

**HARLAN COMMUNITY SCHOOL DISTRICT BOARD MEETING**  
**(For approval on 01.15.2024)**

**December 18, 2023**

The Board met for its regular meeting at 5:00 p.m. on Monday, December 18, 2023, in the Boardroom at Harlan Community High School. President James Reischl presided with Board members Jennifer Arkfeld, Jennifer Anderson, Roger Kenkel, Greg Blatt, and Jade Albertsen. Al Hazelton was absent.

**Administrators Present:** Jenny Barnett, Bill Mueller, Casey Ring, Jeff Moser and Steve Sauvain

**Media:** Jonathan North & Erin Goddard

**APPROVAL OF AGENDA:** Albertsen moved, seconded by Blatt, to approve the agenda. Motion carried 6-0.

**DISCUSSION ITEMS:**

The Masonic Lodge Teacher Award Winners were honored. Zeke Christensen was recognized for his trip to Washington DC for IJag. The building principals highlighted outstanding student achievements.

**ACTION ITEMS:**

**APPROVAL OF PERSONNEL REPORT:** Blatt moved, seconded by Kenkel to approve the personnel report. Motion carried 6-0.

**APPROVAL OF THE AHLERS & COONEY ENGAGEMENT LETTER:** Blatt moved, seconded by Kenkel to approve the Ahlers & Cooney Engagement Letter. Motion carried 6-0.

**APPROVAL OF \$14,900,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE AND REFUNDING BONDS, SERIES 2023:** Blatt moved, seconded by Albertsen to approve the \$14,900,000 School Infrastructure Sales, Services and Use Tax Revenue and Refunding Bonds, Series 2023.

Reischl: Aye  
Albertsen: Aye  
Anderson: Aye  
Arkfeld: Aye  
Bladt: Aye  
Kenkel Abstained  
Motion carried 5-0.

**APPROVAL OF AT RISK PLAN FOR THE HARLAN CSD FOR FISCAL YEAR 2024-2025:** Albertsen moved, seconded by Arkfeld to approve the At Risk Plan for the Fiscal Year 2024-2025. Motion carried 6-0.

**APPROVAL OF PE WAIVER:** Kenkel moved, seconded by Anderson to approve PE Waiver. Motion carried 6-0.

**APPROVAL OF THE LAU PLAN:** Albertsen moved, seconded by Arkfeld to approve LAU Plan. Motion carried 6-0.

**APPROVAL OF BANKING SERVICES:** Albertsen moved, seconded by Kenkel to approve the Banking Services. Motion carried 6-0.

**APPROVAL OF REQUEST FOR ALLOWABLE GROWTH FOR MODIFIED SUPPLEMENTAL AMOUNT FOR DROPOUT/DROPOUT PREVENTION IN THE AMOUNT OF \$521,124:** Kenkel moved, seconded by Albertsen to approve the Request for Allowable Growth for Modified Supplemental Amount for Dropout/Droupout Prevention in the Amount of \$521,124. Motion carried 6-0.

**POLICY REVIEW - FIRST READING:** Albertsen moved, seconded by Bladt to approve the first reading for policies. Motion carried 6-0.

**POLICY REVIEW - SECOND READING:** Kenkel moved, seconded by Albertsen to approve the second reading for policies. Motion carried 6-0.

**APPROVAL OF CONSENT AGENDA:** Bladt moved, seconded by Arkfeld to approve the consent agenda as presented. This included the minutes from the previous board meetings, accounts payable, General Fund (Operating Warrants), Trust Fund Warrants, Student Activity Fund Warrants, Agency Fund Warrants, Physical Plant and Equipment Fund Warrants. The approved warrants and Financial Reports are as follows:

<b>OPERATING FUND</b>		
A UNITED AUTOMATIC DOORS & GLASS	REPAIRS	841.74
ACCESS SYSTEMS	COPIER LEASES	4,140.13
AHLERS & COONEY, P.C.	LEGAL SERVICES	158.00
BOMGAARS	SUPPLIES	363.22
BONSALL TV & APPLIANCE, INC.	EQUIPMENT REPAIRS	1,015.00
CARDINAL SUPPLIES AND FRESHENERS	AIR FRESHENERS	88.00
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	382.50
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	2,252.00
DICK BLICK	MATERIALS	244.14
EASTERN NEBRASKA HUMAN SERVICES	SPED BILLING	12,600.00
EGGERSS MECHANICAL	REPAIRS	5,680.85
FARM SERVICE COOP	FUEL	11,427.58
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	2,671.96
FATHER FLANAGAN'S BOY'S HOME	SPED BILLING	12,823.44
GREEN HILLS AEA	PROFESSIONAL DEVELOPMENT	18,705.00
GUBBELS, BRIAN	TRAVEL	79.56
HARLAN AUTO MART	REPAIRS	66.00
HARLAN DO IT BEST HARDWARE	SUPPLIES	148.62
HARLAN MUNICIPAL UTILITIES	UTILITIES	48,899.30
HARLAN PUBLISHING, LLC	SUPPLIES/LEGAL PUBLICATIONS	2,370.54
HARLAN THEATRE	ENTRY FEES	150.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	12,337.94
IOWA SCHOOL FINANCE INFORMATION SYSTEMS	BACKGROUND CHECKS	336.00
IOWA WESTERN COMMUNITY COLLEGE	BUS CLASSES	130.00
J.W. PEPPER & SON, INC.	MATERIALS	462.49
JOE'S PORTABLES, LLC	EQUIPMENT RENTAL	299.60
KEAST AUTO CENTER	REPAIRS	287.62
MADISON NATIONAL LIFE	EMPLOYEE INSURANCE	2,438.98

MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	537.47
MTS, INC.	GARBAGE	550.00
NAPA	SUPPLIES	110.00
NELSON FARM SUPPLY	SUPPLIES	21.03
NORTHWESTERN COLLEGE	EMPLOYEE TRAINING	2,205.00
O'REILLY AUTOMOTIVE INC.	PARTS	127.34
PITTS FAMILY & SPORTS CHIROPRACTIC	EMPLOYEE PHYSICALS	285.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	238.20
POORE, JEREMY	TRAVEL	180.18
RICHTER AND SON TOWING, INC.	PURCHASED SERVICES	682.50
ROLD, TRENT	SPED TRANSPORTATION	156.00
SCHOOL SPECIALTY, LLC	SUPPLIES	537.65
SHELBY COUNTY AUDITOR	ELECTION EXPENSES	3,698.09
SORENSEN FARMS AND TILING, LLC	SUPPLIES	559.52
STAPLES	SUPPLIES	508.05
SUSI EPPERSON CONSULTING LLC	PURCHASED SERVICES	700.00
SWANSON, CHAD	TRAVEL	287.82
THOMPSEN IRRIGATION	PURCHASED SERVICES	150.00
TIMBERLINE BILLING SERVICES LLC	MEDICAID BILLING SERVICES	1,251.39
TRUCK CENTER COMPANIES, INC.	PARTS	957.02
VERIZON WIRELESS	TELEPHONE SERVICE	382.89
W.W. GRAINGER, INC.	SUPPLIES	349.74
WEDDINGS, BANQUETS, AND MORE	EQUIPMENT RENTAL	115.00
<b>STUDENT ACTIVITY FUND</b>		
ADM COMMUNITY SCHOOL DISTRICT	ENTRY FEES	140.00
ARP, CORY	OFFICIATING	190.00
ATLANTIC BOTTLING CO.	SUPPLIES	268.99
ATLANTIC COMMUNITY SCHOOL DISTRICT	ENTRY FEES	250.00
AVERY BROTHERS SIGN COMPANY	SUPPLIES	28.00
BAUGHMAN, WILLIE	OFFICIATING	100.00
BROWN, ROBERT	OFFICIATING	150.00
BRUCK, JAMES	OFFICIATING	250.00
C & A SCALE SERVICE, INC.	PURCHASED SERVICES	100.00
CHAFKA, KYLE	OFFICIATING	150.00
COLLINS, SHAWN	OFFICIATING	150.00
CORE-MARK MIDCONTINENT, INC.	SUPPLIES	579.50
CYCLONE CUSTOM PRINTS	SUPPLIES	5,181.00
CYCLONE LANES	ENTRY FEES	169.75
EHLERS, CHRIS	OFFICIATING	300.00
FLORAL ELEGANCE AND UNIQUE GIFTS	SUPPLIES	375.00
GLENWOOD COMMUNITY SCHOOL DISTRICT	ENTRY FEES	275.00
HAMILTON, JOSHUA	OFFICIATING	230.00
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	20,907.42
HENRICH, HEATH	OFFICIATING	190.00
HONNOLD, ALI	OFFICIATING	400.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	SUPPLIES	160.00
JAZZ EDUCATORS OF IOWA	ENTRY FEES	175.00
LANGUAGE TESTING INTERNATIONAL	ENTRY FEES	5.00
MCDERMOTT, MIKE	OFFICIATING	120.00
MOORE, AUSTIN	OFFICIATING	150.00
MORNINGSIDE COLLEGE	ENTRY FEES	250.00
MURTAUGH, JOHN	OFFICIATING	100.00

MUSFELDT, JACOB	OFFICIATING	100.00
ODEYS INC	SUPPLIES	1,491.00
PIZZA RANCH	SUPPLIES	1,219.50
PLOEGER, LANCE	OFFICIATING	190.00
PORTER, JOSH	OFFICIATING	250.00
SCHABEN, BRYCE	OFFICIATING	100.00
SEARS, DILLON	OFFICIATING	460.00
TOKHEIM, DALE	OFFICIATING	150.00
VANDE BERG, MARK	OFFICIATING	190.00
VARSITY	SUPPLIES	199.70
W.W. GRAINGER, INC.	SUPPLIES	22.76
WALTERS, JOHN D.	OFFICIATING	230.00
WULK, MATTHEW	OFFICIATING	100.00
YORK, JOSH	OFFICIATING	150.00
ZANDER INK	SUPPLIES	366.00
<b>MANAGEMENT FUND</b>		
THE AGENCY	INSURANCE	2,638.00
<b>CONSTRUCTION PROJECTS</b>		
DENOVO LLC	CONSTRUCTION COSTS	313,502.20
H2I GROUP, INC.	CONSTRUCTION COSTS	151,985.75
<b>CAPITAL FUNDS PROJECT</b>		
CERTIFIED TESTING SERVICES, INC.	PURCHASED SERVICES	4,165.00
ROCKET ALUMNI SOLUTIONS	PURCHASED SERVICES	9,687.60
<b>PHYSICAL PLANT &amp; EQUIPMENT</b>		
CARROLL CONTROL SYSTEMS INC.	PURCHASED SERVICES	1,237.75
ED M. FELD EQUIPMENT CO.	PURCHASED SERVICES	6,880.00
FES	WEBSITE FEES	4,950.00
RIEMANN MUSIC, INC.	PURCHASED SERVICES	47.25
<b>SCHOOL NUTRITION FUND</b>		
EARTHGRAINS COMPANY	SUPPLIES	1,302.20
EGGERSS MECHANICAL	REPAIRS	475.00
FARMERS MUTUAL COOP TELEPHONE CO.	TELEPHONE SERVICE	30.89
HARRIS BANK P-CARD	TRAVEL/SUPPLIES/POSTAGE	400.81
HARRIS SCHOOL SOLUTIONS	MERCHANT PROCESSING	493.90
MARTIN BROS. DISTRIBUTING CO.	SUPPLIES	52,371.20
RANSOM, ANDREA	SUPPLIES	57.80
RAPIDS	SUPPLIES	39.34

**ADJOURNMENT:** Albertsen moved, seconded by Kenkel to adjourn. Motion carried 6-0 and the meeting was adjourned at 5:59 p.m.

Next Meeting: – January, 15, 2024, 5:00 p.m. – Board Room

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Board President

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Board Secretary