

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING
(For approval on 12.18.2023)**

November 20, 2023

The Board met for its regular meeting at 5:15 p.m. on Monday, November 20, 2023, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Al Hazelton, Joni Larsen, Greg Bladt, Monte Schechinger, Jade Albertsen and Joe Herzberg.

Administrators Present: Jenny Barnett, Casey Ring, Jeff Moser and Steve Sauvain

Media: Jonathan North & Erin Goddard

APPROVAL OF AGENDA: Hazelton moved, seconded by Albertsen, to approve the agenda. Motion carried 7-0.

DISCUSSION ITEMS:

Members from the FFA presented details regarding their trip to the National Convention in Indianapolis. The district math teachers presented the math curriculums they are using to foster math learning. The building principals highlighted outstanding student achievements.

ACTION ITEMS:

APPROVAL OF PERSONNEL REPORT: Albertsen moved, seconded by Larsen to approve the personnel report. Motion carried 7-0.

APPROVAL OF THE EARLY RETIREMENT APPLICATIONS FOR CERTIFIED STAFF: Hazelton moved, seconded by Schechinger to approve the Early Retirement Applications. Motion carried 7-0.

APPROVAL OF SALES TAX FINANCING PROPOSALS: Tabled until a later date.

APPROVAL OF MODIFIED SUPPLEMENTAL AMOUNT FOR LEP INSTRUCTION BEYOND 5 YEARS IN THE AMOUNT OF \$14,439.00: Albertsen moved, seconded by Bladt to approve the Modified Supplemental Amount for LEP Instruction Beyond 5 years in the Amount of \$14,439.00. Motion carried 7-0.

APPROVAL OF MODIFIED SUPPLEMENTAL AMOUNT FOR ENROLLED OUT NOT ON PRIOR YEAR COUNT IN THE AMOUNT OF \$54,395.00: Herzberg moved, seconded by Albertsen to approve the Modified Supplemental Amount for Enrolled out not on Prior Year Count in the Amount of \$54,395.00. Motion carried 7-0.

APPROVAL OF BADDING -001 CHANGE ORDER: Schechinger moved, seconded by Hazelton to approve Badding -001 Change Order. Motion carried 7-0.

POLICY REVIEW - FIRST READING: Herzberg moved, seconded by Larsen to approve the first reading for policies. Motion carried 7-0.

POLICY REVIEW - SECOND READING: Albertsen moved, seconded by Bladt to approve the second reading for policies. Motion carried 7-0.

APPROVAL OF CONSENT AGENDA: Hazelton moved, seconded by Albertsen to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable, General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

OPERATING FUND		
A UNITED AUTOMATIC DOORS & GLASS	REPAIRS	792.44
ACCESS SYSTEMS	COPIER LEASES	3,715.16
AHLERS & COONEY, P.C.	LEGAL SERVICES	96.00
ALL AMERICAN SPORTS CORP.	SUPPLIES	7,536.52
BAXTER LUMBER AND HARDWARE	SUPPLIES	95.49
BOMGAARS	SUPPLIES	201.03
BONSALL TV & APPLIANCE, INC.	EQUIPMENT REPAIRS	300.00
BURDON, LAURA	SPED TRAVEL	577.71
CAM COMMUNITY SCHOOL DISTRICT	OPEN ENROLLMENT TUITION	3,661.83
CAMBIUM LEARNING	SUPPLIES	336.60
CAPITAL SANITARY SUPPLY	SUPPLIES	3,763.10
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	88.00
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	2,819.91
CENGAGE LEARNING	SUPPLIES	1,124.50
CHAMBERLAIN, RUSS	PURCHASED SERVICES	1,250.00
COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT	SPED BILLING	12,196.53
COURTSIDE MARKETING	SUPPLIES	705.00
CUMMINS SALES AND SERVICE	PARTS	411.05
CYCLONE SEED AND CHEMICAL	SUPPLIES	70.76
DBLACK CONSULTING, LLC	PURCHASED SERVICES	1,500.00
DICK BLICK	MATERIALS	56.58
DONAHOO, ANTHONY	TRAVEL	163.87
DUNHAM HARDWOODS	RESALE MATERIALS	3,333.16
EARTH SERVICES & ABATEMENT	PURCHASED SERVICES	13,489.83
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	18,900.00
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	1,996.74
EGGERSS MECHANICAL	PURCHASED SERVICES	2,200.00
FARM SERVICE COOP	FUEL	13,477.67
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,668.02
FATHER FLANAGAN'S BOY'S HOME	SPED BILLING	11,860.40
FOREVER GREEN LAWCARE	PURCHASED SERVICES	1,320.00
GRANT WOOD AEA	POWERSCHOOL SOFTWARE	18,288.46
GREEN HILLS AEA	PURCHASED SERVICES	1,833.03
GUBBELS, BRIAN	TRAVEL	366.04
HARLAN DO IT BEST HARDWARE	SUPPLIES	579.62
HARLAN MUNICIPAL UTILITIES	UTILITIES	44,501.49
HARLAN THEATRE	ENTRY FEES	100.00
HARLAN, CITY OF	FACILITY RENTAL	550.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	19,642.89

HEARTLAND AEA	SUPPLIES	12.44
HUBBARD, CATHERINE	TRAVEL	40.56
IOWA DIVISION OF LABOR SERVICES	INSPECTION FEE	160.00
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	328.00
IOWA WESTERN COMMUNITY COLLEGE	BUS CLASSES	1,245.00
J.W. PEPPER & SON, INC.	MATERIALS	174.24
JCREW5, LLC	PURCHASED SERVICES	1,500.00
JOE'S PORTABLES, LLC	EQUIPMENT RENTAL	299.60
JOHNSON CONTROLS	SUPPLIES	857.76
KANSAS CITY AUDIO-VISUAL	EQUIPMENT	1,773.48
KLOEWER PLUMBING AND HEATING	REPAIRS	585.85
KROENKE, RON	PURCHASED SERVICES	620.00
KROGER & SONS HAULING, LLC	GARBAGE COLLECTION	2,400.00
LEINEN CONSTRUCTION	PURCHASED SERVICES	3,434.18
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	4,956.42
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	684.36
MATHESON TRI-GAS INC.	MATERIALS	3,449.95
MEDICAL ENTERPRISES, INC.	PURCHASED SERVICES	1,920.00
MOSHER, DEAN	TRAVEL	40.00
MTS, INC.	GARBAGE	550.00
NAPA	SUPPLIES	1,034.09
NEBRASKA COUNCIL OF SCHOOL TECHNOLOGY	REGISTRATION	50.00
NELSON FARM SUPPLY	SUPPLIES	24.99
O'HALLORAN INTERNATIONAL, INC	PARTS	34.17
PETERS, ANGELA	SPED TRAVEL	150.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	238.20
RIEMANN MUSIC, INC.	MATERIALS	136.38
ROSA BLANDA FARM	ENTRY FEES	159.00
SCHOOL ADMINISTRATORS OF IOWA	REGISTRATION	60.00
SCHOLASTIC INC.	MATERIALS	233.48
SHELBY COUNTY SOLID WASTE AGENCY	GARBAGE	78.65
SORENSEN FARMS AND TILING, LLC	PURCHASED SERVICES	1,300.00
STAPLES	SUPPLIES	988.39
SUSI EPPERSON CONSULTING LLC	PURCHASED SERVICES	700.00
TEACHING STRATEGIES LLC	SUPPLIES	873.60
TELUS HEALTH	PURCHASED SERVICES	1,318.63
THOMPSEN IRRIGATION	PURCHASED SERVICES	300.00
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	300.97
TRUCK CENTER COMPANIES, INC.	PARTS	793.28
VERIZON WIRELESS	TELEPHONE SERVICE	389.59
W.W. GRAINGER, INC.	SUPPLIES	2,576.31
WELLMARK BLUE CROSS/BLUE SHIELD	EMPLOYEE INSURANCE	298,901.76
WESTERN GOVERNORS UNIVERSITY	TUITION	8,050.00
STUDENT ACTIVITY FUND		
ALL AMERICAN SPORTS CORP.	SUPPLIES	15,908.60
ARKFELD, MARK	OFFICIATING	300.00
ARP, CORY	OFFICIATING	100.00
ATLANTIC BOTTLING CO.	SUPPLIES	536.15
AUDUBON COMMUNITY SCHOOL DISTRICT	FFA TRAVEL	5,556.00
AVERY BROTHERS SIGN COMPANY	SUPPLIES	42.00
BAXTER LUMBER AND HARDWARE	SUPPLIES	108.30

BSN SPORTS	SUPPLIES	4,444.92
CYCLONE LANES	PURCHASED SERVICES	75.00
DOYLE, JIM	OFFICIATING	120.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	385.00
GILLESPIE, JAKE	OFFICIATING	140.00
GOOD, CHUCK	OFFICIATING	140.00
GRAPHIC EDGE, LLC	SUPPLIES	587.58
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	8,101.51
HOPPE, KACIE	OFFICIATING	120.00
HOWARD, DEREK	OFFICIATING	140.00
IOWA CHEER COACHES ASSN.	MEMBERSHIP/REGISTRATION	150.00
IOWA ASSOCIATION OF TRACK COACHES	REGISTRATION	55.00
IOWA F.F.A. ASSOCIATION	ENTRY FEES	3,318.00
IOWA GIRLS HIGH SCHOOL ATHLETIC UNION	SUPPLIES	38.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	SUPPLIES	75.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	REGISTRATION	394.00
IOWA THESPIANS	REGISTRATION	1,460.00
JOHNSON, CHRIS	OFFICIATING	140.00
JOSTENS INC.	SUPPLIES	1,039.70
JUHL, JULIE	OFFICIATING	80.00
KENKEL, PAULA	OFFICIATING	50.00
KLINKEFUS, PAM	SUPPLIES	252.60
LANGUAGE TESTING INTERNATIONAL	ENTRY FEES	5.00
LOGO'D UP LLC	SUPPLIES	416.50
LUCAS, JOE	OFFICIATING	140.00
MILLER, JUSTIN	OFFICIATING	140.00
MILLER, KELLI	PURCHASED SERVICES	100.00
MOORES PORTABLE TOILETS & PUMPING	RENTAL	360.00
MORNINGSIDE COLLEGE	SCHOLARSHIP	230.00
NIELSEN, JUDY	PURCHASED SERVICES	110.00
NORTHWEST HIGH SCHOOL	ENTRY FEES	200.00
OSBORN, KEVIN	OFFICIATING	400.00
OSBORN, NANCY	OFFICIATING	130.00
OUR OWN UPHOLSTERY	PURCHASED SERVICES	55.00
PELLA COMMUNITY SCHOOL DISTRICT	ENTRY FEES	300.00
POWELL, RICK	OFFICIATING	200.00
RIEMANN MUSIC, INC.	MATERIALS	52.09
ROSMANN FAMILY FARMS	SUPPLIES	19.46
SCHMITT MUSIC CENTERS	INSTRUMENTS	357.50
SCHOLASTIC BOOK FAIR-08	BOOK FAIR	5,049.85
SONDAG, AARON	OFFICIATING	200.00
VANDERBERG, JADEN	SUPPLIES	257.55
VARSIITY	SUPPLIES	496.00
WALSH, JOHN	OFFICIATING	100.00
ZANDER INK	SUPPLIES	2,968.75
MANAGEMENT FUND		
THE AGENCY	INSURANCE	18,228.00
CONSTRUCTION PROJECTS		
BADDING CONSTRUCTION COMPANY	CONSTRUCTION COSTS	506,435.97
BEELINE AND BLUE	CONSTRUCTION COSTS	2,437.84
DREES HEATING & PLUMBING INC.	CONSTRUCTION COSTS	94,370.87

ELEVATE ROOFING	CONSTRUCTION COSTS	22,106.00
MCCARTHY TRENCHING	CONSTRUCTION COSTS	267,656.58
NELSON ELECTRIC OF WESTERN IOWA LC	CONSTRUCTION COSTS	154,607.75
PRECISION CONCRETE SERVICES, INC.	CONSTRUCTION COSTS	313,025.00
CAPITAL FUNDS PROJECT		
CERTIFIED TESTING SERVICES, INC.	PURCHASED SERVICES	3,846.00
SMARTWAVE TECHNOLOGIES	EQUIPMENT	59,759.70
PHYSICAL PLANT & EQUIPMENT		
BADDING CONSTRUCTION COMPANY	PURCHASED SERVICES	23,717.00
BAXTER LUMBER AND HARDWARE	PURCHASED SERVICES	76.75
CONTROL SERVICES INC.	PURCHASED SERVICES	5,992.50
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	0.00
ELEVATE ROOFING	PURCHASED SERVICES	346.81
HARLAN DO IT BEST HARDWARE	SUPPLIES	37.48
KANSAS CITY AUDIO-VISUAL	EQUIPMENT	62,136.11
PANAMA TRANSFER	PURCHASED SERVICES	600.00
RIEMANN MUSIC, INC.	PURCHASED SERVICES	420.12
STOWE RED E MIX	MATERIALS	704.25
TRANE U.S. INC.	PURCHASED SERVICES	1,668.50
TRUCK CENTER COMPANIES, INC.	NEW BUS	114,250.00
SCHOOL NUTRITION FUND		
ANDERSON ERICKSON DAIRY CO.	SUPPLIES	13,779.41
ATLANTIC BOTTLING CO.	SUPPLIES	494.55
EARTHGRAINS COMPANY	SUPPLIES	547.60
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.89
GOODWIN TUCKER GROUP	REPAIRS	2,737.03
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	595.34
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	918.50
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	44,776.92
W.W. GRAINGER, INC.	SUPPLIES	635.68

ADJOURNMENT: Larsen moved, seconded by Schechinger to adjourn. Motion carried 7-0 and the meeting was adjourned at 6:39 p.m.

Next Meeting: – December 18, 2023, 5:15 p.m. – Board Room

Board President

Board Secretary

**HARLAN COMMUNITY SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL BOARD MEETING
(For approval on 12.18.2023)**

The Board met for its organizational meeting at 6:43 p.m. on Monday, November 20, 2023, in the Boardroom at Harlan Community High School. Jenny Barnett as President pro-tem presided with Board members James Reischl, Al Hazelton, Roger Kenkel, Greg Bladt, Jennifer Anderson, Jade Albertsen and Jen Arkfeld.

Administrators Present: Jenny Barnett

Media: Jonathan North & Erin Goddard

ORGANIZATIONAL MEETING ACTIONS:

Hazelton nominated Jim Reischl
Hazelton motioned, seconded by Albertsen for motions to cease.

Voting:

Albertsen - Reischl
Anderson - Reischl
Kenkel - Reischl
Bladt - Reischl
Hazelton - Reischl
Reischl - Reischl
Arkfeld - Reischl

Reischl President by 7-0 vote.

Reischl nominated Hazelton for Vice President
Reischl motioned, seconded by Albertsen for motions to cease.

Voting:

Albertsen - Hazelton
Anderson - Hazelton
Kenkel - Hazelton
Bladt - Hazelton
Hazelton - Hazelton
Reischl - Hazelton
Arkfeld - Hazelton

Hazelton Vice President by a 7 -0 vote.

APPROVAL OF AGENDA: Albertsen moved, seconded by Kenkel, to approve the agenda. Motion carried 7-0.

APPOINTMENT OF BOARD SECRETARY AND TREASURER: Albertsen moved, seconded by Bladt, to appoint Brian Gubbels as Board Treasurer and Catherine Hubbard as Board Secretary. Motion carried 7-0.

NAME OF DISTRICT DEPOSITORY: Albertsen moved, seconded by Kenkel, to name the Midstates Bank, NA as the District Depository. Motion carried 7-0.

NAME OF OFFICIAL PUBLICATION: Bladt moved, seconded by Albertsen, to name the official publication of the District as the Harlan Tribune. Motion carried 7-0.

ESTABLISH MEETING DATE, TIME & LOCATION: Albertsen moved, seconded by Hazelton, to approve the third monday of the month at 5:00 pm in the Boardroom. Motion carried 7-0.

ESTABLISH COMMITTEE MEMBERSHIP & ASSIGNMENTS: Albertsen moved, seconded by Arkfeld, to approve the committee assignments as follows:

Finance Committee - Rotating Board Members Monthly
Salary and Bargaining Committee - Reischl, Hazelton & Kenkel
Policy Committee - Rotating Board Members Monthly,
Delegate Assembly - Albertsen with Hazelton as Alternate,
Sick Leave Bank - Jennifer Anderson and Jen Arkfeld
District Study Committee - Albertsen and Arkfeld
Buildings and Grounds - Bladt, Reischl & Albertsen
County Conference Board - Kenkel
Motion carried 7-0.

ADJOURNMENT: Albertsen moved, seconded by Kenkel to adjourn. Motion carried 7-0 and the meeting was adjourned at 7:17 p.m.

Board President

Board Secretary