**HARLAN COMMUNITY SCHOOL DISTRICT**

**BOARD OF DIRECTORS – REGULAR MEETING**

**(for approval on 07.17.2023)**

**June 19, 2023**

The Board met for a regular meeting at 5:15 p.m. on Monday, June 19, 2023, held in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Greg Bladt, Joni Larsen and Monte Schechinger. Joe Herzberg was absent. Jade Albertsen arrived at 5:24pm.

**Administrators**: Jenny Barnett, Casey Ring, Steve Sauvain, Bill Mueller & Anthony Donahoo

**Media**: Jonathan North and Josh Rihner

**APPROVAL OF AGENDA:** Hazelton moved, seconded by Larsen, to approve the agenda. Motion carried 5-0.

**DISCUSSION ITEMS**: Dr. Barnett and the building administrators presented how the district provides mental health offerings to all students k-12. Dr. Barnett also gave a facility update.

**ACTION ITEMS:**

**PERSONNEL REPORT:**  Bladt moved, seconded by Schechinger to approve the personnel report. Motion carried 6-0.

**APPROVAL OF THE TRANSPORTATION SHARING AGREEMENT WITH AHSTW:** Albertsenmoved, seconded byHazelton to approve the Transportation Sharing Agreement with AHSTW. Motion carried 6-0.

**APPROVAL OF THE 2023-2024 FUEL BIDS:** Schechinger moved, seconded by Larsen to Approve of the 2023-2024 Fuel Bids. Motion carried 6-0.

**DENIAL OF OPEN ENROLLMENT REQUEST:** Bladt moved, seconded by Schechinger to deny the open enrollment request due to not having the special programing. Motion carried 6-0.

**APPROVAL OF STUDENT LUNCH AND OTHER FEES FOR 2023-2024 SCHOOL YEAR:** Albertsen moved, seconded by Hazelton to approve the Student Lunch and other Fees for the 2023-2024 School Year. Motion carried 6-0.

**APPROVAL OF THE GO BOUND SCHOOL AGREEMENT:** Bladt moved, seconded by Larsen to approve the Go Bound School Agreement. Motion carried 6-0.

**APPROVAL OF OMAHA STAGE EQUIPMENT INC. BID:** Schechinger moved, seconded by Larsen to approve the Omaha Stage Equipment Inc. Bid. Motion carried 6-0.

**APPROVAL OF THE RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE, APPROVING ELECTRONIC BIDDING PROCEDURES AND APPROVING OFFICIAL STATEMENT:** Hazelton moved, seconded by Albertsen to approve the Resolution Directing the Advertisement for sale, Approving Electronic Bidding Procedures and Approving Official Statement. Motion Carried 6-0.

**APPROVAL OF THE DISPOSAL OF EXCESS & OBSOLETE EQUIPMENT & SUPPLIES:** Bladt moved, seconded by Schechinger to approve the Disposal of Excess & Obsolete Equipment & Supplies. Motion carried 6-0.

**POLICY REVIEW - FIRST READING:** Larsen moved, seconded by Schechinger to approve the second policy reading . Motion carried 6-0.

**POLICY REVIEW - SECOND READING READING:** Albertsen moved, seconded by Hazelton to approve the first policy reading - Motion carried 6-0.

**APPROVAL OF CONSENT AGENDA**: Bladt moved, seconded by Larsen to approve the consent agenda as presented. Motion carried 7-0. This included the minutes from the previous board meetings, accounts payable for May and June, June General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

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| **OPERATING FUND** |  |  |
| ACCELERATE LEARNING, INC. | SUPPLIES | 2,756.50 |
| ACCESS SYSTEMS | COPIER LEASES | 3,824.15 |
| AHLERS & COONEY, P.C. | LEGAL SERVICES | 703.00 |
| AUDUBON COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 174.54 |
| BARNETT, TODD | SUPPLIES | 264.00 |
| BOMGAARS | SUPPLIES | 1,154.03 |
| BOYER VALLEY COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 18,632.91 |
| BRIAN & MARY ARKFELD | DRIVERS EDUCATION REFUND | 340.00 |
| CAMBIUM ASSESSMENT, INC. | SUPPLIES | 904.00 |
| CARROLL, SANDRA | PURCHASED SERVICES | 350.00 |
| COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT | SPED BILLING | 5,454.90 |
| CYCLONE CUSTOM PRINTS | SUPPLIES | 84.00 |
| DENISON COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 7,800.67 |
| EASTERN NEBRASKA HUMAN SERVICES | SPED BILLING | 7,520.00 |
| EGGERSS MECHANICAL | REPAIRS | 578.89 |
| EXPRESS LUBE AND TIRE, LLC | REPAIRS | 410.66 |
| FARM SERVICE COOP | FUEL | 13,993.87 |
| FARMERS MUTUAL COOP TELEPHONE CO. | TELEPHONE SERVICE | 2,847.73 |
| FATHER FLANAGAN'S BOY'S HOME | SPED BILLING | 10,588.32 |
| FOLLETT SCHOOL SOLUTIONS, INC. | PURCHASED SERVICES | 254.50 |
| GOPHER SPORT | SUPPLIES | 698.88 |
| GREATAMERICA FINANCIAL SERVICES | COPIER LEASES | 1,585.00 |
| GREEN HILLS AEA | SHARED POSITIONS | 11,592.27 |
| GUBBELS, BRIAN | TRAVEL | 115.75 |
| HARLAN DO IT BEST HARDWARE | SUPPLIES | 498.65 |
| HARLAN MUNICIPAL UTILITIES | UTILITIES | 37,197.95 |
| HARLAN PUBLISHING, LLC | SUPPLIES/LEGAL PUBLICATIONS | 1,133.67 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 9,165.21 |
| HAZELTON, AL | TRAVEL | 86.97 |
| HEARTLAND CARPET CLEANING | PURCHASED SERVICES | 6,241.50 |
| HOUGHTON MIFFLIN COMPANY | SUPPLIES | 3,435.36 |
| IKM MANNING COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 4,311.62 |
| INSTRUMENTALIST CO. | AWARDS | 114.00 |
| IOWA ASSOCIATION OF AGRICULTURAL EDUCATORS | DUES | 550.00 |
| IOWA DEPARTMENT OF HUMAN SERVICES | MEDICAID STATE SHARE | 14,008.21 |
| IOWA DIVISION OF LABOR - ELEVATOR DIVISION | INSPECTION | 175.00 |
| IOWA HIGH SCHOOL MUSIC ASSOCIATION | REGISTRATION | 25.00 |
| IOWA SCHOOL FINANCE INFORMATION SYSTEMS | BACKGROUND CHECKS | 156.00 |
| IOWA WESTERN COMMUNITY COLLEGE | CONCURRENT ENROLLMENT CLASSES | 76,993.40 |
| JCREW5, LLC | PURCHASED SERVICES | 3,050.00 |
| JUNIOR LIBRARY GUILD | SUPPLIES | 1,927.80 |
| K-MAC AWARDS | MATERIALS/SERVICES | 15.00 |
| KROGER & SONS HAULING, LLC | GARBAGE COLLECTION | 3,400.00 |
| LAKESHORE | SUPPLIES | 729.00 |
| LAKEVIEW BOOKS | SUPPLIES | 116.94 |
| LANSMAN, TARA | SUPPLIES | 180.07 |
| LAWSON, DIANNE | PURCHASED SERVICES | 350.00 |
| LOGAN MAGNOLIA COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 11,364.11 |
| MADISON NATIONAL LIFE | EMPLOYEE INSURANCE | 2,575.06 |
| MANEUVERING THE MIDDLE LLC | SUPPLIES | 657.00 |
| MARTIN BROS. DISTRIBUTING CO. | SUPPLIES | 81.77 |
| MATHESON TRI-GAS INC. | MATERIALS | 367.54 |
| MUHLBAUER, JENNY | PURCHASED SERVICES | 1,325.00 |
| NAPA | SUPPLIES | 843.16 |
| NCS PEARSON, INC. | SOFTWARE RENEWAL FEE | 329.00 |
| NELSON FARM SUPPLY | SUPPLIES | 22.50 |
| NORTHWESTERN COLLEGE | PURCHASED SERVICES | 1,115.00 |
| OUR OWN UPHOLSTERY | PURCHASED SERVICES | 40.00 |
| PIPER SANDLER | PURCHASED SERVICES | 1,000.00 |
| PLUNKETT'S PEST CONTROL | PEST CONTROL | 226.84 |
| RSM US LLP | PURCHASED SERVICES | 1,827.00 |
| SAGE PUBLICATIONS, INC | MATERIALS | 179.63 |
| SCHMITT MUSIC CENTERS | REPAIRS | 35.55 |
| SCHOOL SPECIALTY, LLC | SUPPLIES | 5,913.46 |
| SECURE SHRED SOLUTIONS | PURCHASED SERVICES | 322.00 |
| SHELBY COUNTY AUDITOR | FACILITY RENTAL | 1.00 |
| SHELBY COUNTY CATHOLIC SCHOOLS | UNIVERSAL PRESCHOOL PAYMENT | 14,265.61 |
| SHELBY COUNTY SOLID WASTE AGENCY | GARBAGE | 805.45 |
| STAPLES | SUPPLIES | 3,447.87 |
| STEPHENS, MARY | IPERS REIMBURSEMENT | 490.62 |
| TCTS GLOBAL, LLC | SUPPLIES | 500.00 |
| TIMBERLINE BILLING SERVICES LLC | MEDICAID BILLING SERVICES | 1,967.88 |
| TRICENTER COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 25,210.99 |
| TRUCK CENTER COMPANIES, INC. | PARTS | 176.35 |
| ULINE | SUPPLIES | 1,029.79 |
| VERIZON WIRELESS | TELEPHONE SERVICE | 416.91 |
| VISUAL EDGE INC. DBA COUNSEL OFFICE | COPIER LEASES | 84.55 |
| W.W. GRAINGER, INC. | SUPPLIES | 605.60 |
| WARDS SCIENCE | SUPPLIES | 331.77 |
| WELLMARK BLUE CROSS/BLUE SHIELD | EMPLOYEE INSURANCE | 143,048.26 |
| WESTERN GOVERNORS UNIVERSITY | TPRA GRANT EXPENSES | 3,925.00 |
| WOODBINE COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT TUITION | 15,925.68 |
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| **STUDENT ACTIVITY FUND** |  |  |
| AMERICAN CANCER SOCIETY | FUNDRAISING PAYMENT | 1,251.00 |
| ASPI SOLUTIONS | PURCHASED SERVICES | 132.00 |
| ATLANTIC BOTTLING CO. | SUPPLIES | (334.71) |
| ATLANTIC COMMUNITY SCHOOL DISTRICT | ENTRY FEES | 200.00 |
| BEKKERUS, PATTI | PURCHASED SERVICES | 300.00 |
| BFG SUPPLY COMPANY | SUPPLIES | 1,225.18 |
| BORDER FARE | SUPPLIES | 1,187.50 |
| BSN SPORTS | SUPPLIES | 264.00 |
| CHRISTENSEN, SAVANNAH | SUPPLIES | 152.22 |
| CISHIRTS | SUPPLIES | 145.52 |
| CYCLONE LANES | PURCHASED SERVICES | 103.50 |
| DOYLE, JIM | OFFICIATING | 280.00 |
| FAIRFIELD INN AND SUITES | TRAVEL | 1,245.44 |
| FLORAL ELEGANCE AND UNIQUE GIFTS | SUPPLIES | 495.00 |
| GLEASON, KEVIN | OFFICIATING | 80.00 |
| GLS & ASSOC. | OFFICIATING | 200.00 |
| HARLAN FFA CHAPTER | SUPPLIES | 60.00 |
| HARLAN THEATRE | ENTRY FEES | 360.00 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 15,243.63 |
| HUMPHRYS | SUPPLIES | 3,558.26 |
| HY-VEE FOOD STORE | SUPPLIES | 402.93 |
| IKM MANNING COMMUNITY SCHOOL DISTRICT | ENTRY FEES | 50.00 |
| IOWA F.F.A. ASSOCIATION | SUPPLIES | 50.00 |
| IOWA GIRLS HIGH SCHOOL ATHLETIC UNION | SUPPLIES | 30.00 |
| JOSTENS INC. | SUPPLIES | 826.88 |
| KELLY, MIKE | OFFICIATING | 310.00 |
| KJERGAARD, MADISON | SUPPLIES | 141.74 |
| LANGUAGE TESTING INTERNATIONAL | ENTRY FEES | 20.00 |
| LEINEN, BEN | OFFICIATING | 125.00 |
| LEWIS CENTRAL COMMUNITY SCHOOL DISTRICT | ENTRY FEES | 60.00 |
| MAIN STREET MARKET | SUPPLIES | 2,761.60 |
| MCCONNELL, SAVANAH | PURCHASED SERVICES | 1,200.00 |
| MIESTA, JEREMIAH | OFFICIATING | 80.00 |
| MOSHER, DEAN | SUPPLIES | 92.86 |
| MULLENBACH, DAN | OFFICIATING | 310.00 |
| NICKLAUS, TROY | OFFICIATING | 290.00 |
| NIELSEN, MAX | OFFICIATING | 150.00 |
| PUSH PEDAL PULL | EQUIPMENT | 7,083.00 |
| ROWEDDER, BRODY | OFFICIATING | 255.00 |
| ROYAL PUBLISHING | SUPPLIES | 195.00 |
| SANOW, BRETT | OFFICIATING | 150.00 |
| SPRINGHILL SUITES | TRAVEL | 2,179.52 |
| STUERMAN, JACIE | SUPPLIES | 141.53 |
| SWANSON, CHAD | SUPPLIES | 241.86 |
| TITKEMEIER, MATTHEW | OFFICIATING | 290.00 |
| WESTERN IOWA SOCCER OFFICIALS ASSN. | PURCHASED SERVICES | 156.00 |
| WEGNER, SAM | OFFICIATING | 150.00 |
| WHATS YOUR SIGN GRAPHICS | SUPPLIES | 215.00 |
| YOUNG, GARY | OFFICIATING | 80.00 |
| ZALME, MARK | OFFICIATING | 150.00 |
| ZANDER INK | SUPPLIES | 3,163.75 |
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| **MANAGEMENT FUND** |  |  |
| STUDENT ASSURANCE SERVICES, INC. | INSURANCE | 800.00 |
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| **CONSTRUCTION PROJECT** |  |  |
| BEELINE AND BLUE | PURCHASED SERVICES | 6,377.02 |
| DENOVO LLC | CONSTRUCTION MANAGER PAYMENTS | 374,778.00 |
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| **CAPITAL FUNDS PROJECT** |  |  |
| CENTRAL STATES SCAFFOLDING LLC | EQUIPMENT USAGE AND SERVICES | 41,820.00 |
| CONTROL SERVICES INC. | PURCHASED SERVICES | 9,920.00 |
| DELL MARKETING L.P. | EQUIPMENT | 9,500.00 |
| STERLING COMPUTERS CORPORATION | EQUIPMENT | 80,988.60 |
| WALSH DOOR & HARDWARE | PURCHASED SERVICES | 1,664.81 |
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| **PHYSICAL PLANT & EQUIPMENT** |  |  |
| CONTROL SERVICES INC. | PURCHASED SERVICES | 3,690.00 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 352.48 |
| ITSAVVY LLC | PURCHASED SERVICES | 7,149.00 |
| RSCHOOLTODAY | SOFTWARE | 595.00 |
| SCHMITT MUSIC CENTERS | PURCHASED SERVICES | 103.85 |
| STA-BILT CONSTRUCTION COMPANY | SNOW REMOVAL | 48,611.77 |
| STAGERIGHT | PURCHASED SERVICES | 46.00 |
| TRANE U.S. INC | PURCHASED SERVICES | 1,668.50 |
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| **SCHOOL NUTRITION FUND** |  |  |
| ARKFELD, KAREN | LUNCH REFUND | 128.25 |
| ASSMANN, KIM | LUNCH REFUND | 26.20 |
| ATLANTIC BOTTLING CO. | SUPPLIES | 1,275.32 |
| BLADT, SHILO | LUNCH REFUND | 27.88 |
| CONWAY, TERESA | LUNCH REFUND | 28.47 |
| DARLING, ASHLEY | TRAVEL | 82.29 |
| EARTHGRAINS COMPANY | SUPPLIES | 820.70 |
| ELIAS, MARIA | LUNCH REFUND | 18.00 |
| FARMERS MUTUAL COOP TELEPHONE CO. | TELEPHONE SERVICE | 30.87 |
| GOODWIN TUCKER GROUP | SUPPLIES | 576.26 |
| GROSS, BECKY | LUNCH REFUND | 24.52 |
| HAGEMEIER, LISA | LUNCH REFUND | 1.85 |
| HALL, MICHELE | LUNCH REFUND | 39.60 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 9.78 |
| HARRIS SCHOOL SOLUTIONS | SOFTWARE RENEWAL | 804.10 |
| HUBBARD, CATHERINE | TRAVEL | 291.83 |
| JORGENSEN, SARAH | LUNCH REFUND | 37.47 |
| KOHLES, GERALD | LUNCH REFUND | 23.47 |
| KOPIASZ, JUNE | LUNCH REFUND | 79.46 |
| MARTIN BROS. DISTRIBUTING CO. | SUPPLIES | 37,609.07 |
| MCCORMICK, BATHANY | LUNCH REFUND | 60.00 |
| MCLAUGHLIN, SHAWN | LUNCH REFUND | 49.00 |
| MILLER, KELLI | LUNCH REFUND | 15.73 |
| NASHUA PLAINFIELD COMMUNITY SCHOOL DISTRICT | EQUIPMENT | 1,000.00 |
| RAPIDS | SUPPLIES | 92.26 |
| SCHUMACHER, SARAH | LUNCH REFUND | 25.80 |
| SMITH, DEBBIE | LUNCH REFUND | 24.48 |
| SMITH, NANCY | LUNCH REFUND | 117.75 |
| SMITH, NANCY | LUNCH REFUND | 73.49 |
| SPARANDEO, JENNIFER | LUNCH REFUND | 10.89 |
| UNITED COMMUNITY SCHOOL DISTRICT | EQUIPMENT | 1,000.00 |

**ADJOURNMENT**: Bladt moved, seconded by Albertsen to adjourn. Motion carried 6-0 and the meeting was adjourned at 6:24 p.m.

Next Meetings: – Special Board Meeting July 6, 2023 at 12:00 p.m. &

Regular Meeting July 17, 2023, 5:15 p.m. – Board Room

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#### Board President Board Secretary