

**HARLAN COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
(for approval on 11.20.2023)**

**October 16, 2023**

The Board met for a regular meeting at 5:15 p.m. on Monday, October 16, 2023 held in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Monte Schechinger, Jade Albertsen, Joe Herzberg, and Joni Larsen. Al Hazelton and Greg Bladt were absent.

**Administrators:** Jenny Barnett, Jeff Moser, Steve Sauvain, Casey Ring and Bill Mueller

**Media:** Jonathan North & Erin Goddard

**APPROVAL OF AGENDA:** Albertsen moved, seconded by Herzberg, to approve the agenda. Motion carried 5-0.

**DISCUSSION ITEMS:** Dr. Barnett spoke about two programs the school recently hosted; Rachel's Challenge and the Lisa Project. Sarah Fink and Kyleigh Lewis presented STEM updates. Construction updates and student accolades were also discussed.

**ACTION ITEMS:**

**PERSONNEL REPORT:** Larsen moved, seconded by Albertsen to approve the personnel report. Motion carried 5-0.

**APPROVAL OF SEPTEMBER PAY APPS FOR HARLAN - ISSUANCE #1.** Herzberg moved, seconded by Schechinger to approve the September Pay Apps for Harlan - Issuance #1. Motion carried 5-0.

**APPROVAL OF SEPTEMBER PAY APPS FOR HARLAN - ISSUANCE #3.** Albertsen moved, seconded by Larsen to approve the September Pay Apps for Harlan - Issuance #3. Motion carried 5-0.

**APPROVAL of HARLAN - ISSUANCE #1 - Bidding Change Order #3.** Albertsen moved, seconded by Herzberg to approve the Harlan - Issue #1 - Bidding Change order #3. Motion carried 5-0.

**APPROVAL OF REQUEST FOR ALLOWABLE GROWTH FOR LEP (Limited English Proficiency) ALLOWABLE COSTS OF \$18,994.93.** Schechinger moved, seconded by

Larsen to approve the Request for Allowable Growth for LEP Allowable Costs of \$18,944.93. Motion carried 5-0.

**APPROVAL OF THE ANNUAL TREASURER’S REPORT.** Albertsen moved, seconded by Schechinger to approve the Annual Treasurer’s Report. Motion carried 5-0.

**APPROVAL OF THE EARLY RETIREMENT INCENTIVE.** Larsen moved, seconded by Herzberg to approve the Early Retirement Incentive. Motion carried 4-1.

**POLICY REVIEW - FIRST READING:** Albertsen moved, seconded by Herzberg to approve the Second Policy Reading . Motion carried 5-0.

**POLICY REVIEW - SECOND READING:** Herzberg moved, seconded by Larsen to approve the Second Policy Reading . Motion carried 5-0.

**APPROVAL OF CONSENT AGENDA:** Schechinger moved, seconded by Larsen to approve the consent agenda as presented. Motion carried 5-0. This included the minutes from the previous board meetings, accounts payable for September and October, September General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

<b>OPERATING FUND</b>		
ACCESS SYSTEMS	COPIER LEASES	3,715.16
AHLERS & COONEY, P.C.	LEGAL SERVICES	64.00
AMPLIFY	CURRICULUM SUPPLIES	101,403.33
BARNETT, JENNIFER	TRAVEL	102.00
BAXTER LUMBER AND HARDWARE	SUPPLIES	927.98
BOMGAARS	SUPPLIES	754.79
BOYER VALLEY COMMUNITY SCHOOL DISTRICT	CONCURRENT ENROLLMENT CLASSES	394.64
BURDON, LAURA	STUDENT TRANSPORTATION	770.28
CAPITAL SANITARY SUPPLY	SUPPLIES	1,630.80
CARDO PARTNERS	SUPPLIES	2,994.39
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	2,894.00
CLARINDA CHAMBER OF COMMERCE	ENTRY FEES	25.00
CYCLONE SEED AND CHEMICAL	SUPPLIES	40.22
DAHIR, MICHAEL	TRAVEL	46.22
DBLACK CONSULTING, LLC	PURCHASED SERVICES	542.88
DEPARTMENT OF EDUCATION	BUS INSPECTIONS	1,550.00
DIAMOND VOGEL	SUPPLIES	400.20
DONAHOO, ANTHONY	TRAVEL	108.97
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	2,898.63
EGGERSS MECHANICAL	REPAIRS	450.00
FARM SERVICE COOP	FUEL	11,840.00
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,769.31
FATHER FLANAGAN'S BOY'S HOME	SPED BILLING	10,500.00

FINK, SARAH	TRAVEL	441.48
FOLLETT SCHOOL SOLUTIONS, INC.	PURCHASED SERVICES	1,538.90
FOREVER GREEN LAWN CARE	PURCHASED SERVICES	213.50
GAWLEY TIRE AND REPAIR, INC.	TIRES AND TUBES	3,080.00
GLENWOOD BAND PARENTS ASSOCIATION	ENTRY FEES	200.00
GREEN HILLS AEA	PURCHASED SERVICES	4,109.81
GUBBELS, BRIAN	TRAVEL	88.14
HARLAN AUTO MART	REPAIRS	413.85
HARLAN DO IT BEST HARDWARE	SUPPLIES	136.78
HARLAN MUNICIPAL UTILITIES	UTILITIES	57,394.23
HARLAN PUBLISHING, LLC	SUPPLIES/LEGAL PUBLICATIONS	74.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	21,720.70
HEARTLAND AEA	PURCHASED SERVICES	865.90
IMAGINE LEARNING	SUPPLIES	2,955.00
IOWA CHORAL DIRECTORS ASSN.	MEMBERSHIP	40.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	37.50
IOWA WESTERN COMMUNITY COLLEGE	TUITION	3,604.00
JOE'S PORTABLES, LLC	RENTAL	299.60
JOHNSON CONTROLS	SUPPLIES	867.79
KANSAS CITY AUDIO-VISUAL	EQUIPMENT	7,600.00
KING CRUM, COURTNEY	TRAVEL	102.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,860.00
LEINEN CONSTRUCTION	PURCHASED SERVICES	84.00
MACGILL SCHOOL NURSE SUPPLIES	SUPPLIES	433.20
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	638.53
MATHESON TRI-GAS INC.	MATERIALS	1,153.93
MONTGOMERY COUNTY MEMORIAL HOSPITAL	TRAINING	80.00
NAPA	SUPPLIES	999.85
NATIONAL SCIENCE TEACHERS ASSN.	REGISTRATION	890.00
NELSON FARM SUPPLY	SUPPLIES	455.00
PAPER CORPORATION	SUPPLIES	2,915.27
PETERSEN FAMILY WELLNESS CENTER	WELLNESS PROGRAM	27,848.70
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	760.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	238.20
SCHOOL SPECIALTY, LLC	SUPPLIES	377.27
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	510.70
SOUTHWEST IOWA BANDMASTERS	REGISTRATION	25.00
STAPLES	SUPPLIES	384.38
STIVERS FORD LINCOLN	VEHICLE PURCHASE	34,028.00
STOWE RED E MIX	SUPPLIES	375.00
THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR INSPECTION	275.74
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	23.48
TRUCK CENTER COMPANIES, INC.	PARTS	185.32
VERIZON WIRELESS	TELEPHONE SERVICE	212.82
W.W. GRAINGER, INC.	SUPPLIES	5,685.60
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	165,342.00
<b>STUDENT ACTIVITY FUND</b>		

ADM COMMUNITY SCHOOL DISTRICT	ENTRY FEES	170.00
ARKFELD, MARK	OFFICIATING	690.00
ARP, CORY	OFFICIATING	400.00
ATLANTIC BOTTLING CO.	SUPPLIES	717.03
ATLANTIC COMMUNITY SCHOOL DISTRICT	ENTRY FEES	130.00
BIRD, MATT	OFFICIATING	140.00
BSN SPORTS	SUPPLIES	3,546.06
COLE, JON	OFFICIATING	140.00
COMER, DAN	OFFICIATING	140.00
COUNTRY CARE CENTER	SUPPLIES	163.03
DENISON COMMUNITY SCHOOL DISTRICT	ENTRY FEES	150.00
DILLA, MARK	OFFICIATING	140.00
DITTBERNER, JASON	OFFICIATING	140.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	370.00
FUHS, BREANNE	SUPPLIES	58.03
GREBERT, RON	OFFICIATING	140.00
HARLAN ATHLETIC BOOSTER CLUB	SUPPLIES	410.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	10,908.05
HAWKEYE 10	DUES	500.00
HUDL	SOFTWARE RENEWAL	10,750.00
IOWA TRACK & FIELD COACHES CLINIC	MEMBERSHIP	125.00
IOWA GIRLS COACHES ASSOCIATION	MEMBERSHIP	115.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	SUPPLIES	60.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	448.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	REGISTRATION	25.00
IRVIN, KEITH	OFFICIATING	140.00
JUHL, JULIE	OFFICIATING	240.00
K-MAC AWARDS	MATERIALS/SERVICES	69.00
KENKEL, PAULA	OFFICIATING	50.00
KLEPPER, JAY	OFFICIATING	140.00
LAUGHLIN, NICHOLAS	OFFICIATING	140.00
LOGO'D UP LLC	SUPPLIES	1,632.50
MADSEN, MATT	OFFICIATING	250.00
MEYERS, BRAD	OFFICIATING	120.00
MILLER, KELLI	PURCHASED SERVICES	300.00
MUSIC THEATRE INTERNATIONAL	MATERIALS	600.00
MVAOCOUC SCHOOLS	ENTRY FEES	90.00
NAHNSEN, JOHN	OFFICIATING	170.00
NORTHWEST MISSOURI STATE UNIVERSITY	ENTRY FEES	105.00
OSBORN, KEVIN	OFFICIATING	590.00
OSBORN, NANCY	OFFICIATING	290.00
POWELL, RICK	OFFICIATING	390.00
REGAN, BRYAN	OFFICIATING	140.00
REYNOLDS, NATHAN	OFFICIATING	2,500.00
ROSMANN FAMILY FARMS	SUPPLIES	38.92
SCHUMACHER, BRENT	OFFICIATING	100.00
SHELBY CO. TRAP & SKEET LTD	SUPPLIES	589.00
SIBBALD, ERIN	PURCHASED SERVICES	2,070.00

SONDAG, AARON	OFFICIATING	390.00
STEFFENS, KYLE	OFFICIATING	250.00
TRI-CENTER COMMUNITY SCHOOL DISTRICT	ENTRY FEES	120.00
VARSIITY	SUPPLIES	593.00
WALLING, BRANDON	OFFICIATING	100.00
WALSH, JOHN	OFFICIATING	200.00
WEDEMEYER, BRIAN	OFFICIATING	120.00
WILLIAMS, CINDY	OFFICIATING	170.00
ZANDER INK	SUPPLIES	5,634.50
<b>CONSTRUCTION PROJECT</b>		
BADDING CONSTRUCTION COMPANY	CONSTRUCTION SERVICES	259,159.05
DENOVO LLC	CONSTRUCTION SERVICES	313,502.10
DREES HEATING & PLUMBING INC	CONSTRUCTION SERVICES	27,798.90
ELEVATE ROOFING	CONSTRUCTION SERVICES	104,514.00
MCCARTHY TRENCHING	CONSTRUCTION SERVICES	496,637.41
MIDWEST AUTOMATIC FIRE SPRINKLER	CONSTRUCTION SERVICES	9,025.00
PRECISION CONCRETE SERVICES, INC.	CONSTRUCTION SERVICES	5,999.25
SEEDORFF MASONRY, INC.	CONSTRUCTION SERVICES	5,327.60
<b>CAPITAL FUNDS PROJECT</b>		
CENTRAL STATES SCAFFOLDING LLC	EQUIPMENT RENTAL	540.00
CERTIFIED TESTING SERVICES, INC.	PURCHASED SERVICES	3,514.25
CONTROL SERVICES INC.	PURCHASED SERVICES	12,395.00
<b>PHYSICAL PLANT &amp; EQUIPMENT</b>		
BOLAND RECREATION	SUPPLIES	4,625.00
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	4,094.15
CONTROL SERVICES INC.	PURCHASED SERVICES	7,159.00
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	29,350.00
EGGERSS MECHANICAL	PURCHASED SERVICES	19,512.27
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	1,076.44
TRANE U.S. INC	PURCHASED SERVICES	1,668.50
<b>SCHOOL NUTRITION FUND</b>		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	2,627.28
ATLANTIC BOTTLING CO.	SUPPLIES	955.80
EARTHGRAINS COMPANY	SUPPLIES	1,550.90
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.89
GOODWIN TUCKER GROUP	REPAIRS	860.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	322.93
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	51,267.21
RAPIDS	SUPPLIES	799.13
W.W. GRAINGER, INC.	SUPPLIES	175.30

**ADJOURNMENT:** Albertsen moved, seconded by Larsen to adjourn. Motion carried 5-0 and the meeting was adjourned at 6:34 p.m.

Next Meetings: – Regular Meeting November 20, 2023, 5:15 p.m. – Board Room

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Board President

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Board Secretary