

HARLAN COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS – REGULAR MEETING

(For approval on April 17, 2023)

MARCH 20, 2023

The Board met for a regular meeting at 5:15 p.m. on Monday, March 20, 2023, held in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joe Herzberg, Greg Bladt, and Jade Albertsen. Board members absent: Joni Larsen and Monte Schechinger.

ADMINISTRATORS PRESENT: Dr. Jenny Barnett, Casey Ring, Davis Patee and Bill Mueller.

MEDIA: Elizabeth Elliott & Jonathan North

APPROVAL OF AGENDA: Albertsen moved, seconded by Bladt, to approve the agenda. Motion carried 5-0.

DISCUSSION ITEMS: Dr. Barnett updated the Board with her goals that will be used for her evaluation next month. Davis Patee updated the board with participation numbers with our activities. Each administrator presented student accolades and updated the board with upcoming events.

ACTION ITEMS:

PERSONNEL REPORT: Herzberg moved, seconded by Hazelton to approve the personnel report. Motion carried 5-0.

APPROVAL OF THE LAPTOP BID FOR THE 2023-2024 SCHOOL YEAR: Bladt moved, seconded by Albertsen to accept the Laptop Bid for the 2023-20234 School Year. Motion carried 5-0.

APPROVAL OF THE PURCHASING AGREEMENT WITH THE AREA EDUCATION AGENCY FOR THE 2023-2024 SCHOOL YEAR: Hazelton moved, seconded by Herzberg to approve the Purchasing Agreement with the Area Education Agency for the 2023-2024 School Year. Motion carried 6-0.

POLICY REVIEW - FIRST READING: Albertsen moved, seconded by Bladt to approve the second reading . Motion carried 5-0.

POLICY REVIEW - SECOND READING READING: Herzberg moved, seconded by Hazelton- Fees - Charges, 503.04 - Good Conduct Rule, 503.05 - CORPORAL PUNISHMENT, MECHANICAL RESTRAINT AND PRONE RESTRAINT, 503.06 - PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS, 504.01 - STUDENT GOVERNMENT, 504.02 - STUDENT ORGANIZATIONS, 504.03 - STUDENT EXPRESSION AND PUBLICATIONS, 504.03 R1 -

STUDENT PUBLICATIONS CODE , 502.03 R1 - Student Expression and Student Publications Code Regulation, 504.04 - STUDENT PERFORMANCES, 504.05 - STUDENT FUNDRAISING, 504.05 Student FundRaising, 504.06 - STUDENT ACTIVITY PROGRAM, 216.02 - BOARD OF DIRECTORS' MEMBER DEVELOPMENT AND TRAINING, 607.01 - STUDENT GUIDANCE AND COUNSELING PROGRAM. Motion carried 5-0.

APPROVAL OF CONSENT AGENDA: Bladt moved, seconded by Herzberg to approve the consent agenda as presented. Motion carried 5-0. This included the minutes from the previous board meetings, accounts payable for February and March, March General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

| OPERATING FUND | | |
|--|--------------------------------|-----------|
| AHLERS & COONEY, P.C. | LEGAL SERVICES | 672.00 |
| AHSTW COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT & SPED BILLING | 41,227.50 |
| AMPLIFY | CURRICULUM | 50,000.00 |
| AUDUBON COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT | 174.54 |
| BOMGAARS | SUPPLIES | 282.27 |
| CAROLINA BIOLOGICAL SUPPLY CO. | SUPPLIES | 153.27 |
| CDW GOVERNMENT INC. | EQUIPMENT/SUPPLIES | 2,650.00 |
| COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT | SPED BILLING | 5,741.23 |
| CRONIN, TOM | TRAVEL | 40.00 |
| CYCLONE CUSTOM PRINTS | SUPPLIES | 91.00 |
| DENISON COMMUNITY SCHOOL DISTRICT | SPED BILLING | 5,285.60 |
| DEPARTMENT OF EDUCATION | BUS INSPECTIONS | 1,550.00 |
| DES MOINES INDEPENDENT COMMUNITY SCHOOLS | OPEN ENROLLMENT | 7,576.08 |
| EASTERN NEBRASKA HUMAN SERVICES | SPED BILLING | 7,144.00 |
| EDUTEK SOLUTIONS LLC | PURCHASED SERVICES | 1,995.00 |
| FARM SERVICE COOP | FUEL | 13,569.43 |
| FARMERS MUTUAL COOP TELEPHONE CO. | TELEPHONE SERVICE | 2,669.19 |
| FATHER FLANAGAN'S BOY'S HOME | SPED BILLING | 8,761.68 |
| FOX MACHINE SHOP | MATERIALS | 950.00 |
| GREATAMERICA FINANCIAL SERVICES | COPIER LEASES | 1,585.00 |
| GUBBELS, BRIAN | TRAVEL | 247.81 |
| HARLAN AUTO MART | REPAIRS | 697.70 |
| HARLAN DO IT BEST HARDWARE | SUPPLIES | 38.77 |
| HARLAN MUNICIPAL UTILITIES | UTILITIES | 41,079.46 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 7,382.93 |
| IOWA SCHOOL FINANCE INFORMATION SYSTEMS | REGISTRATION/BACKGROUND CHECKS | 708.00 |
| IOWA TESTING PROGRAMS | TESTING MATERIALS | 3,992.00 |
| IOWA WESTERN COMMUNITY COLLEGE | CONCURRENT ENROLLMENT CLASSES | 71,133.50 |
| J.W. PEPPER & SON, INC. | MATERIALS | 67.99 |
| KROGER & SONS HAULING, LLC | GARBAGE COLLECTION | 2,700.00 |
| LAWSON, STEVE | PURCHASED SERVICES | 150.00 |
| LEINEN CONSTRUCTION | PURCHASED SERVICES | 1,583.91 |
| MACKIN EDUCATIONAL RESOURCES | SUPPLIES | 504.44 |
| MARTIN BROS. DISTRIBUTING CO. | SUPPLIES | 313.48 |
| MASON CITY COMMUNITY SCHOOL DISTRICT | SPED BILLING | 5,190.66 |

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| MUHLBAUER, JENNY | AT RISK SERVICES | 987.50 |
| NAPA | SUPPLIES | 2,997.00 |
| O'HALLORAN INTERNATIONAL, INC | SUPPLIES | 1,317.68 |
| PITTS FAMILY & SPORTS CHIROPRACTIC | EMPLOYEE PHYSICALS | 190.00 |
| PLUNKETT'S PEST CONTROL | PEST CONTROL | 226.84 |
| PORTER, FAY | PURCHASED SERVICES | 50.00 |
| ROSE PERFORMING ARTS FOR CHILDREN | ENTRY FEES | 379.85 |
| SCHMITT MUSIC CENTERS | SUPPLIES | 62.99 |
| SHELBY COUNTY AUDITOR | ELECTION EXPENSES | 6,779.27 |
| SOUTHWEST IOWA PLANNING COUNCIL | PURCHASED SERVICES | 37.50 |
| SPRINGMAN ELECTRIC LLC | PURCHASED SERVICES | 100.00 |
| STA-BILT CONSTRUCTION COMPANY | SNOW REMOVAL | 5,035.75 |
| STAPLES | SUPPLIES | 682.06 |
| TIMBERLINE BILLING SERVICES LLC | MEDICAID BILLING SERVICES | 1,294.14 |
| TRUCK CENTER COMPANIES, INC. | PARTS | 256.11 |
| VERIZON WIRELESS | TELEPHONE SERVICE | 452.69 |
| VETTER EQUIPMENT CO. | PARTS | 770.48 |
| VISUAL EDGE INC. DBA COUNSEL OFFICE | COPIER LEASES | 2,226.89 |
| W.W. GRAINGER, INC. | SUPPLIES | 2,564.01 |
| WALSH DOOR & HARDWARE, CO | SUPPLIES | 735.00 |
| WELLMARK BLUE CROSS/BLUE SHIELD | EMPLOYEE INSURANCE | 144,072.63 |
| WEST BURLINGTON SCHOOL DISTRICT | OPEN ENROLLMENT | 174.60 |
| WESTERN GOVERNORS UNIVERSITY | PURCHASED SERVICES | 3,925.00 |
| WOODBINE COMMUNITY SCHOOL DISTRICT | OPEN ENROLLMENT & SPED BILLING | 20,229.07 |
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| STUDENT ACTIVITY FUND | | |
| ATLANTIC BOTTLING CO. | SUPPLIES | 286.18 |
| BSN SPORTS | SUPPLIES | 3,605.00 |
| CORE-MARK MIDCONTINENT, INC | SUPPLIES | 1,264.70 |
| DENISON COMMUNITY SCHOOL DISTRICT | ENTRY FEES | 160.00 |
| FAIRFIELD INN AND SUITES | TRAVEL | 2,802.24 |
| FLORAL ELEGANCE AND UNIQUE GIFTS | SUPPLIES | 76.50 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 11,051.02 |
| HONNOLD, PAUL | OFFICIATING | 250.00 |
| IMBUS ENTERTAINMENT GROUP | PURCHASED SERVICES | 1,500.00 |
| IOWA HIGH SCHOOL ATHLETIC ASSN. | SUPPLIES | 910.00 |
| IOWA HIGH SCHOOL MUSIC ASSOCIATION | REGISTRATION | 672.00 |
| IOWA HIGH SCHOOL SOCCER COACHES ASSN. | REGISTRATION | 30.00 |
| IOWA HIGH SCHOOL SPEECH ASSOCIATION | REGISTRATION | 77.00 |
| J.W. PEPPER & SON, INC. | MATERIALS | 220.39 |
| JOSTENS INC. | SUPPLIES | 13,700.95 |
| LANGUAGE TESTING INTERNATIONAL | ENTRY FEES | 30.00 |
| MUSFELDT, JACOB | OFFICIATING | 140.00 |
| ROCKBROOK CAMERA | SUPPLIES | 1,999.99 |
| ROSMANN FAMILY FARMS | SUPPLIES | 38.92 |
| RUDIS | SUPPLIES | 1,454.00 |
| SCHOLASTIC BOOK FAIR | BOOK FAIR | 3,066.92 |
| ST MARY'S PARISH | PROM EXPENSES | 1,350.00 |
| TORI'S ANGEL | FUNDRAISING PAYMENT | 2,882.70 |
| VAUGHN, JEROME | OFFICIATING | 140.00 |

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| WEGNER, SAM | OFFICIATING | 75.00 |
| WRIGHT, CHARLES | OFFICIATING | 140.00 |
| ZANDER INK | SUPPLIES | 1,659.00 |
| MANAGEMENT FUND | | |
| SU INSURANCE COMPANY | INSURANCE | 26,989.75 |
| CONSTRUCTION PROJECT | | |
| BEELINE AND BLUE | CONSTRUCTION SERVICES | 827.72 |
| DENOVO LLC | CONSTRUCTION SERVICES | 402,444.20 |
| TERRACON CONSULTANTS, INC. | CONSTRUCTION SERVICES | 4,250.00 |
| CAPITAL FUNDS PROJECT | | |
| PETSCHME MECHANICAL SERVICE | PURCHASED SERVICES | 390.55 |
| RIVERSIDE TECHNOLOGIES, INC. | PURCHASED SERVICES | 265.00 |
| PHYSICAL PLANT & EQUIPMENT | | |
| CARROLL CONTROL SYSTEMS INC. | PURCHASED SERVICES | 6,174.44 |
| CONTROL SERVICES INC. | PURCHASED SERVICES | 11,328.75 |
| ELEVATE ROOFING | PURCHASED SERVICES | 533.19 |
| RIEMANN MUSIC, INC. | REPAIRS | 481.88 |
| SCHMITT MUSIC CENTERS | REPAIRS | 1,149.92 |
| THOMAS BUS SALES, INC | EQUIPMENT | 9,195.00 |
| SCHOOL NUTRITION FUND | | |
| ANDERSON ERICKSON DAIRY CO. | SUPPLIES | 10,781.91 |
| ATLANTIC BOTTLING CO. | SUPPLIES | 1,611.36 |
| EARTHGRAINS COMPANY | SUPPLIES | 739.30 |
| FARMERS MUTUAL COOP TELEPHONE CO. | TELEPHONE SERVICE | 31.20 |
| FOX MACHINE SHOP | PURCHASED SERVICES | 460.00 |
| HARRIS BANK P-CARD | TRAVEL/SUPPLIES/POSTAGE | 115.76 |
| HARRIS SCHOOL SOLUTIONS | MERCHANT PROCESSING | 882.20 |
| MARTIN BROS. DISTRIBUTING CO. | SUPPLIES | 38,046.58 |
| RAPIDS | SUPPLIES | 732.77 |
| SCHABEN, JENNA | PURCHASED SERVICES | 307.51 |

ADJOURNMENT: Albertsen moved, seconded by Bladt to adjourn. Motion carried 5-0 and the meeting was adjourned at 6:00 p.m.

Next Meeting: – Regular Meeting April 17, 2023, 5:15 p.m. – Board Room

Board President

Board Secretary