

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING
(For approval on 1.16.23)**

DECEMBER 19, 2022

The Board met for its annual meeting at 5:15 p.m. on Monday, December 19, 2022, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Greg Blatt, Monte Schechinger, Jade Albertsen and Joe Herzberg.

Administrators Present: Jenny Barnett, Jeff Moser and Casey Ring

Media: Elizabeth Elliott & Jonathan North

APPROVAL OF AGENDA: Albertsen moved, seconded by Blatt, to approve the agenda. Motion carried 7-0.

DISCUSSION ITEMS:

Three members of the FFA presented about their recent trip to Kentucky and Indianapolis. Eva Laver and Rex Swanson presented about the Special Olympics National Unified Champion School program. The Friends of Rachel Club presented ideas about their club and what they are doing to promote kindness. The building principals highlighted outstanding student achievements.

ACTION ITEMS:

PERSONNEL REPORT: Herzberg moved, seconded by Hazelton to approve the personnel report. Motion carried 7-0.

APPROVAL OF PROGRESS PAYMENT OF DENOVO, INC. IN THE AMOUNT OF \$402,444.20 TO BE MADE AFTER GENERAL OBLIGATION BOND PROCEEDS HAVE BEEN RECEIVED. Blatt moved, seconded by Schechinger to approve the progress payment to Denovo, Inc. in the amount of \$402,444.20 to be made after general obligation bond proceeds have been received. Motion carried 7-0.

APPROVAL OF DISTRICT AT RISK PLAN: Hazelton moved, seconded by Larsen to approve the District At Risk Plan. Motion carried 7-0.

APPROVAL OF REQUEST FOR ALLOWABLE GROWTH FOR MODIFIED SUPPLEMENTAL AMOUNT FOR DROPOUT/DROPOUT PREVENTION IN THE AMOUNT OF \$510,099. Herzberg moved, seconded by Larsen to approve the Request for Allowable Growth for Modified Supplemental Amount for Dropout/Dropout Prevention in the Amount of \$510.099. Motion carried 7-0.

APPROVAL OF PE WAIVER: Albertsen moved, seconded by Schechinger to approve the annual presentation of the PE Waiver. Motion carried 7-0.

APPROVAL OF LAU PLAN: Albertsen moved, seconded by Herzberg to approve the annual presentation of the Lau Plan. Motion carried 7-0.

POLICY REVIEW - SECOND READING: Hazelton moved, seconded by Bladt to approve the second reading for policies. 411.06 CLASSIFIED EMPLOYEE TRANSFERS, 411.07 CLASSIFIED EMPLOYEE EVALUATION, 412.01 CLASSIFIED EMPLOYEE COMPENSATION, 413.03 CLASSIFIED EMPLOYEE FAMILY AND MEDICAL LEAVE, 414.04 CLASSIFIED EMPLOYEE BEREAVEMENT LEAVE - remove policy, 409.02 EMPLOYEE LEAVES OF ABSENCE TO REPLACE 409.01, 409.02, 409.04, 409.05, 409.06, 409.08, 414.01, 414.02, 414.04, 414.05 CLASSIFIED EMPLOYEE POLITICAL LEAVE - Remove, 414.06 CLASSIFIED EMPLOYEE JURY DUTY LEAVE - Remove, 414.07 CLASSIFIED EMPLOYEE MILITARY SERVICE LEAVE - Remove, 414.08 CLASSIFIED EMPLOYEE UNPAID LEAVE - Remove, 414.09 CLASSIFIED EMPLOYEE PROFESSIONAL PURPOSES LEAVE - Remove, 500 OBJECTIVES FOR EQUAL EDUCATIONAL OPPORTUNITIES FOR STUDENTS, 802.04 CAPITAL ASSETS, 704.02 R1 POST-ISSUANCE COMPLIANCE REGULATION FOR TAX-EXEMPT OBLIGATIONS. Motion carried 7-0.

POLICY REVIEW - FIRST READING: Herzberg moved, seconded by Larsen to approve the first reading for policies 501.01 RESIDENT STUDENTS, 501.02 NONRESIDENT STUDENTS, 501.03 COMPULSORY ATTENDANCE, 501.04 ENTRANCE - ADMISSIONS, 501.07 STUDENT TRANSFERS IN, 501.09 STUDENT TRANSFERS OUT OR WITHDRAWALS, 501.99 IASB STUDENT ABSENCES- EXCUSED, 501.10 TRUANCY - UNEXCUSED ABSENCES, 501.11 STUDENT RELEASE DURING SCHOOL HOURS, 501.13 STUDENTS OF LEGAL AGE, 501.14 OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A SENDING DISTRICT, 501.15 OPEN ENROLLMENT TRANSFERS - PROCEDURES AS A RECEIVING DISTRICT, 409.02 E1 EMERGENCY PAID SICK LEAVE REQUEST FORM UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) - REMOVE, 605.03e1 INSTRUCTIONS TO THE RECONSIDERATION COMMITTEE. Motion carried 7-0.

APPROVAL OF CONSENT AGENDA: Larsen moved, seconded by Bladt to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable for November and December, December General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

OPERATING FUND		
AHLERS & COONEY, P.C.	LEGAL SERVICES	482.50
ALL AMERICAN SPORTS CORP.	SUPPLIES	8,059.78
APPLE, INC.	COMPUTER EQUIPMENT	21,980.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	REGISTRATION	12.00
BARNETT, JENNIFER	TRAVEL	163.80
BAXTER LUMBER AND HARDWARE	SUPPLIES	447.00
BOMGAARS	SUPPLIES	264.36
BONSALL TV & APPLIANCE, INC.	EQUIPMENT REPAIRS	203.80
BRUMMER, SAM	TRAVEL	46.58
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	102.00
CARQUEST	PARTS	324.44
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	168.00
CUMMINS SALES AND SERVICE	PARTS	256.71
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	7,520.00

FAMILY, CAREER, COMMUNITY LEADERS ASSN.	REGISTRATION	520.00
FARM SERVICE COOP	FUEL	20,812.74
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,667.68
FATHER FLANAGAN'S BOY'S HOME	SPED BILLING	6,931.26
FEIRER ENTERPRISES	REGISTRATION	1,200.00
FLINN SCIENTIFIC INC.	MATERIALS	54.05
FOX MACHINE SHOP	MATERIALS	1,000.00
GAWLEY TIRE AND REPAIR, INC.	TIRES AND TUBES	1,400.00
GRANT WOOD AEA	SOFTWARE	26,196.71
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	REGISTRATION	3,101.00
GUBBELS, BRIAN	TRAVEL	99.56
HARLAN AUTO MART	REPAIRS	270.90
HARLAN MUNICIPAL UTILITIES	UTILITIES	38,375.17
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	12,913.30
HAZELTON, AL	TRAVEL	89.95
IOWA DIVISION OF LABOR - BOILER DIVISION	INSPECTIONS	80.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	72.00
IOWA WESTERN COMMUNITY COLLEGE	CONCURRENT ENROLLMENT CLASSES	61,886.00
KLAASSEN, ZACHARY	TRAVEL	50.70
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,440.00
LAKESHORE	SUPPLIES	1,235.96
LANSMAN, TARA	TRAVEL	249.45
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,475.60
MARCHING WAREHOUSE	PURCHASED SERVICES	1,000.00
MASON CITY COMMUNITY SCHOOL DISTRICT	SPED BILLING	14,130.13
MATHESON TRI-GAS INC	MATERIALS	821.30
MIDTOWN DOORS AND SERVICES LLC	EQUIPMENT	3,935.00
MUHLBAUER, JENNY	PURCHASED SERVICES	687.50
NAPA	PARTS	1,378.45
O'HALLORAN INTERNATIONAL, INC	PARTS	46.09
PATTEE, JOHN	TRAVEL	325.26
PEEK, TAYLOR	TRAVEL	35.49
PETSCH MECHANICAL SERVICE	PURCHASED SERVICES	648.47
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	285.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	234.84
REALITYWORKS, INC	EQUIPMENT	4,500.00
REISCHL, JAMES	TRAVEL	136.64
RIEMANN MUSIC, INC.	SUPPLIES	77.63
RING, CASEY	TRAVEL	325.26
SCHOOL ADMINISTRATORS OF IOWA	MEMBERSHIP	584.00
SCHOOL SPECIALTY, LLC	SUPPLIES	54.36
SCHROER & ASSOCIATES, P.C.	AUDIT FEES	5,250.00
SORENSEN FARMS AND TILING, LLC	MATERIALS	813.07
SOUTHWEST IOWA PLANNING COUNCIL	PURCHASED SERVICES	35.00
STAPLES	SUPPLIES	472.79
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	1,376.52
TRUCK CENTER COMPANIES, INC.	REPAIRS	4,309.70
VERIZON WIRELESS	TELEPHONE SERVICE	451.07
VETTER EQUIPMENT CO.	PARTS	210.56

VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	3,736.40
W.W. GRAINGER, INC.	SUPPLIES	423.94
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	142,439.58
STUDENT ACTIVITY FUND		
ALL AMERICAN SPORTS CORP.	SUPPLIES	581.25
ARKFELD, MARK	OFFICIATING	75.00
ARP, CORY	OFFICIATING	150.00
ATLANTIC BOTTLING CO.	SUPPLIES	1,086.50
BRUCK, JAMES	OFFICIATING	250.00
BSN SPORTS	SUPPLIES	2,033.99
BURMEISTER, SHANE	OFFICIATING	140.00
C & A SCALE SERVICE, INC.	PURCHASED SERVICES	1,000.00
CAMPBELL, JORDAN	OFFICIATING	140.00
CYCLONE CUSTOM PRINTS	SUPPLIES	1,004.00
DAYS INN & SUITES WATERLOO	TRAVEL	3,078.08
FAIR-PLAY	EQUIPMENT	2,566.25
HARLAN THEATRE	ENTRY FEES	150.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	5,661.27
HARRIS, CLAIRE	OFFICIATING	100.00
HASTERT, JEFF	OFFICIATING	225.00
HI-POD	SUPPLIES	49.99
HONNOLD, ALI	PURCHASED SERVICES	375.00
IOWA F.F.A. ASSOCIATION	ENTRY FEES	150.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	TICKET SALES	1,160.00
IOWA STATE UNIVERSITY	FACILITY RENTAL	200.00
JOHNSON, BOB	OFFICIATING	100.00
KELLER, GARY	PURCHASED SERVICES	75.00
KINTNER, LARRY	PURCHASED SERVICES	100.00
LANGUAGE TESTING INTERNATIONAL	REGISTRATION	130.00
LESHER, ERIC	OFFICIATING	180.00
MANZ, KYLE	OFFICIATING	140.00
MCCONE GOURMET FOODS	FUNDRAISING PRODUCTS	5,952.00
MURTAUGH, MARY ANN	PURCHASED SERVICES	125.00
MUSIC THEATRE INTERNATIONAL	MATERIALS	2,235.00
MUSICH, JOAN	SUPPLIES	9.02
PAULSEN, MARK	OFFICIATING	140.00
PELZER, CASEY	OFFICIATING	280.00
PETSCH MECHANICAL SERVICE	PURCHASED SERVICES	732.31
PORTER, JOSH	OFFICIATING	300.00
PREFERRED FUNDRAISING	FUNDRAISING PRODUCTS	4,725.00
RIEMANN MUSIC, INC.	MATERIALS	17.64
RIVERSIDE ATHLETICS	ENTRY FEES	160.00
ROSMANN FAMILY FARMS	SUPPLIES	38.92
ROYAL PUBLISHING	SUPPLIES	235.00
SCHABEN, BRYCE	OFFICIATING	300.00
SCHECHINGER, ABBIE	SUPPLIES	164.54
SCHILDBERG CONSTRUCTION COMPANY	MATERIALS	2,184.94
SCHOLASTIC BOOK FAIR	BOOK FAIR	3,041.65
SCHUMACHER, BRENT	OFFICIATING	430.00

SIBBALD, ERIN	PURCHASED SERVICES	1,920.00
SUBWAY	SUPPLIES	487.95
WALTERS, JOHN D.	OFFICIATING	250.00
MANAGEMENT FUND		
RSM US LLP	PURCHASED SERVICES	15,254.17
CONSTRUCTION PROJECT		
LARSON ENGINEERING, INC.	SURVEYING	9,800.00
STANDARD & POORS FINANCIAL SERVICES	BOND RATING COSTS	19,500.00
CAPITAL FUNDS PROJECT		
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	1,979.00
RIVERSIDE TECHNOLOGIES, INC.	PURCHASED SERVICES	362.00
PHYSICAL PLANT & EQUIPMENT		
CONTROL SERVICES INC.	PURCHASED SERVICES	1,691.00
DENISON DRYWALL CONTRACTING INC.	PURCHASED SERVICES	9,000.00
FACILISERV	REPAIRS	1,776.00
FES	WEBSITE HOSTING	4,950.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	603.00
RIEMANN MUSIC, INC.	PURCHASED SERVICES	698.45
RINE, TOM	EQUIPMENT	1,100.00
WALSH DOOR & HARDWARE, CO.	EQUIPMENT	19,964.78
SCHOOL NUTRITION FUND		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	4,416.59
ATLANTIC BOTTLING CO.	SUPPLIES	2,023.73
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.86
GOODWIN TUCKER GROUP	SUPPLIES	745.53
HARLAN DO IT BEST HARDWARE	SUPPLIES	11.99
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	100.98
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	530.20
KLEIN, CONNIE	LUNCH REFUND	31.34
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	44,058.32
PETSCH MECHANICAL SERVICE	PURCHASED SERVICES	1,532.82
RAPIDS	SUPPLIES	748.53
SCHABEN, JENNA	PURCHASED SERVICES	418.75

ADJOURNMENT: Albertsen moved, seconded by Herzberg to adjourn. Motion carried 7-0 and the meeting was adjourned at 6:34 p.m.

Next Meeting: – January 17, 2022, 5:15 p.m. – Board Room

Board President

Board Secretary

**HARLAN COMMUNITY SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL BOARD MEETING
(For approval on 1.16.22)**

The Board met for its organizational meeting at 6:35 p.m. on Monday, December 19, 2022, in the Boardroom at Harlan Community High School. Jenny Barnett as President pro-tem presided with Board members James Reischl, Al Hazelton, Joni Larsen, Greg Bladt, Monte Schechinger, Jade Albertsen and Joe Herzberg.

Administrators Present: Jenny Barnett

Media: Elizabeth Elliott & Jonathan North

ORGANIZATIONAL MEETING ACTIONS:

Hazelton nominated Jim Reischl
Bladt nominated Albertsen
Larsen motion, seconded by Herzberg for motions to cease.

Voting:
Albertsen - Albertsen
Larsen - Reischl
Herzberg - Reischl
Schechinger - Reischl
Hazelton - Reischl
Bladt - Albertsen
Reischl - Albertsen

Reischl President by 4 - 3 vote.

Larsen nominated Al Hazelton for Vice President
Larsen motion, seconded by Schechinger for motions to cease.

Voting:
Albertsen - Hazelton
Larsen - Hazelton
Herzberg - Hazelton
Schechinger - Hazelton
Hazelton - Hazelton
Bladt - Hazelton
Reischl - Hazelton

Hazelton Vice President by a 7 -0 vote.

APPROVAL OF AGENDA: Hazelton moved, seconded by Schechinger, to approve the agenda. Motion carried 7-0.

APPOINTMENT OF BOARD SECRETARY AND TREASURER: Albertsen moved, seconded by Hazelton, to appoint Brian Gubbels as Board Treasurer and Catherine Hubbard as Board Secretary. Motion carried 7-0.

APPROVAL OF THE TREASURER'S REPORT: Schechinger moved, seconded by Herzberg to approve the treasurer's report. Motion carried 7-0.

NAME OF DISTRICT DEPOSITORY: Hazelton moved, seconded by Bladt, to name the Midstates Bank, NA as the District Depository. Motion carried 7-0.

NAME OF OFFICIAL PUBLICATION: Albertsen moved, seconded by Larsen, to name the official publication of the District as the Harlan Tribune. Motion carried 7-0.

ESTABLISH MEETING DATE, TIME & LOCATION: Albertsen moved, seconded by Schechinger, to approve the third monday of the month at 5:15pm in the Boardroom. Motion carried 7-0.

ESTABLISH COMMITTEE MEMBERSHIP & ASSIGNMENTS: Schechinger moved, seconded by Albertsen, to approve the committee assignments as follows:

- Finance Committee - Rotating Board Members Monthly
- Salary and Bargaining Committee - Schechinger, Hazelton & Reischl,
- Policy Committee - Rotating Board Members Monthly,
- Delegate Assembly - Herzberg with Albertsen as Alternate,
- Sick Leave Bank - Larsen
- District Study Committee - Albertsen & Larsen,
- Buildings and Grounds - Bladt, Reischl & Albertsen
- County Conference Board - Schechinger & Herzberg. Motion carried 7-0.

ADJOURNMENT: Herzberg moved, seconded by Albertsen to adjourn. Motion carried 7-0 and the meeting was adjourned at 7:00 p.m.

Board President

Board Secretary