SCHOLASTIC BOOK FAIR, INC	BOOK SALE	219.78
SOUTHWEST IOWA PLANNING COUNCIL	PURCHASED SERVICES	42.50
STAPLES	SUPPLIES	761.36
THOMPSEN IRRIGATION	PURCHASED SERVICES	250.00
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	1,730.98
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	256.88
TRUCK CENTER COMPANIES, INC.	REPAIRS	4,591.94
VERIZON WIRELESS	TELEPHONE SERVICE	421.07
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	2,350.50
W.W. GRAINGER, INC.	SUPPLIES	695.22
WILLOW LANE EDUCATORS	SUPPLIES	282.79
<b>STUDENT ACTIVITY FUND</b>		
ABRAHAM LINCOLN HIGH SCHOOL	ENTRY FEES	150.00

ALL AMERICAN SPORTS CORP.	SUPPLIES	3,217.80
ANDERSEN, JAMI	SUPPLIES	72.41
ANDERSON, MIKE	OFFICIATING	140.00
ARKFELD, MARK	OFFICIATING	450.00
ARP, CORY	OFFICIATING	360.00
ATLANTIC BOTTLING CO.	SUPPLIES	176.24
AUDUBON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	5,236.00
BIRD, MATT	OFFICIATING	140.00
BRYNES, BRIAN	PURCHASED SERVICES	100.00
COLE, JON	OFFICIATING	140.00
COMER, DAN	OFFICIATING	140.00
CORE-MARK MIDCONTINENT, INC.	SUPPLIES	731.14
COURTSIDE MARKETING	PURCHASED SERVICES	4,891.00
CYCLONE LANES	PURCHASED SERVICES	222.50
EWELL EDUCATIONAL SERVICES	SUPPLIES	470.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	28.50
GREBERT, RON	OFFICIATING	140.00
HARLAN CROSS COUNTRY ACCOUNT	REFUND OF OVERPAYMENT	249.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	9,768.10
HEIMAN, KARL	OFFICIATING	90.00
IOWA F.F.A. ASSOCIATION	ENTRY FEES	3,095.00
IOWA HIGH SCHOOL ATHLETIC ASSOCIATION	SUPPLIES	220.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	391.00
ISU DAIRY SCIENCE CLUB	REGISTRATION	30.00
JUHL, JULIE	OFFICIATING	160.00
MIDWEST SCORING	PURCHASED SERVICES	350.00
MILLER, KELLI	SUPERVISION	300.00
MOORES PORTABLE TOILETS & PUMPING	RENTAL	1,020.00
NATIONAL FFA ORGANIZATION	SUPPLIES	480.00
OSBORN, KEVIN	OFFICIATING	270.00
OSBORN, NANCY	OFFICIATING	360.00
PIZZA RANCH	SUPPLIES	1,667.75
POWELL, RICK	OFFICIATING	360.00
RIEMANN MUSIC, INC.	MATERIALS	46.97
ROSMANN FAMILY FARMS	SUPPLIES	29.19
ROYAL PUBLISHING	SUPPLIES	195.00
SCHILDBERG CONSTRUCTION COMPANY	MATERIALS	1,393.64
SCHMITT MUSIC CENTERS	PURCHASED SERVICES	513.60
SCHOLASTIC BOOK FAIR-08	BOOK FAIR	2,446.98
STANLEY, MIKE	OFFICIATING	400.00
VOLLSTEDT, BRADLEY	OFFICIATING	180.00
VOLLSTEDT, STEVE	OFFICIATING	90.00
ZANDER INK	SUPPLIES	5,574.50
<b>CAPITAL FUNDS PROJECT</b>		
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	3,249.52

<b>PHYSICAL PLANT &amp; EQUIPMENT</b>		
A UNITED AUTOMATIC DOORS & GLASS,	PURCHASED SERVICES	5,239.40
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	1,996.60
CONTROL SERVICES INC.	PURCHASED SERVICES	5,228.70
RIEMANN MUSIC, INC.	PURCHASED SERVICES	1,006.29
<b>SCHOOL NUTRITION FUND</b>		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	12,566.79
EGGERSS MECHANICAL	PURCHASED SERVICES	3,029.57
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.86
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	523.74
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	383.90
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	64,873.21
RAPIDS	SUPPLIES	274.30
SCHABEN, JENNA	PURCHASED SERVICES	418.75
WILSON RESTAURANT SUPPLY	EQUIPMENT	9,960.00

**ADJOURNMENT:** Albertsen moved, seconded by Bladt to adjourn. Motion carried 6-0 and the meeting was adjourned at 7:01 p.m.

Next Meeting: – Special Board Meeting on December 5, 2022 and Regular Meeting on December 19, 2022 at 5:15 – Boardroom

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Board President

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Board Secretary