

**HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING
(for approval on 08.21.2023)**

July 17, 2023

The Board met for a regular meeting at 12:05 p.m. on Monday, July 17, 2023, held in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Greg Bladt, and Jade Albertsen. Joni Larsen, Monte Schechinger and Joe Herzberg were absent.

Administrators: Jenny Barnett

Media: Jonathan North

APPROVAL OF AGENDA: Hazelton moved, seconded by Albertsen, to approve the agenda. Motion carried 4-0.

DISCUSSION ITEMS: Dr. Barnett spoke about the success of the groundbreaking. The facility committee spoke about the building progress. The board also discussed legislative priorities which were discussed and it was determined that the board will focus on: preschool, teacher recruitment and licensure, supplemental state aid and mental health.

ACTION ITEMS:

PERSONNEL REPORT: Albertsen moved, seconded by Hazelton to approve the personnel report. Motion carried 4-0.

APPROVAL OF ISFIS (IOWA SCHOOL FINANCE INFORMATION SYSTEM) MEMBERSHIP - \$2,829.15: Bladt moved, seconded by Hazelton to approve the ISFIS Membership - \$2,829.15. Motion carried 4-0.

APPROVAL OF IASB (IOWA ASSOCIATION OF SCHOOL BOARDS) MEMBERSHIP - \$5,362.00: Hazelton moved, seconded by Bladt to approve of the IASB Membership - \$5,362.00. Motion carried 4-0.

APPROVAL OF THE RSAI (RURAL SCHOOL ADVOCATES OF IOWA MEMBERSHIP - \$750.00: Bladt moved, seconded by Albertsen to approve the RSAI Membership - \$750.00. Motion carried 4-0.

APPROVAL OF RESOLUTION FOR TRANSFER OF FUNDS FOR ATHLETIC EQUIPMENT. Hazelton moved, seconded by Bladt to approve the Resolution for Transfer of Funds for Athletic Equipment.

Albertsen - Aye
Bladt - Aye
Hazelton - Aye
Reischl - Aye
Motion carried 4-0.

APPROVAL OF RESOLUTION APPOINTING PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT, APPROVING THE PAYING AGENT, BOND REGISTER AND TRANSFER AGENT AGREEMENT, AND AUTHORIZING THE EXECUTION OF THE SAME: Hazelton moved, seconded by Bladt to approve of Resolution Appointing Paying Agent, Bond Registrar and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of the Same.

Albertsen - Aye
Bladt - Aye
Hazelton - Aye
Reischl - Aye
Motion carried 4-0

APPROVAL OF THE FORM TAX EXEMPTION CERTIFICATE: Bladt moved, seconded by Albertsen to approve the Form Tax Exemption Certificate.

Albertsen - Aye
Bladt - Aye
Hazelton - Aye
Reischl - Aye
Motion carried 4-0

APPROVAL OF CONTINUING DISCLOSURE CERTIFICATE: Albertsen moved, Bladt by Albertsen to approve the Continuing Disclosure Certificate.

Albertsen - Aye
Bladt - Aye
Hazelton - Aye
Reischl - Aye
Motion carried 4-0

APPROVAL OF THE RESOLUTION AMENDING THE RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS: Albertsen moved, seconded by Bladt to approve the Resolution Amending the Resolution Authorizing the Issuance of Bonds.

Albertsen - Aye
Bladt - Aye
Hazelton - Aye
Reischl - Aye
Motion carried 4-0

POLICY REVIEW - FIRST READING OF JULY LEGISLATIVE CHANGES: Bladt

moved to table the first reading until next month, seconded by Albertsen. Motion carried 4-0.

POLICY REVIEW - FIRST READING: Albertsen moved, seconded by Hazelton to approve the first policy reading . Motion carried 4-0.

POLICY REVIEW - SECOND READING READING: Hazelton moved, seconded by Albertsen to approve the second policy reading - Motion carried 4-0.

APPROVAL OF CONSENT AGENDA: Albertsen moved, seconded by Hazelton to approve the consent agenda as presented. Motion carried 4-0. This included the minutes from the previous board meetings, accounts payable for June and July, July General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

OPERATING FUND		
ACCESS SYSTEMS	COPIER LEASES	3,715.16
AHLERS & COONEY, P.C.	LEGAL SERVICES	320.00
AHSTW COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT	27,724.15
ASSOCIATION FOR MIDDLE LEVEL EDUCATION	REGISTRATION	74.98
BAXTER LUMBER AND HARDWARE	SUPPLIES	839.32
BLANK CHILDREN'S HOSPITAL	REGISTRATION	80.00
BOMGAARS	SUPPLIES	634.01
CAPITAL SANITARY SUPPLY	SUPPLIES	1,198.32
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	1,321.82
COMPTIA INC	SUPPLIES	568.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	5,469.53
CULLIGAN	SUPPLIES	1,500.00
DENISON COMMUNITY SCHOOL DISTRICT	SPED BILLING	4,415.55
DES MOINES INDEPENDENT COMMUNITY SCHOOLS	OPEN ENROLLMENT	5,976.71
DRIVE SAFELY LLC	PURCHASED SERVICES	16,660.00
EARTH SERVICES & ABATEMENT	PURCHASED SERVICES	22,871.25
ED. M. FELD EQUIPMENT CO.	PURCHASED SERVICES	9,607.29
EGGERSS MECHANICAL	REPAIRS	150.00
EXPRESS LUBE AND TIRE, LLC	REPAIRS	2,432.80
FAREWAY	SUPPLIES	1,217.37
FARM SERVICE COOP	FUEL	2,559.11
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,667.81
FATHER FLANAGAN'S BOY'S HOME	SPED BILLING	7,244.64
FEDERAL CONTRACTING CENTER	PURCHASED SERVICES	1,620.00
FEIRER ENTERPRISES	PURCHASED SERVICES	1,120.00
GREATAMERICA FINANCIAL SERVICES	COPIER LEASES	1,585.00
GREEN HILLS AEA	SPED BILLING	104,532.00
HARLAN AUTO MART	REPAIRS	54.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	72.45
HARLAN MUNICIPAL UTILITIES	UTILITIES	39,422.33

HARLAN PUBLIC LIBRARY	SUPPLIES	11.00
HARLAN PUBLISHING, LLC	SUPPLIES/LEGAL PUBLICATIONS	74.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	7,540.17
HEARTLAND CARPET CLEANING	PURCHASED SERVICES	4,513.86
HUGHES, KARLA	PURCHASED SERVICES	3,862.50
IJAG INC.	PURCHASED SERVICES	25,000.00
INTRADO INTERACTIVE SERVICES CORP.	SOFTWARE RENEWAL	2,667.75
IOWA ASSOCIATION OF SCHOOL BOARDS	MEMBERSHIP	6,137.00
IOWA DEPARTMENT OF HUMAN SERVICES	MEDICAID STATE SHARE	7,861.12
IOWA DIVISION OF LABOR SERVICES	INSPECTION FEE	120.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	490.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	MEMBERSHIP	2,829.15
IOWA TESTING PROGRAMS	TESTING MATERIALS	4,268.75
IOWA WESTERN COMMUNITY COLLEGE	GRANT EXPENDITURES	863.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	600.00
KROGER HAULING SERVICE	GARBAGE	898.74
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,665.96
MAIN STREET MARKET	SUPPLIES	493.00
MARCIA BRENNER ASSOCIATES	SOFTWARE RENEWAL	2,550.00
MONTGOMERY COUNTY MEMORIAL HOSPITAL	REGISTRATION	880.00
MTS, INC.	DUMPSTERS	1,100.00
NAPA	SUPPLIES	1,112.33
NATIONAL FFA ORGANIZATION	REGISTRATION	2,800.00
NEWCOMB, MATTHEW	PHONE REIMBURSEMENT	120.00
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	285.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	226.84
POWERSCHOOL	TRAINING	1,072.00
SCHOOL ADMINISTRATORS OF IOWA	REGISTRATION	1,441.00
SAVVAS	SOFTWARE RENEWAL	1,436.25
SCHOOL SPECIALTY, LLC	SUPPLIES	1,636.84
SECURLY, INC.	SOFTWARE RENEWAL	1,420.00
SEGBART, CARRIE	OPEN ENROLLMENT TRANSPORTATION	788.04
SERRATOS, MONICA	OPEN ENROLLMENT TRANSPORTATION	499.54
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	173.00
SIOUX CITY COMMUNITY SCHOOL DISTRICT	TUITION	1,853.10
STA-BILT CONSTRUCTION COMPANY	PARKING LOT REPAIRS	2,100.78
STAPLES	SUPPLIES	349.52
SWANK MOVIE LICENSING	PURCHASED SERVICES	2,000.00
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	275.74
TRUCK CENTER COMPANIES, INC.	PARTS	178.45
ULTIMATE DRILL BOOK	PURCHASED SERVICES	820.00
VERIZON WIRELESS	TELEPHONE SERVICE	406.91
VISUAL EDGE INC. DBA COUNSEL OFFICE	COPIER LEASES	58.65
W.W. GRAINGER, INC.	SUPPLIES	556.56
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	153,580.21
XANEDU	SOFTWARE RENEWAL	3,835.00
STUDENT ACTIVITY FUND		

ATLANTIC COMMUNITY SCHOOL DISTRICT	ENTRY FEES	100.00
BOWHAY, JERRY	OFFICIATING	150.00
BRUCK, JAMES	OFFICIATING	160.00
BSN SPORTS	SUPPLIES	3,208.85
CRAIG, ROGER	OFFICIATING	150.00
DOYLE, JIM	OFFICIATING	150.00
FAIRFIELD INN AND SUITES	TRAVEL	332.64
FLORA, JAY	OFFICIATING	250.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	68.00
HANSEN, SUE	OFFICIATING	140.00
HARLAN PUBLISHING, LLC	SUPPLIES/LEGAL PUBLICATIONS	74.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	5,530.74
HATTEN, GRIFFIN	OFFICIATING	150.00
HOOGESTRAAT, J.D.	OFFICIATING	290.00
JOSTENS INC.	SUPPLIES	23.45
KELLY, MIKE	OFFICIATING	400.00
LANGUAGE TESTING INTERNATIONAL	ENTRY FEES	40.00
LEINEN, BEN	OFFICIATING	250.00
NICKLAUS, TROY	OFFICIATING	150.00
NIELSEN, MAX	OFFICIATING	250.00
PACE, RICK	OFFICIATING	150.00
SANOW, BRETT	OFFICIATING	150.00
SCHMIDT, DON	OFFICIATING	290.00
SWEENEY, BOB	OFFICIATING	160.00
THOLEN, MARK	OFFICIATING	280.00
TOUCH OF CLASS DRY CLEANING	PURCHASED SERVICES	859.26
TURNER, PHIL	OFFICIATING	150.00
VAN NESS, CODY	OFFICIATING	150.00
VOS, RORY	OFFICIATING	150.00
WAX, GARY	OFFICIATING	280.00
WEGNER, SAM	OFFICIATING	250.00
WEST MUSIC COMPANY	MATERIALS	417.95
WIEGEL, SHANE	OFFICIATING	140.00
ZALME, MARK	OFFICIATING	150.00
ZANDER INK	SUPPLIES	1,000.00
MANAGEMENT FUND		
THE AGENCY	INSURANCE	373,486.80
EMC INSURANCE CASUALTY COMPANY	INSURANCE DEDUCTABLE	404.56
LEINEN, LISA	RETIREE INSURANCE	1,250.00
MENGES-SCHABEN, CARRIE	RETIREE INSURANCE	1,250.00
TRAVIS, LEANNE	RETIREE INSURANCE	3,000.00
TUCKER, BRENT	RETIREE INSURANCE	3,000.00
ZACCONE, KIM	RETIREE INSURANCE	3,000.00
CONSTRUCTION PROJECT		
BEELINE AND BLUE	CONSTRUCTION DOCUMENTS	1,059.56
DENOVO LLC	CONSTRUCTION MANAGER PAYMENTS	374,778.00

FACTSET RESEARCH SYSTEMS, INC.	CONSTRUCTION DOCUMENTS	805.00
STANDARD & POORS FINANCIAL	BOND ISSUE COSTS	16,650.00
CAPITAL FUNDS PROJECT		
CENTRAL STATES SCAFFOLDING LLC	EQUIPMENT RENTAL	14,400.00
CONTROL SERVICES INC.	PURCHASED SERVICES	22,310.00
EDPUZZLE	SOFTWARE RENEWAL	2,180.00
JAMF	SOFTWARE RENEWAL	1,325.50
SECURLY, INC.	SOFTWARE RENEWAL	2,425.00
PHYSICAL PLANT & EQUIPMENT		
EGGERSS MECHANICAL	PURCHASED SERVICES	4,844.55
FRONTLINE TECHNOLOGIES GROUP, LLC	SOFTWARE RENEWAL	11,361.21
RIEMANN MUSIC, INC.	REPAIRS	1,384.00
SCHMITT MUSIC CENTERS	REPAIRS	169.06
SCHOOL NUTRITION FUND		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	2,357.60
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.89
HARRIS SCHOOL SOLUTIONS	SOFTWARE RENEWAL	5,588.49
HUBBARD, CATHERINE	SUPPLIES	165.36
IOWA DIVISION OF LABOR SERVICES	INSPECTION FEE	80.00
LAVER, EVA	SUPPLIES	16.60
RANSOM, ANDREA	TRAVEL	101.91
SCHABEN, JENNA	PURCHASED SERVICES	145.01
SCHOOL NUTRITION ASSOCIATION OF IOWA	REGISTRATION	711.00

ADJOURNMENT: Albertsen moved, seconded by Hazelton to adjourn. Motion carried 4-0 and the meeting was adjourned at 1:10 p.m.

Next Meetings: – Regular Meeting August, 21, 2023, 5:15 p.m. – Board Room

Board President

Board Secretary