

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
(For approval on November 21, 2022)

The Board met for a regular meeting at 5:15 p.m. on Monday, October 17, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members, Al Hazelton, Jade Albertsen, Joni Larsen and Monte Schechinger were present. Joe Herzberg and Greg Bladt were absent

Administrators Present: Jenny Barnett, Steve Sauvain, Jeff Moser and Ann Heithoff

Media: Jonathan North and Elizabeth Elliott

APPROVAL OF AGENDA: Schechinger moved, seconded by Hazelton, to approve the agenda. Motion carried 5-0.

DISCUSSION ITEMS: Dr. Barnett updated the board regarding the General Obligation bond timeline and upcoming board meetings. Ann Heithoff updated the board on the STOPIT app and our evacuation/reunification plan. Joe Herzberg, Joni Larsen and Al Hazelton will meet separately to discuss legislative priorities.

ACTION ITEMS:

APPROVAL OF THE PERSONNEL REPORT: Hazelton moved, seconded by Larsen to approve the Personnel Report. Motion carried 5-0.

APPROVAL OF THE LETTER FOR BOND DISCLOSURE COUNSEL SERVICES WITH AHLERS LAW FIRM: Hazelton moved, seconded by Schechinger to approve the Letter for Bond Disclosure counsel services with Ahlers Law firm. Motion carried 5-0.

APPROVAL OF THE ENGAGEMENT LETTER WITH PIPER SANDLER. Albertsen moved, seconded by Larsen to approve the Engagement Letter with Piper Sandler. Motion carried 5-0.

APPROVAL OF THE MUNICIPAL ADVISOR CONTRACT WITH PIPER SANDLER. Albertsen moved, seconded by Schechinger to approve the Municipal Advisor Contract with Piper Sandler. Motion carried 5-0.

APPROVAL OF THE DISSEMINATION AGENT AGREEMENT WITH PIPER SANDLER. Schechinger moved, seconded by Hazelton to approve the Dissemination Agent agreement with Piper Sandler. Motion carried 5-0.

APPROVAL OF THE RESOLUTION FIXING DATE FOR A HEARING ON THE PROPOSED ISSUANCE OF APPROXIMATELY \$16,000,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE AND REFUNDING BONDS. Albertsen moved, seconded by Larsen to approve the Resolution Fixing Date for a Hearing on the Proposed Issuance of Approximately \$16,000,000 School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds. Motion carried 5-0.

APPROVAL OF THE EARLY RETIREMENT INCENTIVE. Schechinger moved, seconded by Hazelton to approve the Early Retirement Incentive. Motion carried 4-1.

APPROVAL OF AGREEMENT FOR STUDENT ENROLLMENT IN RISING HOPE ACADEMY THERAPEUTIC CLASSROOM- RIVERSIDE CSD. Albertsen moved, seconded by Larsen to approve the Agreement for Student Enrollment in Rising Hope Therapeutic Classroom - Riverside CSD. Motion carried 5-0.

APPROVAL OF AGREEMENT FOR STUDENT ENROLLMENT IN RISING HOPE ACADEMY THERAPEUTIC CLASSROOM- TRI-CENTER CSD. Albertsen moved, seconded by Hazelton to approve the Agreement for Student Enrollment in Rising Hope Therapeutic Classroom - Tri-Center CSD. Motion carried 5-0.

APPROVAL OF AGREEMENT FOR STUDENT ENROLLMENT IN RISING HOPE ACADEMY THERAPEUTIC CLASSROOM- IKM-Manning CSD. Albertsen moved, seconded by Schechinger to approve the Agreement for Student Enrollment in Rising Hope Therapeutic Classroom - IKM-Manning CSD. Motion carried 5-0.

APPROVAL OF AGREEMENT FOR STUDENT ENROLLMENT IN RISING HOPE ACADEMY THERAPEUTIC CLASSROOM- UNDERWOOD CSD. Albertsen moved, seconded by Schechinger to approve the Agreement for Student Enrollment in Rising Hope Therapeutic Classroom - Underwood CSD. Motion carried 5-0.

POLICY REVIEW:

POLICY REVIEW - SECOND READING: Larsen moved, seconded by Hazelton to approve the second reading for policies: 407.01 Licensed Employee Resignation, 407.02 Licensed employee Contract Release, 407.04 Licensed Employee Suspension, 407.01 Licensed Employee Professional Development, 408.02 Licensed Employee Publication or Creation of Materials, 409.01 Licensed Employee Vacation - Holidays - Personal Leave, 409.02 Licensed Employee Personal Employee Personal Illness Leave, 409.03 Licensed Employee Family and Medical Leave, 409.04 Licensed Employee Bereavement Leave, 409.05 Licensed Employee Political Leave, 106 Title IX - Discrimination and Harassment Based on Sex Prohibited. Motion carried 5-0.

POLICY REVIEW - FIRST READING: Larsen moved, seconded by **Schechinger** to approve the first reading for policies: 409.06 Licensed Employee Jury Duty Leave, 409.07 Licensed Employee Military Service Leave, 409.08 Licensed Employee Unpaid Leave, 410 Other Licensed Employees, 410.02 Summer School Licensed Employees,

410.04 Education Associate, 411 Classified Employees-General, 411.01 Classified Employee Defined, 411.02 Classified Employee Qualifications, Recruitment, Selection, 411.04 Classified Employee Licensing/Certification, 411.05 Classified Employee Assignment. 605.3E1 Instructions to the Reconsideration Committee, 605.3E2 Reconsideration of Instructional Materials, 605.03E3 Sample Letter to Individual Challenging Instructional Materials. 605.03 E4 Request to Prohibit a Student From Chaecking Out Specific Library Materials, 605.05 School Library, 402.02 Child Abuse Reporting, 802.04 School Day.Motion carried 5-0.

APPROVAL OF THE CONSENT AGENDA: Albertsen moved, seconded by Schechinger to approve the consent agenda as presented. This included the minutes from previous board meetings, accounts payable, General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. Motion carried 5-0. The approved warrants are as follows:

OPERATING FUND		
ABLE LOCKSMITHS	PURCHASED SERVICES	440.00
AHLERS & COONEY, P.C.	LEGAL SERVICES	794.60
AMERICAN TIME & SIGNAL COMPANY	EQUIPMENT	670.81
BOMGAARS	SUPPLIES	226.17
BURMEISTER, SARAH	REGISTRATION REFUND	40.00
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	102.00
CARQUEST	PARTS	795.68
COMPLETE AUTOMOTIVE	VEHICLE REPAIRS	4,534.30
CRESTON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	50.00
DENISON DRYWALL CONTRACTING INC.	PURCHASED SERVICES	6,340.00
DEPARTMENT OF EDUCATION	BUS INSPECTIONS	1,350.00
DICK BLICK	MATERIALS	2,570.48
DUNHAM HARDWOODS	RESALE MATERIALS	3,208.96
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	2,887.00
ERICKSON, JESSICA	REGISTRATION REFUND	40.00
EXPRESS LUBE AND TIRE, LLC	VEHICLE REPAIRS	190.00
FARM SERVICE COOP	FUEL	11,109.97
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,822.29
FLINN SCIENTIFIC INC.	MATERIALS	96.38
FULCRUM MANAGEMENT SOLUTIONS, INC.	SOFTWARE RENEWAL	5,040.00
GODDARD, ERIN	REGISTRATION REFUND	40.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	PURCHASED SERVICES	1,657.28
HARLAN DO IT BEST HARDWARE	SUPPLIES	215.17
HARLAN FFA CHAPTER	MATERIALS	320.00
HARLAN MUNICIPAL UTILITIES	UTILITIES	85,222.31
HARLAN PUBLISHING, LLC	SUPPLIES/LEGAL PUBLICATIONS	250.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	14,952.14

HEARTLAND AEA	PURCHASED SERVICES	735.08
ILLUMINATE EDUCATION, INC.	SUBSCRIPTION	882.00
IOWA WESTERN COMMUNITY COLLEGE	BUS/PARA CLASSES	3,528.00
J.W. PEPPER & SON, INC.	MATERIALS	72.99
K-MAC AWARDS	MATERIALS/SERVICES	57.00
KEAST AUTO CENTER	REPAIRS	1,340.23
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,340.00
LEE, MELODY	REGISTRATION REFUND	40.00
LIFEWORX LTD.	PURCHASED SERVICES	1,210.95
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	5,224.52
NAPA	SUPPLIES	539.27
NELSON FARM SUPPLY	SUPPLIES	274.99
NIELSEN, CHRISTIN	REGISTRATION REFUND	40.00
NORTHWEST AEA	PURCHASED SERVICES	1,055.00
O'REILLY AUTOMOTIVE INC.	PARTS	98.43
OMAHA WORLD HERALD	SUBSCRIPTION	226.60
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	28,630.80
PETSCHME MECHANICAL SERVICE	PURCHASED SERVICES	469.00
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	95.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	234.84
QUALITY AUTO REPAIR AND TOWING	PURCHASED SERVICES	1,188.00
SCHOOL ADMINISTRATORS OF IOWA	MEMBERSHIP	584.00
SCHOLASTIC INC.	MATERIALS	112.07
SCHOOL SPECIALTY, LLC	SUPPLIES	526.28
SPRINGMAN ELECTRIC LLC	PURCHASED SERVICES	180.76
STAPLES	SUPPLIES	271.40
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	266.43
TRUCK CENTER COMPANIES, INC.	PARTS	4,204.70
VERIZON WIRELESS	TELEPHONE SERVICE	469.01
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	2,662.93
W.W. GRAINGER, INC.	SUPPLIES	868.04
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	152,403.30
WESTERN GOVERNORS UNIVERSITY	PURCHASED SERVICES	7,850.00
STUDENT ACTIVITY FUND		
ABRAHAM LINCOLN HIGH SCHOOL	ENTRY FEES	80.00
ARKFELD, MARK	OFFICIATING	630.00
ARP, CORY	OFFICIATING	90.00
ATLANTIC BOTTLING CO.	SUPPLIES	1,160.33
ATLANTIC COMMUNITY SCHOOL DISTRICT	ENTRY FEES	170.00
BERENS, SEAN	OFFICIATING	140.00
BERENS, TOM	OFFICIATING	230.00
BOMGAARS	SUPPLIES	182.75
BURT, J. ZACH	OFFICIATING	230.00
CORE-MARK MIDCONTINENT, INC	SUPPLIES	561.33
DANCEWEAR SOLUTIONS	SUPPLIES	389.43
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	160.00
DOYLE, JIM	OFFICIATING	120.00

DRIVER, JAMES	OFFICIATING	140.00
ETHEN, CHRIS	OFFICIATING	140.00
FERRY, SHANNON	SUPPLIES	94.49
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	292.00
FOX, ERIC	OFFICIATING	140.00
GIRRES, CHRIS	OFFICIATING	140.00
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	20.78
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	4,566.13
IOWA HIGH SCHOOL ATHLETIC ASSN.	SUPPLIES	90.00
IOWA SCHOOL DANCE TEAM ASSN.	ENTRY FEES	255.00
J.W. PEPPER & SON, INC.	MATERIALS	72.99
JUHL, JULIE	OFFICIATING	160.00
LAGE, KATHY	OFFICIATING	120.00
LEWIS, JENNIFER	OFFICIATING	120.00
LOGO'D UP LLC	SUPPLIES	2,902.11
MADSEN, MATT	OFFICIATING	360.00
MEYER, JARED	OFFICIATING	140.00
MILLER, KELLI	SUPERVISION	300.00
NAHNSEN, JOHN	OFFICIATING	305.00
NATIONAL FFA ORGANIZATION	SUPPLIES	1,782.00
NEVADA COMMUNITY SCHOOL DISTRICT	ENTRY FEES	110.00
NORTHWEST MISSOURI STATE UNIVERSITY	ENTRY FEES	126.00
O'BRIEN, JOHN	OFFICIATING	120.00
ODEN, ZACH	OFFICIATING	140.00
OMAHA PERFORMING ARTS	ENTRY FEES	1,080.00
OSBORN, KEVIN	OFFICIATING	630.00
OSBORN, NANCY	OFFICIATING	265.00
POWELL, RICK	OFFICIATING	540.00
REINDL, CHRIS	OFFICIATING	140.00
REINDL, RANDY	OFFICIATING	140.00
ROSMANN FAMILY FARMS	SUPPLIES	38.92
SCHABEN, JOY	SUPPLIES	30.96
SCHUMACHER, BRENT	OFFICIATING	90.00
STEFFENS, KYLE	OFFICIATING	185.00
STOULLIL, MITCH	OFFICIATING	140.00
TIARKS SCHOOL OF DANCE	SUPPLIES	424.00
TRI-CENTER COMMUNITY SCHOOL DISTRICT	ENTRY FEES	60.00
TURNER, JON	OFFICIATING	140.00
VARSIITY SPIRIT FASHIONS	SUPPLIES	441.20
VARSIITY	SUPPLIES	1,007.15
VOLLSTEDT, BRADLEY	OFFICIATING	450.00
W.W. GRAINGER, INC.	SUPPLIES	171.84
WESTERN CHRISTIAN SCHOOL DISTRICT	ENTRY FEES	125.00
WHITE, KENNY	SUPPLIES	420.00
WILLIAMS, CINDY	OFFICIATING	185.00
WOOD, MARTIN	OFFICIATING	140.00
WRIGHT, CHARLES	OFFICIATING	140.00

ZANDER INK	SUPPLIES	10,174.75
CAPITAL FUNDS PROJECT		
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	1,550.82
RIVERSIDE TECHNOLOGIES, INC.	PURCHASED SERVICES	12,900.00
PHYSICAL PLANT & EQUIPMENT		
CONTROL SERVICES INC.	PURCHASED SERVICES	2,942.20
ELEVATE ROOFING	PURCHASED SERVICES	14,079.00
SCHOOL NUTRITION FUND		
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	100.00
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.86
GOODWIN TUCKER GROUP	REPAIRS	5,651.34
HARLAN DO IT BEST HARDWARE	SUPPLIES	8.57
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	129.96
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	376.20
JIM COLEMAN LTD	SUPPLIES	418.83
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	31,093.82
RAPIDS	SUPPLIES	346.41
REINIG, ROXANNE	LUNCH REFUND	15.25
SCHABEN, JENNA	PURCHASED SERVICES	443.75

ADJOURNMENT: Larsen moved, seconded by Albertsen to adjourn. Motion carried 5-0 and the meeting was adjourned at 6:48 p.m.

Next Meeting: – November 21, 2022 at 5:15 – Boardroom

Board President

Board Secretary